

**September 19, 2017**

**Russell City Council Meeting – Minutes  
City Hall  
Russell, KS**

Mayor Mader called the City Council meeting to order at 4:30 PM with the following members in attendance: Councilmembers: Stoppel, Jim Cross, Dollison, Hoffman, Wagner, and Peirano.

The following staff members were in attendance: City Manager Jon Quinday, City Attorney Ken Cole, Police Chief Dale Weimaster, Building Official Roger Sells, Electric Director Duane Banks and City Clerk Katrina Woelk.

**Approval of Agenda**

Councilmember Jim Cross made a motion to approve the agenda. Councilmember Wagner seconded. The motion carried unanimously.

**Public Comments on Agenda Items**

Walter Keith addressed the council about buying his building instead of fixing 830 N Main.

Darrell Ryan asked the council not to include grandfathering in the contractors licenses.

**Presentations and Public Hearings**

1) Public Hearing – Community Development Block Grant Application

Mayor Mader opened the public hearing for the Community Development Block Grant Application. Corina Cox from Northwest Kansas Planning & Development Commission explained the process of the grant application. There were no comments from the public. Mayor Mader closed the public hearing for the Community Development Block Grant Application.

2) Water Conservation Status

City Manager Quinday gave an update on the status of the water wells and Big Creek.

## **Action Items**

### **1. Special Event Permit – Dream Theater**

Councilmember Jim Cross made a motion to approve the Special Event Application with waiver of fees. Councilmember Stoppel seconded. The motion carried unanimously.

### **2. Special Event Permit – Russell Wrestling Club**

Councilmember Jim Cross made a motion to approve the Special Event Application and waive fees except for one electrical drop to be used by a for-profit vendor. Councilmember Stoppel seconded. The motion carried unanimously.

### **3. Agreement with NW Kansas Planning and Development for CDBG Grant Administration**

Councilmember Stoppel made a motion to approve the agreement with Northwest Kansas Planning and Development Commission for administrative consulting services of Community Development Block Grant Funds. Councilmember Peirano seconded. The motion carried unanimously.

### **4. Resolution 22-17 Certifying Legal Authority to Apply for CDBG Grant**

Councilmember Jim Cross made a motion to approve resolution 22-17 Certifying Legal Authority to Apply for a Community Development Block Grant, and authorize the Mayor to sign the supporting documents. Councilmember Wagner seconded the motion. The motion carried unanimously.

### **5. Resolution 23-17 Assurance of Funding for Operation and Maintenance – CDBG Grant**

Councilmember Jim Cross made a motion to approve Resolution 23-17 assuring operation and maintenance funding for CDBG Grant Funded Improvements, and authorize the Mayor to sign the supporting documents. Councilmember Stoppel seconded the motion. The motion carried unanimously.

### **6. Resolution 24-17 Golf Tournament Fees**

Councilmember Jim Cross made a motion to approve Resolution 24-17 as presented. Councilmember Wagner seconded the motion. The motion carried unanimously.

### **7. Resolution 25-17 Golf Tournament Scheduling**

Councilmember Jim Cross made a motion to approve Resolution 25-17 as presented. Councilmember Wagner seconded the motion. The motion carried unanimously.

**8. Resolution 26-17 Setting Public Hearing for Dangerous Structure – 514 W 1<sup>st</sup> Street**

Councilmember Jim Cross made a motion to approve Resolution 26-17 setting a Public Hearing for November 21, 2017 at 4:30 pm, where the owner(s), his or her agent, any lien holders of record of the structure(s) at 514 W. 1<sup>st</sup> may appear and show cause why such structure(s) should not be condemned as unsafe or dangerous and ordered repaired or demolished. Councilmember Stoppel seconded the motion. The motion carried unanimously.

**9. Resolution 27-17 Setting Public Hearing for Dangerous Structure – 1721 N Lincoln Street**

Councilmember Jim Cross made a motion to approve Resolution 27-17 setting a Public Hearing for November 21, 2017 at 4:30 pm, where the owner(s), his or her agent, any lien holders of record of the structure(s) at 1721 N. Lincoln may appear and show cause why such structure(s) should not be condemned as unsafe or dangerous and ordered repaired or demolished. Councilmember Wagner seconded the motion. The motion carried unanimously.

**10. Resolution 28-17 General Nuisance – 861 E 7<sup>th</sup> Street**

Councilmember Wagner made a motion to approve Resolution 28-17 authorizing the removal of the nuisance(s) from 861 E 7<sup>th</sup> St. and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Peirano seconded the motion. The motion carried unanimously.

