

RUSSELL CITY COUNCIL MEETING
City Hall - 133 W. 8th St. - Russell, Kansas
Date: Tuesday, April 21, 2020, Time: 4:30 p.m.

To adhere to Governor Kelly's Executive Order No. 20-14 to temporarily prohibit gatherings of 10 or more people to limit the spread of COVID-19, the public will not be allowed to attend the City Council meetings in-person, but can watch the live-streamed event at <http://www.russellcity.org/274/GoTo-Meeting>.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS

Public Comments may be submitted in writing and can be emailed to kayla@russellcity.org, through the GoToMeeting chat function or calling in. Please include your full name and address when submitting your written comment.

PRESENTATIONS AND PUBLIC HEARINGS

- 1) Water Conservation Status
- 2) 2021 Budget Preparation - Financial Review and Budget Strategies

CONSENT AGENDA

- 1) Approval of April 7, 2020, Council Meeting minutes
- 2) Appropriation Ordinance No. A-04-20
- 3) Licenses:
 - a. Fencing
Brueggemann Fencing, 1502 Gannon Ave, Enid, OK

EXECUTIVE SESSION

- 1) For Matters Deemed Subject to Attorney-Client Privilege

UNFINISHED BUSINESS

- 1) Lincoln Street Reconstruction Project – Environmental Review
- 2) Review Mechanized Concepts Economic Incentive Agreement

NEW BUSINESS

- 1) Water Production Plant “B” Repairs
- 2) Contractor Licensing
- 3) General Nuisance Abatement – 425 W. 7th Street
- 4) General Nuisance Abatement – 336 E. Wisconsin Street

DEPARTMENT REPORTS

PUBLIC COMMENTS

Public Comments may be submitted in writing and can be emailed to kayla@russellcity.org, through the GoToMeeting chat function or calling in. Please include your full name and address when submitting your written comment.

GOVERNING BODY/CITY MANAGER COMMENTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Russell will provide reasonable accommodations for all public meetings. Persons requiring accommodations in attending any of our public meetings should contact Katrina Woelk, City Clerk/ Finance Director, at 785.483.6311 a minimum of 48 hours prior to the meeting.

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April 7, 2020

**Russell City Council Meeting – Minutes
City Hall
Russell, KS**

Mayor Mader called the City Council meeting to order at 4:30 PM with the following members in attendance: Councilmembers: Madden, Cross, Wagner, and Matt Driscoll. Councilmembers Mitch Driscoll and Morrill participated by virtual conference.

The following staff members participated by virtual conference: City Manager Jon Quinday, Assistant City Manager Kayla Schneider, Electric Director Duane Banks, Public Works Director Rich Krause, Building Official Roger Sells, Fire Chief Dylan Riedel, Police Chief Dale Weimaster, and City Clerk Katrina Woelk.

Approval of Agenda

Councilmember Cross made a motion to approve the agenda. Councilmember Wagner seconded. The motion carried unanimously.

Public Comments

None

Presentations and Public Hearings

1. Water Conservation Status

City Manager Quinday updated the council on the status of the City's wells and Big Creek.

Consent Agenda

Councilmember Cross made a motion to approve the consent agenda. Councilmember Wagner seconded. The motion carried unanimously.

Unfinished Business

1. **Water Treatment Plant "A" Update Project**

No action taken

2. Continuity of Operations Update

Councilmember Cross made a motion to approve a resolution Temporarily Expanding Authority of the City Manager. Councilmember Morrill seconded. The motion carried unanimously.

New Business

1. Energy Rates

Councilmember Madden made a motion to approve the ordinance lowering the energy rate of all customer classes by 1.25 cents per KWh. Councilmember Matt Driscoll seconded. Motion carried unanimously.

2. Remote Participation Policy

Councilmember Cross made a motion to suspend the Remote Participation in City Council Meetings policy dated March 17, 2015 effective immediately and until rescinded or until the statewide State of Disaster Emergency proclaimed March 12, 2020, relating to COVID-19 expires, whichever is earlier. Councilmember Wagner seconded. The motion carried unanimously.

3. Community-Wide Cleanup Day

Councilmember Cross made a motion to cancel the Community-Wide Cleanup Day scheduled for April 25, 2020. Councilmember Matt Driscoll seconded. The motion carried unanimously.

4. Municipal Electric Utility Maintenance Assistance Agreement

Councilmember Cross made a motion to approve the Municipal Electric Utility Maintenance Assistance Agreement as presented. Councilmember Wagner seconded. Motion carried unanimously.

Department Reports

1. Kansas Municipal Insurance Trust Annual Audit

Assistant City Manager Kayla Schnieder gave an update to the council on the annual audit for the City's workman's comp insurance.

Public Comments

None

Executive Session

None

Adjournment

Councilmember Matt Driscoll made a motion to adjourn the meeting. Councilmember Wagner seconded the motion. The motion carried unanimously.

Katrina Woelk, City Clerk

CITY OF RUSSELL
 ACCOUNTS PAYABLE
 APPROPRIATION ORD. A-04-20
 03/18/20 THRU 04/21/20

FUND NO#	FUND NAME	AMOUNT
10	GENERAL FUND	\$338,239.43
12	AIRPORT FUND	\$4,875.57
16	INDUSTRIAL FUND	\$6,450.00
18	BOND & INTEREST FUND	
22	LIBRARY FUND	\$6,346.11
24	FIRE EQUIPMENT FUND	\$19,155.96
26	RECREATION FUND	\$5,276.05
28	PERSONNEL BENEFITS	\$130,682.43
29	SPECIAL HIGHWAY FUND	\$608.00
36	ELECTRIC FUND	\$404,530.11
37	WATER IMPROVEMENT FUND	\$168,635.27
38	WATER FUND	\$79,257.42
39	SANITATION/RECYCLING FUND	\$20,932.48
40	ELECTRIC DEPRECIATION FUND	\$43,763.13
45	WASTEWATER REPLACEMENT FUND	
46	WASTEWATER FUND	\$7,167.28
47	SPECIAL PARK & RECREATION	
48	SANITATION RESERVE	
51	CAPITAL IMPROVEMENTS FUND	\$6,500.00
52	EQUIPMENT RESERVE FUND	
61	MUNICIPAL COURT FUND	\$1,055.08
65	INDUSTRIAL DEV/ECON DEV GRANT FUND	
66	DEINES CENTER GRANT	
68	WATER CAPITAL PROJ FUND	
70	AIRPORT PROJECT FUNDS	\$15,692.00
71	PFIEFER WELL EXPANSION	\$2,579.08
80	HEALTH INSURANCE TRUST	
81	GOLF COURSE IMPROVEMENT FUND	
82	SINK OR SWIM	
83	INSURANCE PROCEEDS FUND	
84	RISK MANAGEMENT RESERVE	
85	DRUG FORFEITURE FUND	
86	JOHNSON TRUST FUND	
87	FIREFIGHTER ACTIVITY	\$456.10
89	DEINES CENTER TRUST FUND	
90	DONATION FUND	
99	TRANSFER TO UMB TO COVER P/R	<u>\$63,000.00</u>
	** TOTALS **	<u><u>\$1,325,201.50</u></u>

VENDOR I.D. NAME STATUS CHECK DATE INVOICE AMOUNT CHECK NO CHECK STATUS CHECK AMOUNT

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11101	KS DEPARTMENT OF REVENUE	D	3/25/2020	11,634.12	000311		11,634.12	000311	R	3/24/2020	046439	225,234.00
16122	PROFESSIONAL FIRE EQUIP CO, LL	D	3/18/2020		000312			000312	R	3/24/2020	046439	500.00
05043	COOKS AUTO PARTS LLC	D	3/18/2020	456.78	000313			000313	R	3/24/2020	046440	50.00
26555	MICROSOFT CORPORATION	D	3/18/2020	250,620.20	000325			000325	R	3/24/2020	046441	25.00
11114	KREA - EMP 2 OPERATING ACCT	D	3/20/2020	50,582.89	000327			000327	R	3/24/2020	046442	719.40
11114	KREA - EMP 2 OPERATING ACCT	D	3/25/2020	1,421.00	000328			000328	R	3/24/2020	046443	1,692.68
11114	KREA - EMP 2 OPERATING ACCT	D	3/21/2020	52.95	000329			000329	R	3/24/2020	046444	37,733.27
14069	NEX-TECH, LLC	D	3/20/2020	1,637.52	000330			000330	R	3/24/2020	046445	75.00
13173	MIDWEST ENERGY, INC.	D	3/23/2020	913.85	000331			000331	R	3/24/2020	046446	439.70
11130	KANSAS GAS SERVICE	D	3/25/2020	2,780.04	000333			000333	R	3/24/2020	046448	521.98
23086	S & H ACQUISITION LLC	V	2/05/2020	2,780.04	046126			046126	R	3/24/2020	046449	788.83
23086	S & H ACQUISITION LLC	V	3/23/2020	2,780.04	046126			046126	R	3/24/2020	046450	90.00
23086	S & H ACQUISITION LLC	V	3/23/2020	1,656.46	046428			046428	R	3/24/2020	046451	1,811.51
23086	S & H ACQUISITION LLC	V	3/23/2020	385.24	046430			046430	R	3/24/2020	046453	648.15
01100	ALTEC, INC.	R	3/24/2020	15,692.00	046431			046431	R	3/24/2020	046454	150.00
02060	BARCO MUNICIPAL PRODUCTS INC.	R	3/24/2020	12,704.70	046432			046432	R	3/24/2020	046455	475.00
02595	H.W. JOCHNER, INC	R	3/24/2020	43.68	046433			046433	R	3/24/2020	046456	269.08
03290	CLARKE WELL & EQUIPMENT, INC.	R	3/24/2020	88,450.00	046434			046434	R	3/24/2020	046457	21.00
04033	DANKO EMERGENCY EQUIPMENT CO	R	3/24/2020	183.21	046435			046435	R	3/24/2020	046458	337.50
06049	FOLEY EQUIPMENT CO	R	3/24/2020	2,230.11	046436			046436	R	3/24/2020	046459	458.47
07028	GALLS, LLC	R	3/24/2020		046437			046437	R	3/24/2020	046460	225.00
08020	HACH COMPANY	R	3/24/2020		046437			046437	R	3/24/2020	046461	488.07

09057	INSURANCE PLANNING INC	R	3/24/2020		09057			09057	R	3/24/2020	046439	225,234.00
11020	WHITE COMMUNICATIONS, LLC	R	3/24/2020		11020			11020	R	3/24/2020	046439	500.00
11095	KDHE-BUREAU OF ENVIRONMENTAL R	R	3/24/2020	456.78	11095			11095	R	3/24/2020	046440	50.00
11108	KANSAS MUNICIPAL UTILITIES, IN	R	3/24/2020	250,620.20	11108			11108	R	3/24/2020	046441	25.00
11141	KS SF FIREFIGHTERS ASSN	R	3/24/2020	50,582.89	11141			11141	R	3/24/2020	046442	719.40
13134	MUNICIPAL EMERGENCY SERVICES, I	R	3/24/2020	1,421.00	13134			13134	R	3/24/2020	046443	1,692.68
13160	MID-STATES ENERGY WORKS, INC	R	3/24/2020	52.95	13160			13160	R	3/24/2020	046444	37,733.27
13346	EUROFINS ENTON ANALYTICAL, LLC	R	3/24/2020	1,637.52	13346			13346	R	3/24/2020	046445	75.00
14068	NEX-TECH WIRELESS, LLC	R	3/24/2020	913.85	14068			14068	R	3/24/2020	046446	439.70
14095	BUJETRAP FINANCIAL, INC	R	3/24/2020	2,780.04	14095			14095	R	3/24/2020	046448	521.98
14150	NORTHWESTERN PRINTERS, INC.	R	3/24/2020	2,780.04	14150			14150	R	3/24/2020	046449	788.83
16061	PERFECT PRINT LLC	R	3/24/2020	2,780.04	16061			16061	R	3/24/2020	046450	90.00
16064	S.A.L.L.C.O.M., INC	R	3/24/2020	1,656.46	16064			16064	R	3/24/2020	046451	1,811.51
16000	R & R PRODUCTS, INC.	R	3/24/2020	385.24	16000			16000	R	3/24/2020	046453	648.15
18170	WEST-CENTRAL KANSAS ASSOC INC	R	3/24/2020	15,692.00	18170			18170	R	3/24/2020	046454	150.00
18205	RUSSELL CO HEALTH DEPT	R	3/24/2020	12,704.70	18205			18205	R	3/24/2020	046455	475.00
18230	RUSSELL CO HIGHWAY DEPT	R	3/24/2020	43.68	18230			18230	R	3/24/2020	046456	269.08
18238	RUSSELL CO REGISTER OF DEEDS	R	3/24/2020	88,450.00	18238			18238	R	3/24/2020	046457	21.00
18340	RUSSELL READY MIX CONCRETE, IN	R	3/24/2020	183.21	18340			18340	R	3/24/2020	046458	337.50
19140	SDK LABORATORIES, INC	R	3/24/2020	2,230.11	19140			19140	R	3/24/2020	046459	458.47
19430	STATE OF KANSAS	R	3/24/2020		19430			19430	R	3/24/2020	046460	225.00
20090	NICHOLS VETERINARY ENTERPRISES	R	3/24/2020		20090			20090	R	3/24/2020	046461	488.07

