

**April 2, 2019**

**Russell City Council Meeting – Minutes  
City Hall  
Russell, KS**

Mayor Mader called the City Council meeting to order at 4:30 PM with the following members in attendance: Councilmembers: Driscoll, Long, Stoppel, Cross, Hoffman, Wagner and Peirano.

The following staff members were in attendance: City Manager Jon Quinday, City Attorney Ken Cole, Building Official Roger Sells, Police Chief Dale Weimaster, Fire Chief Dylan Riedel, Public Works Director Rich Krause, and City Clerk Katrina Woelk.

**Approval of Agenda**

Councilmember Cross made a motion to approve the agenda. Councilmember Stoppel seconded. The motion carried unanimously.

**Public Comments**

None

**Presentations and Public Hearings**

1) Water Conservation Status

City Manager Quinday presented to the council the status of the City's wells and Big Creek.

2) 2020 Budget Preparation – Financial Review and Budget Strategies

City Manager Quinday presented overview of the 2018 financials.

3) Electric Department Annual GAAP Financial Report

Finance Director Woelk presented the Electric GAAP financials.

**Consent Agenda**

Councilmember Cross made a motion to approve the consent agenda. Councilmember Stoppel seconded. The motion carried unanimously.

## **Unfinished Business**

### **1. Economic Development Policy**

Councilmember Stoppel made a motion to approve the Economic Development Policy as presented. Councilmember Cross seconded. The motion carried unanimously.

### **2. Ordinance Providing for Adoption of Small Wireless Facility Aesthetic Standards**

Councilmember Cross made a motion to adopt the Ordinance providing for adoption of small cell aesthetic standards, the application process and fees. Councilmember Stoppel seconded. The motion carried unanimously.

### **3. Resolution Setting Small Wireless Facility Aesthetic Standards**

Councilmember Cross made a motion to adopt the Resolution setting the aesthetic standards for small wireless facilities within the City. Councilmember Long seconded. The motion carried unanimously.

### **4. Resolution Establishing Small Wireless Facility Fees**

Councilmember Stoppel made a motion to adopt the Resolution establishing application and annual access fees to install wireless facilities in the city. Councilmember Wagner seconded. The motion carried unanimously.

### **5. Ordinance Adopting 2018 Edition of International Plumbing Code**

Councilmember Cross made a motion to adopt the 2018 Edition of the International Plumbing Code by ordinance; regulating and governing the plumbing requirements and standards for all property, buildings, and structures to ensure that structures are safe, sanitary and fit for occupation. Councilmember Wagner seconded. The motion carried unanimously.

### **6. Ordinance Adopting 2018 Edition of International Mechanical Code**

Councilmember Stoppel made a motion to adopt the 2018 Edition of the International Mechanical Code by ordinance; establishing minimum requirements for mechanical systems. Councilmember Wagner seconded. The motion carried unanimously.

### **7. Ordinance Adopting 2018 Edition of International Fuel Gas Code**

Councilmember Cross made a motion to adopt the 2018 Edition of the International Fuel Gas Code by ordinance; establishing minimum requirements for fuel gas systems and gas fire appliances. Councilmember Wagner seconded. The motion carried unanimously.

## **8. Records Management System – Police and Fire**

Councilmember Wagner made a motion to approve the request from the Police Department to purchase ENTERPOL Software to include initial interface software for Police, Fire, and Dispatch. Cost for the initial setup plus 1 year support, \$24,974.00. Funds to be used from the Capital Improvement Plan. Councilmember Peirano seconded. The motion carried unanimously.

## **9. Professional Services Agreement – Water Production Plant “A” Assessment**

Councilmember Cross made a motion to approve the Professional Service Agreement from Bartlett & West, Inc. for Water Treatment Plant A, in the amount of \$53,000.00 from the Capital Water Improvement Fund. Councilmember Wagner seconded. The motion carried unanimously.

## **New Business**

### **1. Change of Zoning Ordinance**

Councilmember Cross made a motion to adopt the recommendation of the Planning Commission by ordinance. Councilmember Stoppel seconded. The motion carried 6 to 1 with Councilmember Driscoll voting no.

### **2. Water Tap Fees**

No Action was taken

## **Public Comments**

None

## **Executive Session**

Councilmember Cross made a motion to recess into executive session with the City Manager to discuss an individual employee’s performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the city council chamber at 5:56 p.m. Councilmember Wagner seconded. The motion carried unanimously.

No action was taken

Councilmember Cross made a motion to recess into executive session with the City Manager to discuss an individual employee’s performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the city council chamber at 6:02 p.m. Councilmember Wagner seconded. The motion carried unanimously.

No action was taken

**Adjournment**

Councilmember Wagner the motion to adjourn the meeting. Councilmember Stoppel seconded the motion. The motion carried unanimously.

A handwritten signature in blue ink, appearing to be 'K. Woelk', written above a horizontal line.

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Katrina Woelk, City Clerk