**11. Resolution 29-17 General Nuisance – 867 E 7<sup>th</sup> Street**

Councilmember Jim Cross made a motion to approve Resolution 29-17 authorizing the removal of the nuisance(s) from 867 E 7<sup>th</sup> St. and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Wagner seconded the motion. The motion carried unanimously.

**12. Resolution 30-17 General Nuisance – 500 W. Jewell Street**

Councilmember Wagner made a motion to approve Resolution 30-17 authorizing the removal of the nuisance(s) from 500 W Jewell St. and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Peirano seconded the motion. The motion carried unanimously.

**13. Resolution 31-17 General Nuisance – 615 W. 15th Street**

Councilmember Stoppel made a motion to approve Resolution 31-17 authorizing the removal of the nuisance(s) from 615 W. 15<sup>th</sup> St. and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Jim Cross seconded the motion. The motion carried unanimously.

**14. Resolution 32-17 General Nuisance – 545 E Wisconsin Street**

Councilmember Stoppel made a motion to approve Resolution 32-17 authorizing the removal of the nuisance(s) from 545 E. Wisconsin and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Jim Cross seconded the motion. The motion carried unanimously.

**15. Resolution 33-17 General Nuisance – 190 Amy Street**

Councilmember Jim Cross made a motion to approve Resolution 33-17 authorizing the removal of the nuisance(s) from 190 Amy Street and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Wagner seconded the motion. The motion carried unanimously.

**16. Resolution 34-17 Consumption of CMB on Public Property**

Councilmember Wagner made a motion to approve Resolution 34-17. Councilmember Dollison seconded the motion. The motion carried unanimously.

**17. Ordinance 1899 – Contractor Licensing**

Councilmember Jim Cross made a motion to approve Ordinance 1899 as presented. Councilmember Wagner seconded the motion. The motion carried 5 to 0 with Councilmember Stoppel abstaining.

**18. Review and Consideration of Bid – 830 N Main Structural and Roof Improvement**

Councilmember Jim Cross made a motion to approve the bid from Commercial Builders Inc. in the amount of \$71,558, with the recommended variance of using a TPO or EPDM roof system reducing the bid to \$70,808 to be funded out of the Duke Johnson Trust Fund. Councilmember Wagner seconded the motion. The motion carried 4 to 2 with Councilmembers Stoppel and Hoffman opposing.

## **19. Professional Services Agreement – Bridge Repairs**

Councilmember Wagner made a motion to approve the professional services agreement in the amount of \$25,800 from Kirkham Michael for design engineering and preparation of plans and specifications for necessary repairs of the 5<sup>th</sup>, 7<sup>th</sup> and State Streets bridges. Councilmember Peirano seconded the motion. The motion carried unanimously.

## **20. Professional Services Agreement – 15<sup>th</sup> Street and Lincoln Street Project**

Councilmember Jim Cross made a motion to approve the two professional services agreement from Bartlett & West for design engineering, bidding and construction engineering of the 15<sup>th</sup> and Lincoln Street projects. Councilmember Stoppel seconded the motion. The motion carried unanimously.

## **21. Unit #10 Overhaul**

Councilmember Jim Cross made a motion to authorize the Electric Production Department to order needed parts to complete the bearing change out and overhaul of unit #10, in the amount not to exceed \$126,403.40 plus applicable taxes and freight. Councilmember Wagner seconded the motion. The motion carried unanimously.

## **22. Unit #7 Overhead Crane/hoist Replacement**

Councilmember Jim Cross made a motion to authorize the Electric Production Department to accept the bid from KoneCranes Inc., Kansas City, KS in the amount of \$18,765 plus freight and taxes. Councilmember Stoppel seconded the motion. The motion carried unanimously.

## **23. CDBG Drawdown #5 – S. Fossil Reconstruction Project**

Councilmember Stoppel made a motion to approve the CDBG S. Fossil Street Project Draw Down #5 in the amount of \$24,487.85. Councilmember Wagner seconded the motion. The motion carried unanimously.

## **Consent Agenda**

Councilmember Jim Cross made a motion to approve the consent agenda. Councilmember Wagner seconded. The motion carried unanimously.

## **Executive Session**

None

## **Public Comments**

None

**Adjournment**

Councilmember Stoppel made the motion to adjourn the meeting. Councilmember Jim Cross seconded the motion. The motion carried unanimously.



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Katrina Woelk, City Clerk