A/P HISTORY CHECK REPORT

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A/P HISTORY CHECK REPORT

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4/15/2020 11:07 AM
 VENDOR SET: 01 City of Russell
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20126	PROFESSIONAL TURF PRODUCTS, LP	3/24/2020	R	046462	552.20			552.20	26730	MITCH DRISCOLL	3/24/2020	R	046489	200.01			200.01
20986	UMB BANK	3/24/2020	R	046463	2,943.50			2,943.50	26731	GARY LIEDERBACH	3/24/2020	R	046490	50.00			50.00
20988	HD SUPPLY FACILITIES MAINTENAN	3/24/2020	R	046467	128.55			128.55	26732	DENNIS G RUCHERKA	3/24/2020	R	046491	179.50			179.50
22011	VAN DIEST SUPPLY COMPANY	3/24/2020	R	046468	3,165.28			3,165.28	26733	ARON CODE	3/24/2020	R	046492	608.00			608.00
23066	S & H ACQUISITION LLC	3/24/2020	R	046470	372.87			372.87	26735	MERLIN NEY	3/24/2020	R	046493	100.00			100.00
26009	EDEN EQUIPMENT COMPANY, INC	3/24/2020	R	046471	2,948.08			2,948.08	03282	CITY OF RUSSELL	3/24/2020	R	046505	63,000.00			63,000.00
26502	CURT WIDER	3/24/2020	R	046472	200.01			200.01	26524	1st Due Emergency Response Sol	3/24/2020	R	046506	5,442.00			5,442.00
26587	DENNIS L GERBER	3/24/2020	R	046473	300.00			300.00	01067	ATKINS, INC	4/08/2020	R	046532	2,580.98			2,580.98
26496	WINCOX, INC	3/24/2020	R	046474	4,523.40			4,523.40	01100	ALTEC, INC.	4/08/2020	R	046533	8,447.93			8,447.93
26510	COMFORT PRO INC	3/24/2020	R	046475	2,113.96			2,113.96	01202	ARMARK UNIFORM & CREER APPAR	4/08/2020	R	046536	875.88			875.88
26526	GREAT BEND COOPERATIVE ASSOCIA	3/24/2020	R	046476	296.19			296.19	02500	BUCKEYE CORPORATION	4/08/2020	R	046537	969.23			969.23
26527	MICKAY L TEEL	3/24/2020	R	046477	50.00			50.00	03043	COOKS AUTO PARTS LLC	4/08/2020	R	046538	776.80			776.80
26591	JERRY SUCHY	3/24/2020	R	046478	400.00			400.00	08125	CORE & WALN LP	4/08/2020	R	046541	1,632.61			1,632.61
26607	GILMORE SOLUTIONS, INC	3/24/2020	R	046479	304.39			304.39	26608	DYLEN J PALVA	4/08/2020	R	046542	905.80			905.80
26621	B.A.T.S., INC	3/24/2020	R	046480	194.86			194.86	04060	DON S ELECTRIC & REWIND, INC.	4/08/2020	R	046543	3,530.99			3,530.99
26624	1st Due Emergency Response Sol	3/24/2020	R	046481	10,425.00			10,425.00	05075	ELLSWORTH CO. INDEPENDENT/REPO	4/08/2020	R	046544	79.95			79.95
26641	STATE OF KANSAS	3/24/2020	R	046482	576.00			576.00	06040	FIRE ALARM SPECIALIST INC	4/08/2020	R	046545	580.00			580.00
26657	COMELANCEONE, INC	3/24/2020	R	046483	433.00			433.00	26607	GILMORE SOLUTIONS, INC	4/08/2020	R	046546	12,000.00			12,000.00
26677	STIEEL, NICOLAUS & COMPANY, IN	3/24/2020	R	046485	24,709.50			24,709.50	26537	GLASSMAN BIRD BROWN POWELL LLP	4/08/2020	R	046548	578.75			578.75
26713	INGRA SYSTEMS, INC	3/24/2020	R	046486	6,500.00			6,500.00	08020	HACH COMPANY	4/08/2020	R	046549	917.23			917.23
26724	TIRE CITY, LLC	3/24/2020	R	046487	325.35			325.35	26307	HARKINS, INC	4/08/2020	R	046550	6,444.00			6,444.00
26726	LEVI D STOUGHTON	3/24/2020	R	046488	275.00			275.00	08136	HEARTLAND BUILDING CENTER, INC	4/08/2020	R	046551	410.46			410.46

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09055	INNOVATIVE AUTOMATION & CONTRO	R	4/08/2020	046554		29,850.00			4/08/2020	046579		22,786.22
10048	JADCORE	R	4/09/2020	046555		8,358.00			4/08/2020	046581		4,598.23
11115	KANSAS ONE-CALL SYSTEM, INC	R	4/08/2020	046556		97.20			4/09/2020	046590		744.00
11138	HARST WATER WELL DRILLING	R	4/09/2020	046557		2,579.06			4/09/2020	046591		21.24
11175	KEY EQUIPMENT & SUPPLY CO	R	4/09/2020	046558		1,635.99			4/08/2020	046592		831.34
11220	KLEMA IGA, INC	R	4/09/2020	046559		439.44			4/08/2020	046593		81,630.10
26667	LAMAR TEXAS LIMITED PARTNERSHI	R	4/09/2020	046561		200.00			4/21/2020	046594		235.00
13066	MAIN STREET PROGRAM	R	4/09/2020	046562		3,000.00			4/21/2020	046595		520.35
26737	MAYER EQUIPMENT & SUPPLY, LLC	R	4/09/2020	046563		82.40			4/21/2020	046596		135.00
13152	MID KANSAS COOP	R	4/09/2020	046564		4,059.37			4/21/2020	046597		500.00
26027	FREEMARK, INC	R	4/09/2020	046565		205.26			4/21/2020	046598		282.08
13160	MID-STATE ENERGY WORKS, INC	R	4/09/2020	046566		938.53			4/21/2020	046599		1,273.62
26736	MIDWEST SINGLE SOURCE, INC	R	4/09/2020	046567		270.00			4/21/2020	046600		12,595.03
13315	MUNICIPAL SUPPLY INC	R	4/09/2020	046568		1,459.40			4/21/2020	046601		8,599.51
14189	AUSTRALIS ENTERPRISES INC	R	4/09/2020	046569		156.48			4/21/2020	046602		320.00
15039	OFFICE PRODUCTS, INC	R	4/09/2020	046570		1,194.77			4/21/2020	046603		50.54
18204	RUSSELL CO ECONOMIC DEVELOPMEN	R	4/09/2020	046573		6,250.00			4/21/2020	046604		1,848.00
18280	MAIN STREET MEDIA	R	4/09/2020	046574		702.20			4/21/2020	046605		250.00
18240	RUSSELL CO SOLID WASTE	R	4/09/2020	046575		7,717.50			4/21/2020	046606		801.52
18180	RUSSELL PUBLIC LIBRARY	R	4/09/2020	046576		6,346.11			4/21/2020	046607		4,310.45
18360	RUSSELL RECREATION COMM.	R	4/09/2020	046577		5,276.05			4/21/2020	046608		172.00
19020	WAREHOUSE, INC	R	4/09/2020	046578		397.11			4/21/2020	046609		46.50

4/15/2020 11:07 AM City of Russell
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11108	KANSAS MUNICIPAL UTILITIES, IN	R	4/21/2020	046610		5,049.00			046633		2,332.00
26490	KONECRANES, INC	R	4/21/2020	046611		1,188.08			046634		1,206.08
26632	KRISTA J. WHITNER	R	4/21/2020	046612		2,859.34			046635		9,517.09
11099	KS DEPT OF HEALTH & ENVIRONMEN	R	4/21/2020	046613		430.00			046640		308.28
26072	KS STATE TREASURER	R	4/21/2020	046614		358.00			046641		136.05
12160	LAMPTON WELDING SUPPLY CO, INC	R	4/21/2020	046615		70.12			046642		6,410.00
09068	INTERVIEW INC	R	4/21/2020	046616		125.00			046643		850.00
13134	MUNICIPAL EMERGENCY SERVICES, I	R	4/21/2020	046617		3,633.72					
14069	NEK-TECH, LLC	R	4/21/2020	046618		2,347.48					
14068	NEK-TECH WIRELESS, LLC	R	4/21/2020	046619		437.19					
16061	PERFECT PRINT LLC	R	4/21/2020	046621		94.50					
16122	PROFESSIONAL FIRE EQUIP CO, LL	R	4/21/2020	046622		74.00					
16064	S-A-L-C-O-M., INC	R	4/21/2020	046623		191.40					
18093	ROBSON OIL CO., INC.	R	4/21/2020	046624		7,230.08					
18250	RUSSELL CO SHERIFF'S OFFI	R	4/21/2020	046625		180.00					
18260	RUSSELL CO TREASURER	R	4/21/2020	046626		697.53					
26725	CHARLES SARGENT IRRIGATION INC	R	4/21/2020	046627		14,294.00					
19262	SOLOMON TRANSFORMERS, LLC	R	4/21/2020	046628		7,204.41					
26694	APPLIED CONCEPTS, INC	R	4/21/2020	046629		1,399.00					
19512	STROBEL DOOR & REPAIR, INC.	R	4/21/2020	046650		2,125.00					
26591	JERRY SUCHY	R	4/21/2020	046631		400.00					
20090	NICHOLS VETTRINARY ENTERPRISES	R	4/21/2020	046632		570.00					

** T O T A L S **
 REGULAR CHECKS: 148
 HAND CHECKS: 0
 DRAFTS: 10
 EFT: 0
 NON CHECKS: 0
 VOID CHECKS: 1
 VOID DEBITS: 2,780.04
 VOID CREDITS: 2,780.04CR
 TOTAL ERRORS: 0

INVOICE AMOUNT: 859,696.46
 DISCOUNTS: 0.00
 CHECK AMOUNT: 862,478.50
 INVOICE AMOUNT: 317,319.31
 DISCOUNTS: 0.00
 CHECK AMOUNT: 317,319.31

INVOICE AMOUNT: 1,179,797.81
 DISCOUNTS: 0.00
 CHECK AMOUNT: 1,179,797.81

INVOICE AMOUNT: 1,179,797.81
 DISCOUNTS: 0.00
 CHECK AMOUNT: 1,179,797.81

VENDOR SET: 01 City of Russell
 BANK: ARBK POOL CASH ACCOUNT
 DATE RANGE: 3/18/2020 THRU 4/21/2020

VENDOR I.D. NAME STATUS CHECK DATE INVOICE AMOUNT DISCOUNT CHECK NO CHECK STATUS CHECK AMOUNT

VENDOR I.D. NAME STATUS CHECK DATE INVOICE AMOUNT DISCOUNT CHECK NO CHECK STATUS CHECK AMOUNT

* * * T O T A L S * * *
 REGULAR CHECKS: NO 14 INVOICE AMOUNT 649,063.82 CHECK AMOUNT 649,063.82
 HAND CHECKS: 0 0.00 0.00
 DRAHTS: 3 312,837.21 0.00 312,837.21
 NET: 0 0.00 0.00
 NON CHECKS: 0 0.00 0.00
 VOID CHECKS: 1 VOID DEBITS 0.00
 VOID CREDITS 2,780.04CR 2,780.04CR

TOTAL ERRORS: 0
 VENDOR SET: 01 BANK: ARBK TOTALS: NO 18 INVOICE AMOUNT 959,140.99 CHECK AMOUNT 961,921.03
 BANK: ARBK TOTALS: 18 959,140.99 961,921.03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
11101	RS DEPARTMENT OF REVENUE	D	3/25/2020	11,634.12		000311		
11114	RMA - EMP 2 OPERATING ACCT	D	3/20/2020	250,620.20		000327		
11114	RMA - EMP 2 OPERATING ACCT	D	3/25/2020	50,582.89		000328		
23086	S & H ACQUISITION LLC							
23086	S & H ACQUISITION LLC							
M-CHECK								
02295	H.W. LOCHNER, INC	W	3/23/2020	2,780.04CR		046126		
03290	CLARKE WELL & EQUIPMENT, INC.	R	3/24/2020	15,692.00		046432		
06049	FOLEY EQUIPMENT CO	R	3/24/2020	12,704.70		046433		
09057	INSURANCE PLANNING INC	R	3/24/2020	88,450.00		046435		
13160	MID-STATES ENERGY WORKS, INC	R	3/24/2020	228,234.00		046438		
26624	1st Due Emergency Response Sol	R	3/24/2020	32,733.27		046444		
26677	STIEBEL, NICOLAUS & COMPANY, IN	R	3/24/2020	10,425.00		046481		
03282	CITY OF RUSSELL	R	3/24/2020	24,709.50		046485		
26607	GILMORE SOLUTIONS, INC	R	4/08/2020	63,000.00		046505		
09055	INNOVATIVE AUTOMATION & CONTRO	R	4/08/2020	12,000.00		046546		
19410	STANTON WHOLESALE ELECTRIC CO.	R	4/08/2020	29,850.00		046554		
03282	CITY OF RUSSELL	R	4/08/2020	22,786.22		046579		
03290	CLARKE WELL & EQUIPMENT, INC.	R	4/08/2020	81,630.10		046593		
26725	CHARLES SARGENT IRRIGATION INC	R	4/21/2020	12,595.03		046600		
				14,294.00		046627		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
11101	RS DEPARTMENT OF REVENUE	D	3/25/2020	11,634.12		000311		
11114	RMA - EMP 2 OPERATING ACCT	D	3/20/2020	250,620.20		000327		
11114	RMA - EMP 2 OPERATING ACCT	D	3/25/2020	50,582.89		000328		
23086	S & H ACQUISITION LLC							
23086	S & H ACQUISITION LLC							
M-CHECK								
02295	H.W. LOCHNER, INC	W	3/23/2020	2,780.04CR		046126		
03290	CLARKE WELL & EQUIPMENT, INC.	R	3/24/2020	15,692.00		046432		
06049	FOLEY EQUIPMENT CO	R	3/24/2020	12,704.70		046433		
09057	INSURANCE PLANNING INC	R	3/24/2020	88,450.00		046435		
13160	MID-STATES ENERGY WORKS, INC	R	3/24/2020	228,234.00		046438		
26624	1st Due Emergency Response Sol	R	3/24/2020	32,733.27		046444		
26677	STIEBEL, NICOLAUS & COMPANY, IN	R	3/24/2020	10,425.00		046481		
03282	CITY OF RUSSELL	R	3/24/2020	24,709.50		046485		
26607	GILMORE SOLUTIONS, INC	R	4/08/2020	63,000.00		046505		
09055	INNOVATIVE AUTOMATION & CONTRO	R	4/08/2020	12,000.00		046546		
19410	STANTON WHOLESALE ELECTRIC CO.	R	4/08/2020	29,850.00		046554		
03282	CITY OF RUSSELL	R	4/08/2020	22,786.22		046579		
03290	CLARKE WELL & EQUIPMENT, INC.	R	4/08/2020	81,630.10		046593		
26725	CHARLES SARGENT IRRIGATION INC	R	4/21/2020	12,595.03		046600		
				14,294.00		046627		

