

March 17, 2020

**Russell City Council Meeting – Minutes
City Hall
Russell, KS**

Mayor Mader called the City Council meeting to order at 4:30 PM with the following members in attendance: Councilmembers: Madden, Cross, Talbott, Stoppel, Wagner, Mitch Driscoll and Matt Driscoll

The following staff members were in attendance: City Manager Jon Quinday, Electric Director Duane Banks, Public Works Director Rich Krause, Building Official Roger Sells, Fire Chief Dylan Riedel, Police Chief Dale Weimaster, and City Clerk Katrina Woelk.

Approval of Agenda

Councilmember Cross made a motion to amend the agenda to add under Department Reports, item #1 “Continuity of Operations”, and under Executive Session add item #2 “Executive Session for Discussion of Non-Elected Personnel”. Councilmember Stoppel seconded. The motion carried unanimously.

Public Comments

None

Presentations and Public Hearings

1. Introduction of personnel

Due to COVID 19 we elected not to introduce employees at this time

2. Electric Department Annual GAAP Financial Report and Agreed Upon Procedures

Finance Director, Katrina Woelk, presented the GAAP financial report for the electric fund and presented the Agreed Upon Procedures for the electric inventory completed by Lindburg, Vogel and Peirce.

3. Water Conservation Status

City Manager Quinday discussed the resolution for our water conservation plan adopted in 2016 and limitations for each stage.

Consent Agenda

Councilmember Cross made a motion to approve the consent agenda. Councilmember Wagner seconded. The motion carried unanimously.

Unfinished Business

1. Ordinance 1903 – Vacant and Abandoned Building Registration

No action taken

2. Advanced Metering Infrastructure

Councilmember Cross made a motion to authorize the Utility Departments to proceed with purchasing Tantalus Meter System in an amount not to exceed \$216,506.00. Councilmember Matt Driscoll seconded. The motion carried unanimously.

New Business

1. 2.4 MW Capacity Transaction – City to KMEA

Councilmember Cross made a motion to authorize the Mayor to sign the 2.4 MW Capacity Transaction with KMEA. Councilmember Stoppel seconded. The motion carried unanimously.

2. Water Conservation Plan Review

Councilmember Cross made a motion to approve the Water Conservation Plan as recommended. Councilmember Madden seconded. The motion carried unanimously.

Department Reports

1. Continuity of Operations

City Manager, Jon Quinday, presented to the council a plan of action for continued operations during the COVID-19 outbreak.

Public Comments

None

Executive Session

1. Preliminary Discussion of the Acquisition of Real Property

Councilmember Cross made a motion to recess into executive session, to include the city manager, city attorney, and public works director, to discuss right of way acquisition pursuant to the preliminary discussion of the acquisition of real property exception, KSA 75-4319(b)(6). The open meeting will resume in the city council chamber at 5:41p.m. Councilmember Stoppel seconded. The motion carried unanimously.

2. Executive Session for Non-Elected Personnel

Councilmember Cross made a motion to recess into executive session, to include the City Manager, Assistant City Manager, and City Attorney, to discuss individual employees pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the city council chamber at 5:56 p.m. Councilmember Stoppel seconded. The motion carried unanimously.

Councilmember Cross made a motion to recess back into executive session, to include the City Manager, Assistant City Manager, and City Attorney, to discuss individual employees pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the city council chamber at 6:06 p.m. Councilmember Wagner seconded. The motion carried unanimously.

Councilmember Cross made a motion to recess back into executive session, to include the City Manager, Assistant City Manager, and City Attorney, to discuss individual employees pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the city council chamber at 6:11 p.m. Councilmember Wagner seconded. The motion carried unanimously.

Adjournment

Councilmember Cross made a motion to adjourn the meeting until 4:30 p.m. on Thursday, March 19, 2020, in the City Council Chambers. Councilmember Stoppel seconded the motion. The motion carried unanimously.



Katrina Woelk, City Clerk