VENDOR I.D.: NAME
 21042 BANK UNITED
 11010 K P F R S
 21042 BANK UNITED
 11010 K P F R S

VENDOR SET: 01 City of Russell
 BANK: PYBK PAYROLL ACCOUNT
 DATE RANGE: 3/18/2020 THRU 4/21/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
21042	BANK UNITED	D	3/25/2020	0.00	0.00	000319		32,469.90
11010	K P F R S	D	3/25/2020	0.00	0.00	000321		22,332.03
21042	BANK UNITED	D	4/08/2020	0.00	0.00	000337		33,422.18
11010	K P F R S	D	4/08/2020	0.00	0.00	000339		22,479.72

NO	TOTALS	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
0	REGULAR CHECKS:	0.00	0.00	0.00
0	HAND CHECKS:	0.00	0.00	0.00
4	DRAFTS:	110,703.83	0.00	110,703.83
0	EFT:	0.00	0.00	0.00
0	NON CHECKS:	0.00	0.00	0.00
0	VOID CHECKS:	0.00	0.00	0.00
0	VOID CREDITS:	0.00	0.00	0.00
0	TOTAL ERRORS:	0	0	0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
4	110,703.83	0.00	110,703.83
4	110,703.83	0.00	110,703.83
4	110,703.83	0.00	1,072,624.86

VENDOR SET: 01 BANK: PYBK TOTALS: 4

BANK: PYBK TOTALS: 4

REPORT TOTALS: 4

REVENUE & EXPENSE REPORT
AS OF: MARCH 31ST, 2020

10 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOCAL TAXES	1,453,351.00	42,917.09	0.00	750,948.28	0.00	702,402.72	51.67
STATE/FEDERAL REVENUE	612,961.00	38,296.02	0.00	135,474.30	0.00	477,486.70	22.10
PERMITS & LICENSE FEES	35,500.00	2,325.00	0.00	7,536.00	0.00	27,964.00	21.23
FRANCHISE FEES	155,000.00	32,939.90	0.00	79,014.69	0.00	75,985.31	50.98
RECREATION FEES	80,650.00	9,043.00	0.00	21,151.00	0.00	59,499.00	26.23
OTHER REVENUE	360,456.00	29,670.30	0.00	102,073.62	0.00	258,382.38	28.32
INVESTMENT REVENUE	28,000.00	54,544.30	0.00	56,864.27	0.00	(28,864.27)	203.09
TRANSFERS	<u>770,000.00</u>	<u>128,334.00</u>	<u>0.00</u>	<u>192,184.00</u>	<u>0.00</u>	<u>577,816.00</u>	<u>24.96</u>
*** TOTAL REVENUES ***	<u>3,495,918.00</u>	<u>338,069.61</u>	<u>0.00</u>	<u>1,345,246.16</u>	<u>0.00</u>	<u>2,150,671.84</u>	<u>38.48</u>
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	2,222,221.00	17,460.96	0.00	74,387.95	0.00	2,147,833.05	3.35
AMORY BUILDING	10,800.00	0.00	0.00	1,199.19	0.00	9,600.81	11.10
MAYOR/COUNCIL	39,525.00	5,894.75	84.23	16,869.70	4,231.50	18,508.03	53.17
CITY MANAGER	162,199.00	11,666.37	84.23	39,088.47	0.00	123,194.76	24.05
CITY CLERK	197,828.00	9,288.03	0.00	33,893.02	789.00	163,145.98	17.53
TRANSPORTATION/(BUS)	73,588.00	4,043.09	84.22	13,013.91	0.00	60,658.31	17.57
POLICE	581,323.00	38,744.77	936.05	123,984.60	957.82	457,316.63	21.33
PUBLIC WORKS	90,406.00	6,577.21	84.22	20,415.79	0.00	70,074.43	22.49
FIRE	207,985.00	12,057.17	566.50	37,153.69	4,121.85	167,275.96	19.57
MUNICIPAL COURT	60,419.00	4,010.29	0.00	12,115.98	0.00	48,303.02	20.05
911	455,927.00	32,198.47	84.22	97,248.31	0.00	358,762.91	21.31
COMMUNITY DEVELOPMENT	165,926.00	10,368.88	84.21	31,283.63	0.00	134,726.58	18.80
STREET	354,504.00	23,490.40	6,969.24	84,630.50	15,354.63	261,488.11	26.24
GOLF COURSE	198,209.00	17,701.77	0.00	43,830.29	1,625.29	152,753.42	22.93
GOLF CLUB HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SWIMMING POOL	117,950.00	0.50	0.00	915.00	7,776.00	109,259.00	7.37
PARK	246,840.00	14,946.16	589.56	44,908.75	0.00	202,520.81	17.95
DEINES CULTURAL CENTER	<u>48,847.00</u>	<u>2,902.99</u>	<u>0.00</u>	<u>9,133.95</u>	<u>0.00</u>	<u>39,713.05</u>	<u>18.70</u>
*** TOTAL EXPENDITURES ***	<u>5,234,497.00</u>	<u>211,351.81</u>	<u>9,566.68</u>	<u>684,072.73</u>	<u>34,856.09</u>	<u>4,525,134.86</u>	<u>13.55</u>
** REVENUE OVER (UNDER) EXPENDITURES *(1,738,579.00)	<u>126,717.80</u>	<u>9,566.68</u>	<u>661,173.43</u>	<u>(34,856.09)</u>	<u>(2,374,463.02)</u>	<u>136.57</u>	

CITY OF RUSSELL
 REVENUE & EXPENSE REPORT
 AS OF: MARCH 31ST, 2020

28 - PERSONNEL BENEFITS FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOCAL TAXES	573,445.00	26,200.60	0.00	322,336.57	0.00	251,108.43	56.21
STATE/FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE	125,891.00	6,111.01	0.00	35,802.42	0.00	90,088.58	28.44
INVESTMENT REVENUE	9,800.00	0.00	0.00	789.00	0.00	9,011.00	8.05
TRANSFERS	<u>984,200.00</u>	<u>78,975.00</u>	<u>0.00</u>	<u>239,967.00</u>	<u>0.00</u>	<u>744,233.00</u>	<u>24.38</u>
*** TOTAL REVENUES ***	<u>1,693,336.00</u>	<u>111,286.61</u>	<u>0.00</u>	<u>598,894.99</u>	<u>0.00</u>	<u>1,094,441.01</u>	<u>35.37</u>
<u>EXPENDITURE SUMMARY</u>							
NON DEPARTMENTAL	<u>2,048,829.00</u>	<u>128,057.06</u>	<u>0.00</u>	<u>396,613.63</u>	<u>0.00</u>	<u>1,652,215.37</u>	<u>19.36</u>
*** TOTAL EXPENDITURES ***	<u>2,048,829.00</u>	<u>128,057.06</u>	<u>0.00</u>	<u>396,613.63</u>	<u>0.00</u>	<u>1,652,215.37</u>	<u>19.36</u>
** REVENUE OVER (UNDER) EXPENDITURES *	<u>(355,493.00)</u>	<u>(16,770.45)</u>	<u>0.00</u>	<u>202,281.36</u>	<u>0.00</u>	<u>(557,774.36)</u>	<u>156.90</u>

CITY OF RUSSELL
 REVENUE & EXPENSE REPORT
 AS OF: MARCH 31ST, 2020

36 -ELECTRIC FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE/FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	10,221,457.00	721,298.28	0.00	2,214,417.20	0.00	8,007,039.80	21.66
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT REVENUE	60,000.00	0.00	0.00	8,252.00	0.00	51,748.00	13.75
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	10,281,457.00	721,298.28	0.00	2,222,669.20	0.00	8,058,787.80	21.62
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	1,530,620.00	129,468.10	0.00	286,364.99	0.00	1,244,255.01	18.71
ELECTRIC PRODUCTION	7,363,548.00	231,553.87	1,179.14	839,978.35	32,126.51	6,492,622.28	11.83
ELECTRIC DISTRIBUTION	818,735.00	51,346.35	49,436.22	194,466.01	1,731.64	671,973.57	17.93
*** TOTAL EXPENDITURES ***	9,712,903.00	412,368.32	50,615.36	1,320,809.35	33,858.15	8,408,850.86	13.43
** REVENUE OVER (UNDER) EXPENDITURES **	568,554.00	308,929.96	50,615.36	901,859.85	(33,858.15)	(350,063.06)	61.57-

REVENUE & EXPENSE REPORT
AS OF: MARCH 31ST, 2020

38 -WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE/FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	2,295,000.00	221,507.65	0.00	758,538.20	0.00	1,536,461.80	33.05
OTHER REVENUE	0.00	43,747.64	0.00	43,747.64	0.00	43,747.64	0.00
INVESTMENT REVENUE	20,000.00	0.00	0.00	2,851.00	0.00	17,149.00	14.26
*** TOTAL REVENUES ***	2,315,000.00	265,255.29	0.00	805,136.84	0.00	1,509,863.16	34.78
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	1,643,571.00	75,652.09	0.00	170,894.50	0.00	1,472,676.50	10.40
WATER PRODUCTION	971,049.00	52,968.20	4,092.56	209,989.01	11,035.60	754,116.95	22.34
WATER DISTRIBUTION	299,757.00	22,085.33	5,359.59	68,078.60	1,823.30	235,214.69	21.53
*** TOTAL EXPENDITURES ***	2,914,377.00	150,705.62	9,452.15	448,962.11	12,858.90	2,462,008.14	15.52
** REVENUE OVER (UNDER) EXPENDITURES *	(599,377.00)	114,549.67	9,452.15	356,174.73	(12,858.90)	(952,144.98)	158.86

REVENUE & EXPENSE REPORT
AS OF: MARCH 31ST, 2020

39 -SANITATION/RECYCLING FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	580,900.00	48,660.96	0.00	182,491.03	0.00	398,408.97	31.42
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT REVENUE	3,000.00	0.00	0.00	472.00	0.00	2,528.00	15.73
*** TOTAL REVENUES ***	583,900.00	48,660.96	0.00	182,963.03	0.00	400,936.97	31.33
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	318,320.00	22,913.33	0.00	47,071.76	0.00	271,248.24	14.79
SANITATION DEPARTMENT	335,649.00	26,678.50	0.00	63,861.44	619.00	271,168.56	19.21
*** TOTAL EXPENDITURES ***	653,969.00	49,591.83	0.00	110,933.20	619.00	542,416.80	17.06
** REVENUE OVER (UNDER) EXPENDITURES *(70,069.00)	(930.87)	0.00	72,029.83	(619.00)	(141,479.83)	201.92

CITY OF RUSSELL
 REVENUE & EXPENSE REPORT
 AS OF: MARCH 31ST, 2020

46 -WASTEWATER FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	754,400.00	76,530.25	0.00	267,548.40	0.00	486,851.60	35.47
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT REVENUE	6,700.00	0.00	0.00	725.00	0.00	5,975.00	10.82
*** TOTAL REVENUES ***	761,100.00	76,530.25	0.00	268,273.40	0.00	492,826.60	35.25
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	912,134.00	48,638.19	614.00	95,675.28	1,823.30	815,249.42	10.62
*** TOTAL EXPENDITURES ***	912,134.00	48,638.19	614.00	95,675.28	1,823.30	815,249.42	10.62
** REVENUE OVER (UNDER) EXPENDITURES *(151,034.00)	27,892.06	614.00	172,598.12 (1,823.30) (322,422.82)	213.48

City of Russell
Pooled Cash Reconciliation

Reviewed by 

3.31.20

Cash on Hand (2 drawers @ \$250 each)

500.00

Summary

Cash on Hand

\$ 500.00

Southwind Bank

Southwind Checking 10016767

8,485,249.88

Deposits in Transit

452.27

Outstanding Checks

(102,079.70)

Reconciled Cash Bal

8,383,622.45

Demand Deposits

\$ 9,232,330.44

Time Deposits

\$ 12,373,085.29

\$ 21,605,915.73

Southwind Money Market 1008527

1,151,126.25

CD#14299

-

Pledged Securities

500,000.00

8,485,249.88

Subtotal Southwind

9,534,748.70

8,985,249.88

UMB

UMB - 30 7067 928 0

150,022.05

Deposit in Transit

150,022.05

250,000.00

UMB Imprest 56 0102 534 7

2,000.00

0.00

MM

STATE BK INDIA NEW YOR NY

696,685.94

DIME CMNTY BK BROOKLYN NEW YORK

210,000.00

BANK OZK CD

210,000.00

ZIONS BANCORPORATION NATL ASSN CD

210,000.00

ZIONS BANCORPORATION NATL ASSN CD/ACCRUED INT BOUGHT

212,000.00

27.88

1,538,713.82

Subtotal UMB

1,690,735.87

1,788,713.82

Wilson State Bank

Sunflower Bank

Sunflower Checking

307,886.48

Deposits in Transit

382.65

250,000.00

Outstanding Checks

(74,765.17)

152,148.63

Reconciled Cash Bal

233,503.96

402,148.63

Municipal Investment Pool

Overnite Pool

Fixed Rate Pool 90 days

Fixed Rate Pool 90 days

Fixed Rate Pool 180 days

Fixed Rate Pool 365 days

10,801,931.16

10,801,931.16

Total Pooled Cash

\$ 22,261,419.69

POOLED CASH REPORT

AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
10	100	GENERAL - CLAIM ON CASH	2,450,523.13	(106,192.03)	2,344,331.10
12	100	AIRPORT - CLAIM ON CASH	69,512.30	(3,078.96)	66,433.34
16	100	INDUSTRIAL - CLAIM ON CASH	78,318.49	2,985.11	81,303.60
18	100	BOND & INT - CLAIM ON CASH	62,346.73	0.00	62,346.73
22	100	LIBRARY - CLAIM ON CASH	0.00	6,346.11	6,346.11
24	100	FIRE EQUIP - CLAIM ON CASH	120,908.71	(19,005.46)	101,903.25
26	100	RECREATION - CLAIM ON CASH	0.00	5,276.05	5,276.05
27	100	REC EMP BEN - CLAIM ON CASH	0.00	0.00	0.00
28	100	PERS BENEFITS - CLAIM ON CASH	882,767.12	(16,770.45)	865,996.67
29	100	SPECIAL HWY - CLAIM ON CASH	353,863.84	(608.00)	353,255.84
36	100	ELECTRIC - CLAIM ON CASH	7,442,681.20	77,667.09	7,520,348.29
37	100	WTR IMPROV - CLAIM ON CASH	1,973,046.62	(123,967.02)	1,849,079.60
38	100	WATER - CLAIM ON CASH	2,491,179.25	88,710.02	2,579,889.27
39	100	SANITATION - CLAIM ON CASH	425,834.03	7,050.03	432,884.06
40	100	ELEC DEPR - CLAIM ON CASH	2,228,549.88	(220,028.20)	2,008,521.68
43	100	IND PARK TIF - CLAIM ON CASH	0.00	0.00	0.00
45	100	WW REPLACEMENT - CLAIM ON CASH	715,163.68	0.00	715,163.68
46	100	WASTEWATER - CLAIM ON CASH	701,097.54	18,380.45	719,477.99
47	100	SPECIAL PARK - CLAIM ON CASH	57,110.36	3,502.02	60,612.38
48	100	SANIT REPL - CLAIM ON CASH	292,017.50	0.00	292,017.50
51	100	CAPITAL IMPROV - CLAIM ON CASH	676,767.26	2,198.51	678,965.77
52	100	EQUIP RESERVE - CLAIM ON CASH	343,278.45	6,262.92	349,541.37
61	100	COURT - CLAIM ON CASH	7,080.03	10.58	7,090.61
65	100	EDA GRANT - CLAIM ON CASH	0.00	0.00	0.00
70	100	AIRPORT IMPROV - CLAIM ON CASH	(29,221.00)	(16,789.00)	(46,010.00)
71	100	WICHITA AVE - CLAIM ON CASH	8,540.32	0.00	8,540.32
80	100	HEALTH INS - CLAIM ON CASH	246,057.47	(66,153.46)	179,904.01
81	100	GOLF COURSE IMPR - CLAIM ON CASH	36,794.14	1,200.00	37,994.14
82	100	SINK OR SWIM - CLAIM ON CASH	849.75	0.00	849.75
83	100	FIRE INS PROC - CLAIM ON CASH	0.00	0.00	0.00
84	100	RISK MGT RES - CLAIM ON CASH	20,924.60	0.00	20,924.60
85	100	DRUG FORFEITURE - CLAIM ON CASH	3,698.78	0.00	3,698.78
86	100	JOHNSON TRUST - CLAIM ON CASH	898,642.47	0.00	898,642.47
87	100	FIREFIGHTER AC - CLAIM ON CASH	22,900.67	(643.86)	22,256.81
89	100	DCC TRUST - CLAIM ON CASH	24,935.08	0.00	24,935.08
90	100	DONATIONS - CLAIM ON CASH	12,398.84	(3,500.00)	8,898.84
TOTAL CLAIM ON CASH			22,618,567.24	(357,147.55)	22,261,419.69

CASH IN BANK - POOLED CASH

99	100	POOL CASH - CHECKING	8,777,371.13	(393,748.68)	8,383,622.45
99	101	MONEY MARKET ACCT	1,150,858.24	268.01	1,151,126.25
99	102	SUNFLOWER BANK	299,657.42	(66,153.46)	233,503.96
99	103	UMB INVESTMENTS	845,034.31	- 693,679.51	1,538,713.82
99	104	UMB CHECKING	104,700.18	45,321.87	150,022.05
99	105	KMIP INVESTMENTS	11,438,445.96	(636,514.80)	10,801,931.16
99	106	UNB INVESTMENTS	0.00	0.00	0.00
99	107	FORFEITURE	0.00	0.00	0.00

POOLED CASH REPORT
AS OF: MARCH 31ST, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
99	108	CASH ON HAND & IMPREST	2,500.00	0.00	2,500.00
99	109	UNB CHECKING GRANT PROCEEDS	0.00	0.00	0.00
SUBTOTAL CASH IN BANK - POOLED CASH			22,618,567.24	(357,147.55)	22,261,419.69
<u>WAGES PAYABLE</u>					
99	201	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE			0.00	0.00	0.00
TOTAL CASH IN BANK - POOLED CASH			22,618,567.24	(357,147.55)	22,261,419.69
<u>DUE TO OTHER FUNDS - POOLED CASH</u>					
99	205	DUE TO OTHER FUNDS	22,618,567.24	(357,147.55)	22,261,419.69
TOTAL DUE TO OTHER FUNDS			22,618,567.24	(357,147.55)	22,261,419.69

2019

Year	Month	Total Received	General		Industrial Econ Dev		Cap Impr		Equip Reserve		Over/(Under) Budget	PROJECTED BUDGET TOTAL \$400,000	
			50%	% Change	7%	% Change	25%	% Change	18%	% Change		8.74%	591,028.92
JAN	Dec	51,663.16	25,831.58	9.11%	3,616.42		12,915.79		9,299.37		28,307.46	51,663.16	8.74%
FEB	Jan	45,055.02	22,527.51	0.59%	3,153.85		11,263.76		8,109.90		21,770.53	96,718.18	16.39%
MAR	Feb	53,741.41	26,870.71	-11.51%	3,761.90		13,435.35		9,673.45		31,522.98	150,459.59	23.97%
APR	Mar	45,770.93	22,885.47	-8.93%	3,203.97		11,442.73		8,238.77		22,457.45	196,230.52	31.65%
MAY	Apr	44,366.58	22,183.29	10.75%	3,105.66		11,091.65		7,985.98		19,199.04	240,597.10	39.39%
JUN	May	55,633.46	27,816.73	-2.82%	3,894.34		13,908.37		10,014.02		30,082.61	296,230.56	47.23%
JUL	Jun	39,519.42	19,759.71	-1.79%	2,766.36		9,879.86		7,113.50		14,463.06	335,749.98	55.63%
AUG	Jul	32,067.19	16,033.60	15.27%	2,244.70		8,016.80		5,772.09		7,172.05	367,817.17	64.35%
SEP	Aug	41,036.31	20,518.16		2,872.54		10,259.08		7,386.54		14,419.02	408,853.48	72.68%
OCT	Sep	32,315.84	16,157.92		2,282.11		8,078.96		5,816.85		17,316.26	441,169.32	81.89%
NOV	Oct	37,519.22	18,759.61		2,626.35		9,379.81		6,753.46		(118,541.59)	478,688.54	91.25%
DEC	Nov	36,695.90	18,347.95		2,568.71		9,173.98		6,605.26		36,695.90	515,384.44	100.00%
Total		515,384.44	257,692.22		36,076.91		128,846.11		92,769.20		\$390,519.67	124,864.77	

2020

Year	Month	Total Received	General		Industrial Econ Dev		Cap Impr		Equip Reserve		Over/(Under) Budget	PROJECTED BUDGET TOTAL \$530,000	
			50%	% Change	7%	% Change	25%	% Change	18%	% Change		9.47%	420,583.40
JAN	Dec	39,811.86	19,905.93	9.11%	2,786.83		9,952.97		7,166.13		10,285.13	39,811.86	9.47%
FEB	Jan	37,228.85	18,614.43	0.59%	2,606.02		9,307.21		6,701.19		9,827.72	77,040.71	17.71%
MAR	Feb	34,794.01	17,397.01	-11.51%	2,435.58		8,698.50		6,262.92		3,538.20	111,834.72	26.85%
APR	Mar			-8.93%							(29,239.47)	111,834.72	34.99%
MAY	Apr			10.75%							(28,588.93)	111,834.72	43.04%
JUN	May			-2.82%							(31,860.90)	111,834.72	52.51%
JUL	Jun			-1.79%							(29,096.10)	111,834.72	60.52%
AUG	Jul			15.27%							(26,364.88)	111,834.72	67.70%
SEP	Aug										(28,931.21)	111,834.72	75.62%
OCT	Sep										(11,453.42)	111,834.72	83.49%
NOV	Oct										(167,879.03)	111,834.72	91.88%
DEC	Nov										(13,005.81)	111,834.72	100.00%
Total		111,834.72	55,917.36		7,828.43		27,958.68		20,130.25		\$454,603.42	(342,768.70)	

2019

Year	Month	Total Received	General		Industrial Econ Dev		Cap Impr		Equip Reserve		Over/(Under) Budget	PROJECTED BUDGET TOTAL \$530,000	
			50%	% Change	7%	% Change	25%	% Change	18%	% Change		9.47%	420,583.40
JAN	Dec	515,384.44	257,692.22	9.11%	36,076.91		128,846.11		92,769.20		\$390,519.67	124,864.77	
FEB	Jan	436,151.56	217,075.78	0.59%	3,153.85		11,263.76		8,109.90		21,770.53	96,718.18	16.39%
MAR	Feb	399,732.55	199,866.27	-11.51%	3,761.90		13,435.35		9,673.45		31,522.98	150,459.59	23.97%
APR	Mar	397,383.34	198,691.67	-8.93%	3,203.97		11,442.73		8,238.77		22,457.45	196,230.52	31.65%
MAY	Apr	449,066.85	224,533.42	10.75%	3,105.66		11,091.65		7,985.98		19,199.04	240,597.10	39.39%
JUN	May	493,114.38	246,557.19	-2.82%	3,894.34		13,908.37		10,014.02		30,082.61	296,230.56	47.23%
JUL	Jun	445,245.43	222,622.71	-1.79%	2,766.36		9,879.86		7,113.50		14,463.06	335,749.98	55.63%
AUG	Jul	458,145.25	229,072.62	15.27%	2,244.70		8,016.80		5,772.09		7,172.05	367,817.17	64.35%
SEP	Aug	466,481.58	233,240.79		2,872.54		10,259.08		7,386.54		14,419.02	408,853.48	72.68%
OCT	Sep	404,676.03	202,338.01		2,282.11		8,078.96		5,816.85		17,316.26	441,169.32	81.89%
NOV	Oct				2,626.35		9,379.81		6,753.46		(118,541.59)	478,688.54	91.25%
DEC	Nov				2,568.71		9,173.98		6,605.26		36,695.90	515,384.44	100.00%
Total		4,046,676.03	2,023,338.01		36,076.91		128,846.11		92,769.20		\$390,519.67	124,864.77	



City Council Agenda Form

Meeting Date: April 21, 2020
Agenda Item Title: Lincoln Street-Wichita to Wisconsin - Environmental Review
Department: Finance

Agenda Item Description: Lincoln Street-Wichita to Wisconsin - Environmental Review

Background: As part of the Community Development Block Grant funding for the Lincoln Street project, the city is required to complete an environmental review certification. The statutory checklist (Appendix D) is included in your packets.

Upon approval, the documentation will be sent to the Kansas Department of Commerce, at which time funding for the project will be formally committed.

City Attorney Review/ Comment: N/A

Funding Source: N/A

Options:

1. Authorize the Mayor to sign Environmental Review Statutory Checklist (Appendix D) of the Community Development Block Grant.
2. Take no action, funding from CDBG for the project cannot be committed to the project.

Staff Recommendation: Authorize the Mayor to sign Environmental Review Statutory Checklist (Appendix D) of the Community Development Block Grant.

Attachment(s): Environmental Review Statutory Checklist and supporting documents.



NORTHWEST KANSAS
PLANNING and DEVELOPMENT
COMMISSION
319 N. Pomeroy
Box 248
Hill City, Kansas 67642-0248
(785) 421-2151 Fax (785) 421-3496

Katrina Woelk, City Clerk
City of Russell
133 W. 8th Street
Russell, KS 67665

April 9, 2020

RE: City of Russell
#20-PF-013

Dear Katrina,

Attached is the original environmental review for the City to review and approve at the April 21, 2020 meeting. I anticipate the project will convert to exempt.

There are several items I relayed to Nathan to be included in the spec book. This includes:

- KDWPT recommendations
- KDHE has a concern of limiting dust during the project
- KDHE has waste guidance documents that must be followed.

Once the City motions to "approve the Environmental Review for CDBG Project #20-PF-013", please have the Mayor sign and date page three where noted. Please scan and email this signature page to me asap so I can send the State a copy of the environmental review and request a release of funds.

Thank you for your assistance with this application.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Corina Cox'.

Corina Cox
Economic Development Coordinator

Enc.

cc: Rich Krause, City of Russell
Nathan Bergman, Bartlett & West



STATUTORY CHECKLIST

Use this worksheet for projects that are Categorically Excluded under 24 CFR §58.35(a).

PROJECT NAME: City of Russell

ERR FILE # #20-PF-013 (optional)

An "ERR Determination" form should be provided as a cover to this checklist.

This checklist is a component of the Environmental Review Record (ERR) [§58.38]. Supplement the ERR, as appropriate, with photographs, site plans, maps, narrative and other information that describe the project.

24 CFR §58.5 – NEPA-Related Federal Statutes and Authorities

DIRECTIONS – For each authority, check one of the appropriate boxes under "Status."

"A box" The project is in compliance, either because: (1) the nature of the project does not implicate the authority under consideration, or (2) supporting information documents that project compliance has been achieved. In either case, information must be provided as to **WHY the authority is not implicated, or HOW compliance is met.** OR

"B box" The project requires an additional compliance step or action, including but not limited to consultation with or approval from an oversight agency, performance of a study or analysis, completion of remediation or mitigation measure, or obtaining of license or permit.

IMPORTANT: Compliance documentation consists of verifiable source documents and/or relevant base data. Appropriate documentation must be provided for each law or authority. Documents may be incorporated by reference into the ERR provided that each source document is identified and available for inspection by interested parties. Proprietary material and studies that are not otherwise generally available for public review shall be included in the ERR. Refer to HUD guidance for more information.

Statute, Authority, Executive Order, Regulation or Policy cited at 24 CFR §58.5	STATUS		Compliance Documentation
	A	B	
1. Air Quality [Clean Air Act sections 176(c) & (d), and 40 CFR 6.51, 93]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project is not located in an EPA-designated nonattainment area. No asbestos inspection warranted. Limit dust during the project per Connie Ellis, KDHE Bureau of Air - sent to engineer.
2. Airport Hazards (Clear Zones and Accident Potential Zones) [24 CFR 51D]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	AirNav.com - Closest airport is 2.5 nm SE of Russell, which is greater than the minimum 2,500 feet from the end of a civil airport runway. Compliance is met.
3. Coastal Zone Management [Coastal Zone Management Act sections 307(c) & (d)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No coastal zone management programs exist in the states of HUD Region VII, as established by Nat'l Oceanic & Atmospheric Administration, Office of Ocean and Coastal Resource Manag't. (http://coastalmanagement.noaa.gov/mystate/welcome.html)
4. Contamination and Toxic Substances [24 CFR 58.5(i)(2)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	KDHE Bureau of Environmental Remediation - no contaminated spill sites in vicinity of project, no identified dry cleaner/superfund sites nearby, no Brownsfields sites, and no identified Orphan sites in vicinity of project. Kevin Heit, KDHE Bureau of Waste Management, sent a Technical Guidance Document to ensure waste is properly disposed-sent to engineer for spec book. No issues with EPA hazards map per Jon Quinday, City Manager.

5. Endangered Species [50 CFR 402]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	KDWPT-No impacts to crucial wildlife habitats; no special mitigation measures necessary. Gave BMP/recommendations to engineer. If not bid by 3/17/21, or if plans change, must recontact. US Fish & Wildlife - no concerns in regards to any Federal Trust Resources.
6. Environmental Justice [Executive Order 12898]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The project area is zoned. The public had opportunity for involvement at a legal hearing on 10/1/19. EJ concerns are not present due to the fact the entire City will benefit from the street system improvements. There are no major env. concerns. Lincoln Street is heavily utilized as the only other primary north/south arterial in Russell besides the US 281 Highway. It is one of only three railroad track crossings in town. Bickerdyke Elementary School and a City Park are located on Lincoln Street near the proposed improvements. There are no major environmental concerns.
7. Explosive and Flammable Operations [24 CFR 51C]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The project is not new construction nor is it conversion of land use. No action is required.
8. Farmland Protection [7 CFR 658]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No farmland is involved. The scope of work affects streets located within the city limits of Russell, Kansas.
9. Floodplain Management [24 CFR 55, Executive Order 11988]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The identified street improvements are not located within a FEMA designated flood zone area.
10. Historic Preservation [36 CFR 800]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kansas State Historical Society - No adverse affect per Patrick Zollner 3/19/20. Project may proceed. Four tribes were consulted with no responses received.
11. Noise Control [24 CFR 51B]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not a noise sensitive land use project.
12. Water Quality (Sole Source Aquifers) [40 CFR 149]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No SSA designated in State. Tom Stiles, KDHE Bureau of Water, No impact anticipated. The project does not involve acquisition of undeveloped land, change of land use or new construction. Therefore no threshold for action is required.
13. Wetland Protection [24 CFR 55, Executive Order 11990]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The project does not involve acquisition or disposition of undeveloped land, change of land use, new construction or expansion of a building footprint. No threshold for action is required.
14. Wild and Scenic Rivers [36 CFR 297]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	There are no wild/scenic rivers in the State of Kansas.

DETERMINATION:

- Box "A" has been checked for all authorities.** The project can convert to Exempt, per §58.34(a)(12), since the project does not require any compliance measure (e.g., consultation, mitigation, permit or approval) with respect to any law or authority cited at §58.5. The project is now made Exempt and funds may be drawn down; OR
- Box "B" has been checked for one or more authority.** The project cannot convert to Exempt since one or more authority requires compliance, including but not limited to consultation with or approval from an oversight agency, performance of a study or analysis, completion of remediation or mitigation measure, or obtaining of license or permit. Complete pertinent compliance requirement(s), publish NOI/RROF, request release of funds (HUD-7105.15), and obtain HUD's Authority to Use Grant Funds (HUD-7015.16) per §§ 58.70 & 58.71 before committing funds; OR
- The unusual circumstances of this project may result in a significant environmental impact. The project requires preparation of an Environmental Assessment (EA). Prepare the EA according to 24 CFR Part 58 Subpart E.

Part 58.6 Requirements [24 CFR §58.6]

Complete the following table for all projects.

§58.6 Requirements	Status (Y/N)	Source Documentation
Flood Disaster Protection Act [Flood Insurance] [§58.6(a)]	Yes	The proposed improvements are not located within a FEMA designated flood zone area.

Coastal Barrier Resources Act/Coastal Barrier Improvement Act [§58.6(c)]	YES	No Coastal Barrier Resource Areas in MO/KS/NE/IA. http://coastalmanagement.noaa.gov/mystate/welcome.html
Airport Runway Clear Zone Disclosure & Notification [§58.6(d)]	Yes	AirNav.com - Closest airport is 2.5 nm SE of Russell, which is greater than the minimum 2,500 feet from the end of a civil airport runway. Compliance is met.

PREPARER:

SIGNATURE:  DATE: 4/7/2020

PREPARER NAME & TITLE: Corina Cox, Econ. Dev. Coord.

PREPARER'S AGENCY (If Different from Responsible Entity):

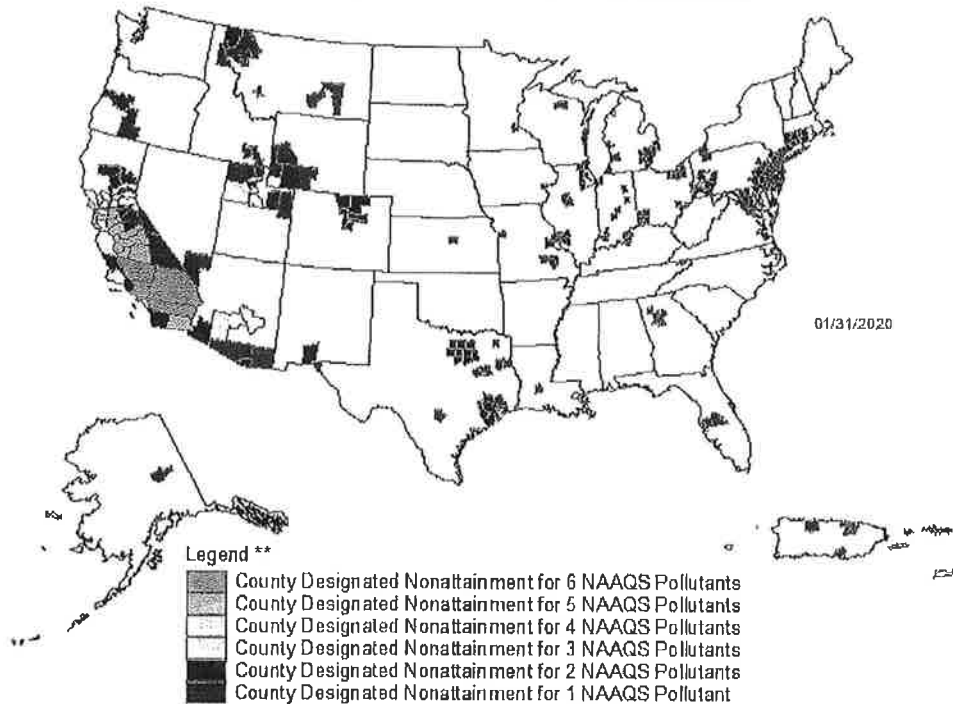
NW KPe DC

RESPONSIBLE ENTITY APPROVING OFFICIAL:

SIGNATURE: _____ DATE: _____

APPROVING OFFICIAL NAME & TITLE: _____

Counties Designated "Nonattainment"
for Clean Air Act's National Ambient Air Quality Standards (NAAQS) *



Guam - Piti and Tanguisson power stations are designated nonattainment for the SO₂ (1971) NAAQS
Piti and Cabras power stations are designated nonattainment for the SO₂ (2010) NAAQS

* The National Ambient Air Quality Standards (NAAQS) are health standards for Carbon Monoxide, Lead (1978 and 2008), Nitrogen Dioxide, 8-hour Ozone (2008), Particulate Matter (PM-10 and PM-2.5 (1997, 2006 and 2012), and Sulfur Dioxide.(1971 and 2010)

** Included in the counts are counties designated for NAAQS and revised NAAQS pollutants. Revoked 1-hour (1979) and 8-hour Ozone (1997) are excluded. Partial counties, those with part of the county designated nonattainment and part attainment, are shown as full counties on the map.

Discover.
Connect.

Ask.

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 400
Topeka, KS 66612-1367



Phone: 785-296-1535
Fax: 785-559-4264
www.kdheks.gov

Lee A. Norman, M.D., Secretary

Laura Kelly, Governor

Comments by: KDHE

Transmittal Date: March 19, 2019

This form provides notification and the opportunity for your agency to review and comments on this proposed project as required by Executive Order 12372. Review Agency, please complete Parts II and III as appropriate and return to the contact person listed below. Your prompt response will be appreciated.

Return To: Corina Cox, Economic Development Coordinator
Northwest Kansas Planning & Development Commission
P.O Box 248
Hill City, KS 67642

PART I REVIEW AGENCIES/COMMISSION

<input type="checkbox"/> Aging	<input type="checkbox"/> Education	<input type="checkbox"/> State Forester
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Geological Survey, KS	<input type="checkbox"/> Transportation
<input type="checkbox"/> Biological Survey	<input checked="" type="checkbox"/> Health & Environment	<input type="checkbox"/> Water Office, KS
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Historical Society	<input type="checkbox"/> Wildlife & Parks
<input type="checkbox"/> Corporation Commission	<input type="checkbox"/> Social & Rehabilitation	<input type="checkbox"/> Commerce

PART II AGENCY REVIEW COMMENTS

COMMENTS: (Attach additional sheet if necessary) Re: CDBG # 20-PF-013, City of Russell, KS
Please see the enclosed comments from Christopher Wierman, Delbert Smith, Seth Mettling and, Lea Tipton, Bureau of Environmental Remediation. Connie Ellis, Bureau of Air has this concern: Limiting dust during this project. Tom Stiles, Bureau of Water comments are enclosed for this project. Kevin Heit, Bureau of Waste Management offers this comment: The City and contractor should review the enclosed Technical Guidance Document and ensure all waste is properly disposed. Waste that does not meet the definition of clean rubble or construction / demolition waste should be disposed at a permitted municipal solid waste landfill.

PART III RECOMMENDED ACTION COMMENTS:

<input type="checkbox"/> Clearance of the project should be granted.	<input checked="" type="checkbox"/> Clearance of the project should not be delayed but the Applicant should (in the final application) address and clarify the question or concerns indicated above.
<input type="checkbox"/> Clearance of the project should not be granted.	<input type="checkbox"/> Request the opportunity to review final application prior to submission to the federal funding agency.
<input type="checkbox"/> Clearance of the project should be delayed until the issues or questions above have been clarified.	
<input type="checkbox"/> Request a State Process Recommendation in concurrence with the above comments	

DIVISIONS/ AGENCY/ COMMISSION

Donna Fisher
Director's Office



- Airports
- Nav aids
- Airspace Fixes
- Aviation Fuel
- AIRBOSS
- iPhone App
- My AirNav

Airport Search Results

3 airports found near Russell, KS

ID	CITY	AIRPORT NAME	WHERE
RSL	RUSSELL, KS	RUSSELL MUNICIPAL AIRPORT	2.5 nm SE
38K	LUCAS, KS	LUCAS AIRPORT	18.6 nm ENE
HYS	HAYS, KS	HAYS REGIONAL AIRPORT	19.6 nm W

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Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 410
Topeka, KS 66612-1367



Phone: 785-296-1660
Fax: 785-559-4261
www.kdheks.gov

Lee A. Norman, M.D., Secretary

Laura Kelly, Governor

MEMORANDUM

TO: Donna Fisher
FROM: Delbert Smith
DATE: February 27, 2020
RE: Intergovernmental Agency Review requested by Northwest Kansas Planning and Development Commission (City of Russell, CDBG project 20-PF-013).

The Kansas Department of Health and Environment Bureau of Environmental Remediation (KDHE/BER), Assessment and Restoration Section, Spills Unit, has no identified contaminated spill sites within the vicinity of the proposed project.

Staff members or representatives for the Northwest Kansas Planning and Development Commission or the City of Russell are welcome to come and view the KDHE/BER files in accordance with the Kansas Open Records Act. Please contact me at (785) 368-7301 or by email at delbert.smith@ks.gov if you have any questions.

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 410
Topeka, KS 66612-1367



Phone: 785-296-1660
Fax: 785-559-4261
www.kdheks.gov

Lee A. Norman, M.D., Secretary

Laura Kelly, Governor

MEMORANDUM

TO: Donna Fisher
FROM: Christopher Wierman
DATE: February 27, 2020
RE: Intergovernmental Agency Review requested by the Northwest Kansas Planning and Development Commission for Street Improvements in the City of Russell

The Kansas Department of Health and Environment Bureau of Environmental Remediation (KDHE/BER), Assessment and Restoration Section, Dry Cleaner / Superfund Unit, has not identified contaminated Drycleaner or Superfund sites within the vicinity of the proposed project.

Staff members or representatives for the Northwest Kansas Planning and Development Commission or the City of Russell are welcome to come and view the KDHE/BER files in accordance with the Kansas Open Records Act. Please contact me at (785) 296-5548 or by email at christopher.wierman@ks.gov if you have any questions.

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 400
Topeka, KS 66612-1367



Phone: 785-296-1535
Fax: 785-559-4264
www.kdheks.gov

Lee A. Norman, M.D., Secretary

Laura Kelly, Governor

TO: Donna Fisher
FROM: Seth Mettling
DATE: February 27, 2020
RE: Intergovernmental Agency Review for Kansas Department of Commerce Small Cities Community Development Block Grant, requested by the City of Russell

Redevelopment Section – Brownfield Program notes no known sites within the project area. Clearance for the project should be granted.

Staff members or representatives for the City of Russell are welcome to come and view the KDHE/BER files in accordance with the Kansas Open Records Act. Please contact me at 785.296.5519 or by email at seth.mettling@ks.gov if you have any questions or concerns.

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 410
Topeka, KS 66612-1367



Phone: 785-296-1660
Fax: 785-559-4261
www.kdheks.gov

Lee A. Norman, M.D., Secretary

Laura Kelly, Governor

MEMORANDUM

TO: Donna Fisher
FROM: Lea Tipton
DATE: March 18, 2020
RE: Intergovernmental Agency Review requested by the Northwest Kansas Planning and Development Commission for Street System Improvements for the City of Russell.

The Kansas Department of Health and Environment Bureau of Environmental Remediation (KDHE/BER), Assessment and Restoration Section, Orphan Sites Unit, has not identified any sites within the vicinity of the project which would be, or would impact the proposed project.

Staff members or representatives for the Northwest Kansas Planning and Development Commission for the City of Russell are welcome to come and view the KDHE/BER files in accordance with the Kansas Open Records Act. Please contact me at (785) 291-3246 or by email at lea.tipton@ks.gov if you have any questions.



Construction and Demolition Wastes and Clean Rubble Technical Guidance Document SW-1994-G2

Construction and Demolition (C&D) waste is solid waste generated during construction or demolition activities. Clean rubble is also generated during construction or demolition activities, but it differs in composition from C&D waste. This document explains the definitions of C&D waste and clean rubble and acceptable methods for disposal of both.

Construction and Demolition Waste

Definition of C&D waste

C&D waste is defined in KSA 65-3402 (u) as:

- solid waste resulting from the construction, remodeling, repair and demolition of structures, roads, sidewalks and utilities;
- untreated wood and untreated sawdust from any source;
- treated wood from construction or demolition projects;
- small amounts of municipal solid waste generated by the consumption of food and drinks at construction or demolition sites, including, but not limited to, cups, bags and bottles;
- furniture and appliances from which ozone depleting chlorofluorocarbons have been removed in accordance with the provisions of the federal clean air act;
- solid waste consisting of motor vehicle window glass; and
- solid waste consisting of vegetation from land clearing and grubbing, utility maintenance, and seasonal or storm related cleanup.

Such wastes include, but are not limited to, bricks, concrete, and other masonry materials, roofing materials, soil, rock, wood, wood products, wall or floor coverings, plaster, drywall, plumbing fixtures, electrical wiring, electrical components containing no hazardous materials, non-asbestos insulation and construction related packaging.

Other statutes and regulations further refine the definition:

Construction related packaging means small quantities of packaging wastes that are generated in the construction, remodeling or repair of structures and related appurtenances. "Construction related packaging" does not include packaging wastes that are generated at retail establishments selling construction materials, chemical containers generated from any source or packaging generated during maintenance of existing structures. *KSA 65-3402(dd)*

Furniture and appliances do not include computer monitors and other computer components, televisions, videocassette recorders, stereos, and similar waste electronics.

KAR 28-29-300(a)(4)(A)

Treated wood includes wood treated with any of the following:

- (i) Creosote;
- (ii) oil-borne preservatives, including pentachlorophenol and copper naphthenate;

- (iii) waterborne preservatives, including chromated copper arsenate (CCA), ammoniacal copper zinc arsenate (ACZA), and ammoniacal copper quaternary compound (ACQ); or
- (iv) any other chemical that poses risks to human health and the environment that are similar to the risks posed by the chemicals specified in paragraphs (i) through (iii).

KAR 28-29-300(a)(4)(B)

Untreated wood includes the following, if the wood has not been treated with any of the chemicals listed in the definition of treated wood:

- (i) Coated wood, including wood that has been painted, stained, or varnished; and
- (ii) engineered wood, including plywood, laminated wood, oriented-strand board, and particle board. KAR 28-29-300(a)(4)(C)

Wastes which may be disposed of in a C&D landfill

In addition to the items *explicitly* identified as C&D waste in KSA 65-3402 (u), the Kansas Department of Health and Environment (KDHE) considers the following materials as *acceptable* for disposal in a C&D landfill:

1. Uncontaminated wooden pallets;
2. Street sweepings (litter must be removed and concentrations of metals, volatile organic compounds, and other compounds must be below regulatory levels);
3. Floor tile, siding, and roofing material containing non-friable asbestos. This material should be:
 - a. handled so it remains non-friable (e.g., may have to be manually removed prior to demolition of structure);
 - b. transported wet (covered with a mist spray to suppress dust) or transported with tarp cover; and
 - c. covered immediately at the landfill;
4. Trees, brush, sod, and incidental quantities of leaves and grass;
5. Ash and other residues from the burning of trees and brush (trees and brush must have been burned in accordance with KAR 28-19-647);
6. Metal scrap (e.g. tie strapping);
7. Mobile homes and trailers (except the tires and fuel tanks). KDHE encourages the recycling of metal components.

Dry mud trap solids from commercial car washes may be applied as cover at a C&D landfill. To be considered a solid the material must pass the paint filter test, EPA method SW 846/9095.

Wastes which may *not* be disposed of in a C&D landfill

Construction and demolition waste does not include waste material containing friable asbestos, garbage, appliances from which ozone depleting chlorofluorocarbons have not been removed in accordance with the provisions of the federal clean air act, electrical equipment containing hazardous materials, tires, drums and containers even though such wastes resulted from construction and demolition activities.

KSA 65-3402(u)

In addition to the items *explicitly* identified as not being C&D waste, KDHE considers the following wastes *unacceptable* for disposal in a C&D landfill:

1. Processed tires - i.e. cut or baled;
2. Mud trap wastes from businesses other than commercial car washes;
3. Bagged or bulk quantities of leaves and/or grass clippings;
4. Trash bags, unless demonstrated to contain only acceptable wastes.

Disposal options for C&D wastes

Acceptable C&D wastes may be disposed of in either a municipal solid waste landfill (MSWLF) or in a C&D landfill. Both MSWLFs and C&D landfills must be approved by KDHE through a permit process. But because of the relatively inert nature of the wastes disposed in C&D landfills, these landfills do not have to meet design standards as strict as those for MSWLFs.

Most C&D landfills will, on occasion, receive waste that is not appropriate for disposal. Therefore, all C&D landfills should conduct waste screening (i.e., inspect incoming waste and remove unacceptable materials) and maintain a dumpster or roll-off container onsite for unacceptable wastes which are received at the landfill. Waste screening is covered in Technical Guidance Document SW 02-01, and storage of unapproved wastes screened from construction and demolition landfills is addressed in Bureau of Waste Management Policy 02-01.

Clean Rubble

Definition of clean rubble

According to KSA 65-3402 (w), "Clean rubble means the following types of construction and demolition waste: concrete and concrete products including reinforcing steel, asphalt pavement, brick, rock and uncontaminated soil as defined in rules and regulations adopted by the secretary."

KSA 65-3415b lists "clean rubble" as a waste which is exempt from the state solid waste tonnage fee. The definition of "construction and demolition waste" in KSA 65-3402(u) states: "Clean rubble that is mixed with other construction and demolition waste during demolition or transportation shall be considered to be construction and demolition waste."

Clean rubble that is brought separately to a construction and demolition landfill or a municipal solid waste landfill is not subject to the tonnage fee, even if the clean rubble is mixed with construction and demolition waste or municipal solid waste upon disposal.

Disposal of clean rubble

The stable nature of the materials in clean rubble means it may be disposed of with C&D waste, or it may be disposed of separately at a clean rubble site. However, clean rubble that is mixed with other C&D waste during demolition or transportation is considered to be C&D waste and must be disposed of at either a MSWLF or at a C&D landfill.

Unlike a C&D landfill, state statutes do not require a solid waste permit for operation of a site that accepts only clean rubble. However, a clean rubble site may be subject to local city or county requirements such as local approval (zoning or land use) and local ordinances.

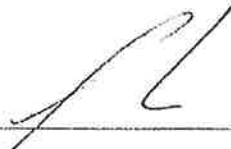
Approval from the Division of Water Resources (DWR) may be required if the site is located in the 100-year flood plain. The operation and appearance of the site must not create a public nuisance or adversely affect the public health or the environment.

For additional information regarding the proper management of solid or hazardous waste in Kansas, you may visit the Bureau of Waste Management website at <http://www.kdheks.gov/waste/> or contact the Bureau at: (785) 296-1600, bwm_web@kdheks.gov, or the address at the top of this document.

RE: City of Russell – Street System Improvements Project
Contamination & Toxic Substances

After review of the NEPA Assist printout of hazardous facilities near the proposed Lincoln Street improvement area, I have determined the project site is not located on or near a site that contains hazardous materials or contaminants that could affect the health and safety of residents or that conflict with the intended utilization of the property.

The facilities are not in close proximity to the county landfill, dumps, industrial sites, gas stations or other locations that contain hazardous wastes or materials where a hazard could affect the health and safety of occupants or conflict with the intended utilization of the property.

Signed: 
Jon Quinday, City Manager

Date: 4/6/2020

City Summary



A & D TOWING AND AUTO REPAIR
305 W 8TH ST, RUSSELL, KS 67665
 FRS ID: 110067679630
 EPA Region: 07
 Latitude: 38.89306
 Longitude: -98.862359
 Locational Data Source: FRS
 Industry:
 Indian Country: N

Enforcement and Compliance Summary

Inspection	Insp (5 Years)	Date of Last Inspection	Compliance Status	Qtrs with NC (of 12)	Qtrs with Significant Violation	Informal Enforcement Actions (5 years)	Formal Enforcement Actions (5 years)	Penalties from Formal Enforcement Actions (5 years)	EPA Cases (5 years)	Penalties from Cases (5 years)
3A	1	03/29/2016	No Violation Identified	0	0	1	0	0	0	0

Regulatory Information

Air Act (CAA): No Information
 Air Emissions Inventory (EIS): No Information
 Clean Water Act (CWA): No Information
 Greenhouse Gas Emissions (eGGRT): No Information
 Resource Conservation and Recovery Act (RCRA): Toxic Releases (TRI): No Information
 Compliance and Emissions Data Reporting Interface (CEDRI): No Information
 Safe Drinking Water Act (SDWA): No Information
 Information

Other Regulatory Reports

[Enforcement/Compliance Details](#)

[Environmental Data Problems](#)



Operations Office
512 SE 25th Ave.
Pratt, KS 67124-8174

Phone: (620) 672-5911
Fax: (620) 672-6020
www.ksoutdoors.com

Brad Loveless, Secretary

Laura Kelly, Governor

3/17/2020

Corina Cox
NWKP&DC
319 N. Pomcroy
Hill City, KS 67642-0248

Ref Code: D2.0202
Tracking #: 20180193-3
Russell County

Dear Corina:

RE: KDWPT Review for Street System Improvements – City of Russell, KS: CDBG Project # 20-PF-013

Legal Description: Sec 27 – T13S – R14W

The referenced project was reviewed for potential impacts on crucial wildlife habitats, current state-listed threatened and endangered species and species in need of conservation, and public recreation areas for which this agency has administrative authority.

We have no objections to the project and provide the following comments and general recommendations when applicable:

- Incorporate principles of low impact development (LID), such as permeable asphalt pavement, porous concrete, swales, bioretention, or raingardens. More info on LID: <https://www.epa.gov/ups/urban-runoff-low-impact-development>.
- Implement and maintain standard erosion control Best Management Practices during all aspects of construction by installing sediment barriers (wattles, filter logs, rock check ditches, mulching, or any combination of these) across the entire construction area to prevent sediment and spoil from entering aquatic systems. Barriers should be maintained at high functioning capacity until construction is completed and vegetation is established. For more information on erosion BMPs go to: <http://www.kdheks.gov/stormwater/#construct>.
- Reseed disturbed areas with native warm-season grasses, forbs, and trees.

Results of our review indicate there will be no significant impacts to crucial wildlife habitats; therefore, no special mitigation measures are recommended. The project will not impact any public recreational areas, nor could we document any potential impacts to currently-listed threatened or endangered species or species in need of conservation. No Department of Wildlife, Parks, and Tourism permits or special authorizations will be needed if construction is started within one year, and no design changes are made in the project plans. Permits may still be required from other agencies. We recommend consultation with all other applicable regulatory authorities which, among others, may include Kansas Department of Health and Environment, Kansas Department of Agriculture-Division of Water Resources, and the U.S. Army Corps of Engineers.

Since the Department's recreational land obligations and the State's species listings periodically change, if construction has not started within one year of this date, or if design changes are made in the project plans, the project sponsor must contact this office to verify continued applicability of this assessment report. For our purposes, we consider construction started when advertisements for bids are distributed.

Thank you for the opportunity to provide these comments and recommendations.

Sincerely,

Mark Van Scoyoc
Survey Coordinator/Ecologist
Ecological Services Section, KDWPT

nwkciorina@ruraltel.net

From: Thornton, Christopher J <christopher_thornton@fws.gov>
Sent: Monday, March 30, 2020 3:49 PM
To: nwkciorina@ruraltel.net
Cc: Yapp, Cheryl; Luginbill, Jason S
Subject: 2020-CPA-0196 Russell Kansas Street Improvements CDBG Grant

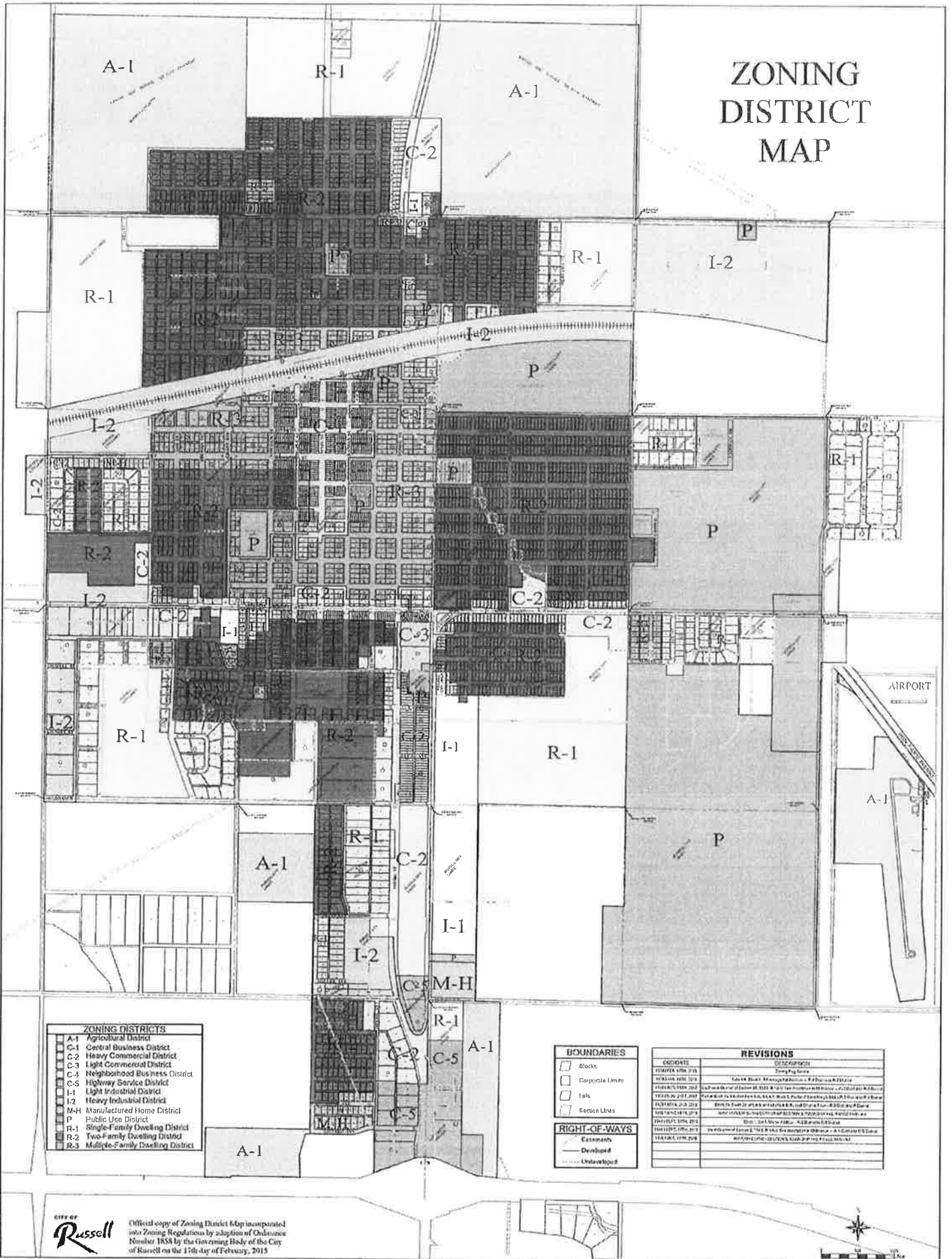
Dear Ms. Cox:

We have reviewed your proposal for street improvements in Russell Kansas. Our review was focused on the Endangered Species Act and any potential effects to any federally listed threatened or endangered species, critical habitats, or species of conservation concern, as well as our other statutory authorities including the Migratory Bird Treaty Act, Bald and Golden Eagle Protection Act, Fish and Wildlife Coordination Act, and the National Environmental Policy Act. We currently have no concerns with this project with regard to any federal trust resources. Please consider this our official response to your request and thank you for the opportunity to provide review and comment.

Telework contact: 912-294-7182

Chris Thornton
Fish and Wildlife Biologist
U.S. Fish and Wildlife Service
Kansas Ecological Services Field Office
2609 Anderson Avenue
Manhattan Kansas 66502
Office: (785) 539-3474 X 102

ZONING DISTRICT MAP



ZONING DISTRICTS	
A-1	Agricultural District
C-1	Central Business District
C-2	Heavy Commercial District
C-3	Light Commercial District
C-4	Neighborhood Business District
C-5	Highway Service District
I-1	Light Industrial District
I-2	Heavy Industrial District
M-H	Manufactured Home District
P	Public Use District
R-1	Single-Family Dwelling District
R-2	Two-Family Dwelling District
R-3	Multiple-Family Dwelling District

BOUNDARIES	
[Symbol]	Blocks
[Symbol]	Corporate Limits
[Symbol]	Lots
[Symbol]	Section Lines

RIGHT-OF-WAYS	
[Symbol]	Estimates
[Symbol]	Developed
[Symbol]	Undeveloped

REVISIONS	
DATE	DESCRIPTION
10/15/10	Original Map
03/15/11	City Council Resolution 1234567890
06/15/11	City Council Resolution 1234567890
09/15/11	City Council Resolution 1234567890
12/15/11	City Council Resolution 1234567890
03/15/12	City Council Resolution 1234567890
06/15/12	City Council Resolution 1234567890
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03/15/17	City Council Resolution 1234567890
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06/15/30	City Council Resolution 1234567890
09/15/30	City Council Resolution 1234567890
12/15/30	City Council Resolution 1234567890



Affidavit of Publication

Frank Mercer, being first duly sworn, deposes and says: That he is owner of Russell County News, a bi-weekly newspaper printed in the State of Kansas, and published in and of general circulation in Russell County, Kansas, with a general paid circulation on a weekly basis in Russell County, Kansas, and that said newspaper is not a trade, religious or fraternal publication.

Said newspaper is a weekly published one day a week and has been published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of Russell, Kansas, in said county as second class matter.

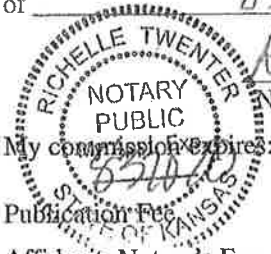
That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive Week the first publication thereof being made as aforesaid on the 12th day of September, 2019,

with subsequent publications being made on the following dates:

_____, 20____, _____, 20____
 _____, 20____, _____, 20____
 _____, 20____, _____, 20____

Signed: [Signature]
 Subscribed and sworn to before me this _____ day of _____, 2019.

[Signature]
 Notary Public's Signature



My commission expires: _____
 Publication Fee \$ 179.28
 Affidavit, Notary's Fee \$ 60
 Additional copies @ _____ \$ _____
 Total Publication Fee \$ 179.88

improved, and compacted. A new concrete roadway consisting of a full-depth concrete pavement and concrete curb and gutter over a reconditioned crushed concrete base will be constructed. A project location map can be viewed at City Hall at the City Clerk's office. The estimated project cost is \$1,592,800 with the grant request for \$600,000 of the project cost. Other project proposals introduced at the hearing will be considered. Oral and written comments will be recorded and become part of the City of Russell's CDBG citizen participation program. Reasonable accommodations will be made available to persons with disabilities. Requests should be submitted to Katrina Woelk, City Clerk, by Monday, September 30, 2019.

Sept. 12

Wichita Avenue to Wisconsin Street; and 2) 9th Street to 10th Street. The project also includes the replacement of the limestone block box drainage cuivert under Lincoln Street, north of the 9th Street intersection, concrete ditch lining the existing drainage channel between Lincoln Street and 9th Street, extending the existing concrete storm sewer along Lincoln Street from the Union Pacific Railroad tracks to 10th Street and installing additional precast concrete storm sewer inlets. The existing concrete curb including the concrete curb and gutter will be removed. The existing bricks will be salvaged and stockpiled for use by the City on future projects; the existing concrete pavement will be crushed for reuse on this project as the crushed concrete base. The subgrade and base will be manipulated,

(Published in the Russell County News Thursday, Sept. 12, 2019)
 Public Hearing Notice
 The City of Russell will hold a public hearing on Tuesday, October 1, 2019 at 4:30 p.m. in the City Hall, 133 W. 8th Street, Russell, Kansas, for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the Community Facilities category. A specific project application to be discussed is roadway improvements in an area generally bounded by the city limits of Russell, Kansas. The project includes the removal and reconstruction of two areas of roadway on Lincoln Street. This includes 1)



6425 SW 6th Avenue
Topeka KS 66615

phone: 785-272-8681
fax: 785-272-8682
kshs.culturalresources@ks.gov

Laura Kelly, Governor
Jennie Chinn, Executive Director

KSR&C # 20-02-176
March 19, 2020

Corina Cox
Economic Development Coordinator
NWKP&DC
Via Email

Re: Street System Improvements, City of Russell – Russell County

We have reviewed the materials received February 26, 2020 regarding the above-referenced project in accordance with 36 CFR Part 800. In reviews of this nature, the SHPO determines whether a federally funded, licensed, or permitted project will adversely affect properties that are listed or determined eligible for listing in the National Register of Historic Places. The SHPO has determined that the proposed project will not adversely affect any property listed or determined eligible for listing in the National Register. As far as this office is concerned, the project may proceed.

Thank you for giving us the opportunity to comment on this proposal. Please refer to the Kansas State Review & Compliance number (KSR&C#) listed above on any future correspondence. Please submit any comments or questions regarding this review to Lauren Jones at 785-272-8681 ext. 225 or lauren.jones@ks.gov.

Sincerely,

Jennie Chinn
State Historic Preservation Officer

Patrick Zollner
Director, Cultural Resources Division
Deputy State Historic Preservation Officer

When To Consult With Tribes Under Section 106

Section 106 requires consultation with federally-recognized Indian tribes when a project may affect a historic property of religious and cultural significance to the tribe. Historic properties of religious and cultural significance include: archeological sites, burial grounds, sacred landscapes or features, ceremonial areas, traditional cultural places, traditional cultural landscapes, plant and animal communities, and buildings and structures with significant tribal association. The types of activities that may affect historic properties of religious and cultural significance include: ground disturbance (digging), new construction in undeveloped natural areas, introduction of incongruent visual, audible, or atmospheric changes, work on a building with significant tribal association, and transfer, lease or sale of properties of the types listed above.

If a project includes any of the types of activities below, invite tribes to consult: significant ground disturbance (digging)

Examples: new sewer lines, utility lines (above and below ground), foundations, footings, grading, access roads
175 foot of 18" diam. Storm Sewer Pipe + 1 New Storm Sewer inlet all occur under existing street

New construction in undeveloped natural areas

Examples: industrial-scale energy facilities, transmission lines, pipelines, or new recreational facilities, in undeveloped natural areas like mountaintops, canyons, islands, forests, native grasslands, etc., and housing, commercial, and industrial facilities in such areas

Incongruent visual changes

Examples: construction of a focal point that is out of character with the surrounding natural area, impairment of the vista or viewshed from an observation point in the natural landscape, or impairment of the recognized historic scenic qualities of an area

Incongruent audible changes

Examples: increase in noise levels above an acceptable standard in areas known for their quiet, contemplative experience

Incongruent atmospheric changes

Examples: introduction of lights that create skyglow in an area with a dark night sky

Work on a building with significant tribal association

Examples: rehabilitation, demolition or removal of a surviving ancient tribal structure or village, or a building or structure that there is reason to believe was the location of a significant tribal event, home of an important person, or that served as a tribal school or community hall

Transfer, lease or sale of a historic property of religious and cultural significance

Example: transfer, lease or sale of properties that contain archeological sites, burial grounds, sacred landscapes or features, ceremonial areas, plant and animal communities, or buildings and structures with significant tribal association

None of the above apply

Project Reviewed By _____

3/3/2020
Date _____

Results from Query

Tribal Name	First Name	Last Name	Title	Street Address	City	State	Zip-Code	Work	Fax Number	Cell Phone	Email	THPO	URL	County Name	State Name
Wichita and Affiliated Tribes (Wichita, Kiowa, Tero)	Terri	Parson	President	PO Box 729	Arncliffe	OK	73099	(405) 237-2425	(405) 237-2425		Terri.Parson@wichita-tribe.com	N	http://www.wichita-tribe.com/	Russell	Kansas
Wichita and Affiliated Tribes (Wichita, Kiowa, Tero)	Kevin	McGowan	THPO	PO Box 729	Arncliffe	OK	73099	(405) 237-2425	(405) 237-2425		Kevin.McGowan@wichita-tribe.com	Y	http://www.wichita-tribe.com/	Russell	Kansas
Wichita and Affiliated Tribes (Wichita, Kiowa, Tero)	John	McGowan	THPO	PO Box 729	Arncliffe	OK	73099	(405) 237-2425	(405) 237-2425		John.McGowan@wichita-tribe.com	Y	http://www.wichita-tribe.com/	Russell	Kansas
Cherokee and Asipahche Tribes, Oklahoma	Edde	Kendall	General	P.O. Box 127	Concho	OK	73022	(405) 622-7772	(405) 622-7772		edde@cherokee-tribe.org	Y	www.cherokee-tribe.org	Russell	Kansas
Cherokee and Asipahche Tribes, Oklahoma	Virginia	Roby	THPO	100 Red Moon Circle	Concho	OK	73022	(405) 622-7680	(405) 622-8224		virgrob@cherokee-tribe.org	Y	www.cherokee-tribe.org	Russell	Kansas
Cherokee and Asipahche Tribes, Oklahoma	Virginia	Roby	THPO	100 Red Moon Circle	Concho	OK	73022	(405) 622-7680	(405) 622-8224		virgrob@cherokee-tribe.org	Y	www.cherokee-tribe.org	Russell	Kansas
Cherokee and Asipahche Tribes, Oklahoma	Virginia	Roby	THPO	100 Red Moon Circle	Concho	OK	73022	(405) 622-7680	(405) 622-8224		virgrob@cherokee-tribe.org	Y	www.cherokee-tribe.org	Russell	Kansas
Cherokee and Asipahche Tribes, Oklahoma	Virginia	Roby	THPO	100 Red Moon Circle	Concho	OK	73022	(405) 622-7680	(405) 622-8224		virgrob@cherokee-tribe.org	Y	www.cherokee-tribe.org	Russell	Kansas
Ojage Nation	Geoffrey	Shandig Bear	Principal Chief	PO Box 779	Paehuka	OK	74556	(918) 287-5535	(918) 287-5562		shandig@ojagenation.net.gov	Y	http://www.ojagenation.net.gov/	Russell	Kansas
Ojage Nation	Jr. Audra	Shorer	THPO	627 Grandview Avenue	Paehuka	OK	74556	(918) 287-5535	(918) 287-5576		shorer@ojagenation.net.gov	Y	http://www.ojagenation.net.gov/	Russell	Kansas

nwkciorina@ruraltel.net

From: Katrina Woelk <treasurer@russellcity.org>
Sent: Monday, April 6, 2020 10:02 AM
To: nwkciorina@ruraltel.net
Subject: RE: Tribes 2020 project

No I have not.

Katrina Woelk, CPA
Finance Director/Treasurer/City Clerk
City of Russell
785-483-6311

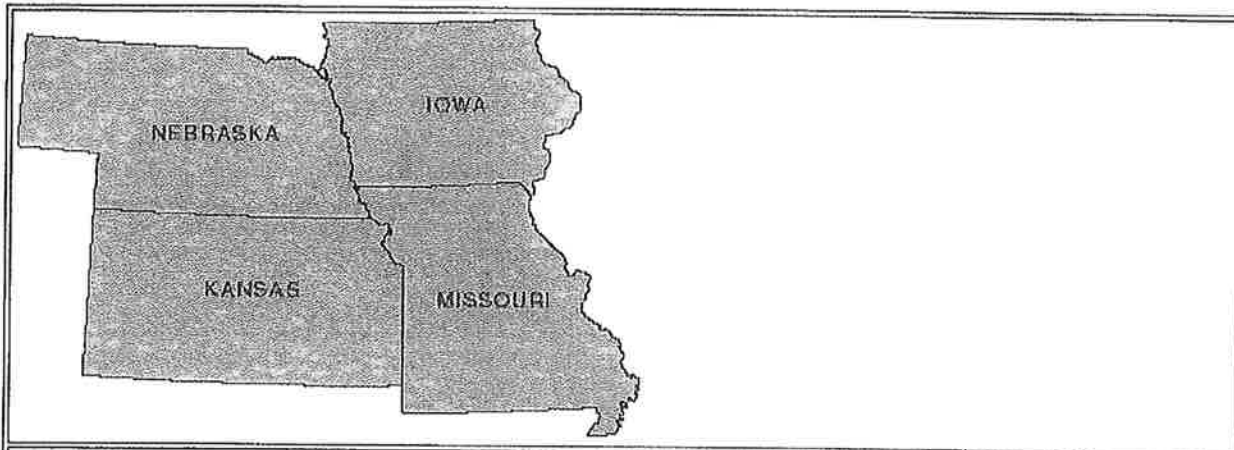
From: nwkciorina@ruraltel.net <nwkciorina@ruraltel.net>
Sent: Monday, April 6, 2020 9:02 AM
To: Katrina Woelk <treasurer@russellcity.org>
Subject: Tribes 2020 project

Hi Katrina,

Have you received any tribe responses at the City? Thanks, Corina

Designated Sole Source Aquifers in EPA Region VII

Iowa, Kansas, Missouri, Nebraska



REGION VII (IA, KS, MO, NE)

Stephanie Lindberg
Drinking Water/Ground Water Branch
EPA Region 7
901 N. 5th Street
Kansas City, KS 66101
phone: (800) 223-0425
email: lindberg.stephanie@epa.gov

There are no designated Sole Source Aquifers in Region VII. Contact the coordinator above for more information about designating SSAs in Region VII.

Return to: [Sole Source Aquifer program home page](#)

NORTHWEST KANSAS PLANNING AND DEVELOPMENT COMMISSION
ENVIRONMENTAL ASSESSMENT REVIEW

REQUEST FOR ACTION ON GRANT REVIEW

DATE: February 26, 2020

Agency Name:

KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT
DIVISION OF ENVIRONMENT
DIRECTOR'S OFFICE
1000 SW JACKSON ST., SUITE 400
TOPEKA, KS 66612-1367

Impact Categories:

Contamination and Toxic Substances
Air Quality

Applicant's Name and Address:

City of Russell
P.O. Box 112
Russell, KS 67665

Project Title:

Street System Improvements

Project Number:

CDBG # 20-PF-013

Return No Later Than:

March 26, 2020

Return To:

Corina Cox, Economic Development Coordinator
Northwest Kansas Planning & Development Commission
P.O. Box 248
Hill City, KS 67642
nwkpdc@ruraltel.net

Northwest Kansas Planning and Development Commission has submitted the enclosed proposal for an Environmental Assessment Review. Your review of this proposal as it affects regional or local interest will be appreciated. Your appropriate comments concerning the proposal should be submitted to Northwest Kansas Planning and Development Commission no later than the date specified above.

Comments filed on a proposal may include: (1) The extent to which the project is consistent with or contributes to the fulfillment of your agency planning within the state, region or locality; (2) How the proposal relates to state, regional or local objectives; and (3) The effect of the proposal on your agency's activities.

No Impact Anticipated

Potentially Beneficial

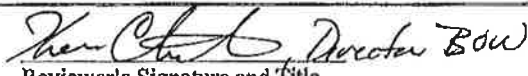
Potentially Adverse—
Requires Documentation Only

Requires Project Modification

Potentially Adverse—
Requires More Study

Needs Mitigation

COMMENTS:


Reviewer's Signature and Title

Thomas C. Stikes
Printed Name

785-296-6170 tom.stikes@ks.gov
Phone # and E-mail Address

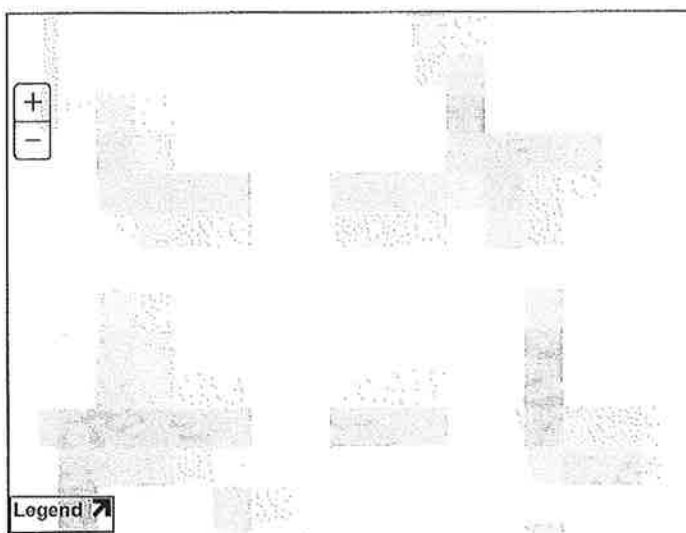
3/4/20
Date



NATIONAL SYSTEM | MANAGEMENT | RESOURCES | PUBLICATIONS | CONTACT US | 50 YEARS | SITE INDEX

KANSAS

Kansas has approximately 133,956 miles of river, but no designated wild & scenic rivers.



Choose A State	▼	Go
Choose A River	▼	Go

Nourished by the fertile soils of the region, rivers of the Midwest explode with life, from great avian migrations to ancient fishes.

[+ View larger map](#)

Kansas does not have any designated rivers.

NATIONWIDE RIVERS INVENTORY | CONTACT US | PRIVACY NOTICE | Q & A SEARCH ENGINE | SITE MAP





City Council Agenda Form

Meeting Date: April 21, 2020
Agenda Item Title: Water Production Plant "B" Repairs
Department: Public Works

Agenda Item Description: Update on Repairs Made and Repairs Needed to Bring the EDR Plant Back Online

Background: Water Production Plant "B" is an Electro-Dialysis Reversal (EDR) treatment facility built in 2007 and put into operation in 2008. Once the raw water arrives, it enters one of three media filters to remove impurities. The water then travels to a pre-EDR basin, where it goes through another set of filters before entering the EDR system. From the EDR system, the water moves to a contact basin / clearwell where the pH is leveled, and chlorine is added for disinfectant. The water then moves to the main clear well for introduction into the distribution system.

On February 11th, the plant suffered a catastrophic failure. Staff has been working with several firms, including Wes-Tech and Suez, to repair the system. Staff would like to go through the EDR process with Council, discuss work already started, and work still needed to bring the plant back on line.

City Attorney Review/ Comment: N/A

Funding Source: Water Improvement Fund

Options: 1. No action requested at this time. For information and discussion purposes only.

Staff Recommendation: No action requested at this time. For information and discussion purposes only.

Attachment(s): None

Diana VanBruggen

Water Technologies & Solutions

City of Russell, KS

4636 Somerton Road
Trevose, PA 19053-6783 US
Date: 9 April 2020

Subject: **City of Russell, EDR Membrane Samples**

One AR204 anion membrane and one CR67 cation membrane were received from the Russell, Kansas, EDR plant. They were analyzed by Suez at the Customer Analytical Services Laboratory in Singapore. They were sampled to analyze for any damage from filter media that got into the EDR system after a break in upstream pre-treatment occurred. The samples are original membranes with 29,142 operating hours on them. The analysis can detect losses in properties and may assist in planning time for membrane replacement. The following is a summary of the results and recommendations.

OVERVIEW

Membrane analysis consists of checking electrical properties of the membrane (resistance), chemical properties (ion exchange capacity), and an assessment of the physical condition of the membrane. The electrical and chemical properties are checked at two points, the edge and the flow path. Normally the edge of the membrane is relatively unaffected by the process and should show the properties of a new membrane. The flow path reading gives the state of the membrane that is exposed to the process and shows the wear and tear from operations.

RESISTANCE

Resistivity shows the ability of the membrane to conduct current at a given voltage – the lower the resistance, the better the conduction. Two values of electrical resistance are given, “Resistivity As is” and “Resistivity Recovered”. The difference between these two readings is that the “As is” number is exactly that, the resistance of the sample as received in the laboratory, while the “Recovered” number is after a soak in hydrochloric acid and equilibration in a sodium chloride solution. At this time there may also be a change in color of the extractant solution which is referred to as “Color Throw.” This is usually the result of organic material in the raw water that has attached to the ion exchange resin and comes off in the sodium chloride solution. Some organics can permanently bind to the resin and cause long term loss of ion exchange capacity.

CAPACITY

Capacity is the ability of the ion exchange resin in the membrane to transfer ions and is given in milliequivalents per gram (meq/gr). If the capacity is too low, the membrane will not function properly, as there is reduced transport of ions through the membrane. Depending on the type of membrane, the capacity of a new membrane will be in the range of 2.30 to 2.70 meq/gr for an anion, and for the type of cation membrane used here will be in the range of 2.1 to 2.45. Each type of membrane installed in Russell EDR plant started with approximately 2.29 meq/gr capacity. When the capacity in the flow path decreases to a value at or less than 1.0, it is recommended to begin planning for membrane replacement. Typically, anion membranes will have a greater loss of capacity with time. Generally, this is due to irreversible fouling from organic material which binds to the anion resin and cannot be removed.

WATER CONTENT

Water content supports interpretation and corroboration of reasons for changes in other membrane properties. Lower membrane water content helps to support suspicion of accumulation of scale or other material such as organic material in the membrane. Higher water content support suspicion of breakdown of resin polymer structure.

PHYSICAL CONDITION

Another data point that is measured is the weight gain / loss of the membrane. This is based on an average weight for a new membrane and is used to show if there has been any resin loss (weight loss) or some type of irreversible fouling (weight gain). Leak tests are also done with special dyes to confirm physical integrity of each membrane.

OBSERVATIONS

The cation membrane weight was essentially unchanged, -0.05%. Leak testing of cation membranes found a single pinhole. This is insignificant leakage. It could be an artifact of manufacturing process or could have occurred during original stack construction or field maintenance of the membrane stack. Or a small bit of media may have gotten into the flow path.

The cation membrane showed some color throw into the extractant solution. This may be from accumulation of some positively charged organic constituents in the membrane from the feed water. Electrically, the cation membrane resistance was higher in the flow path than it was in the edge. The recovered resistances were equal between flow path and edge. This indicates that the cation membrane recovers well from an acid cleaning.

The reported value for cation membrane capacity (2.03) has dropped slightly but remains above 2.0. This is a minor change and is good condition for a cation membrane with nearly 30,000 operating hours.

The anion membrane weight increased by 7.05%. The gain appears due to absorption of organic material from

the feed water. Presence of organic material is confirmed by the dark brown coloring of the anion membrane in the flow path and the color throw observed into the extractant solution. By itself, this is not unusual as anion membranes continue to provide many years of service with organic coloring. The anion membrane did not show any physical leakage.

Electrically, the anion membrane resistances were about the same in the flow path and the edge. The recovered resistance was lower in the edge, indicating some fouling is not removed by chemical cleaning. This is not unusual as over the life of the membrane, anion membrane resistance can increase and achieve a new seasoned operating condition, specific to the nature of the feed water being treated.

The reported value for anion membrane capacity (1.21) is above our replacement threshold of 1.0. The anion capacity should be monitored with sampling from future service visits.

ANALYSIS OF EXTRACTANT SOLUTION

An ICP analysis is also done of extractant solution from the initial membrane conditioning in laboratory. This may help to determine what ions from the water may be building up inside the membrane. Among the parameters detected by ICP scan, there is nothing unusual accumulating in either membrane. The scan includes metals, silica, phosphate, sulfate.

ANALYSIS OF FOULANT

A foulant sample was taken from the anion membrane surface and analyzed by X-Ray fluorescence and Loss on Ignition (LOI) and FTIR Spectroscopy.

- LOI of the foulant: 76, mostly contributed by carboxylic acid/ester, amino acids/microbiological materials and carbonates
- XRF: The Inorganic content of the foulant, 24%, reported as oxide unless stated otherwise: CaO, Fe₂O₃, SO₃, SiO₂, Al₂O₃, P₂O₅, Cl⁻, MgO.
- FTIR: Spectra of brown foulant showed the presence of carboxylic acid/ester, amino acids/microbiological material and carbonates.

COMMENTS / RECOMMENDATIONS

- Site may want to consider a 5% NaCl salt CIP to try to improve removal of organic fouling from the membrane.
- Suggest reviewing any chemicals used in upstream pre-treatment and confirming compatibility with EDR membranes
- Confirm the antiscalant used In EDR process
- As stated in body of report, the anion capacity should be monitored with membrane sampling from future

service visits. Cation membrane samples should also be submitted for completeness.

ANALYSIS RESULTS

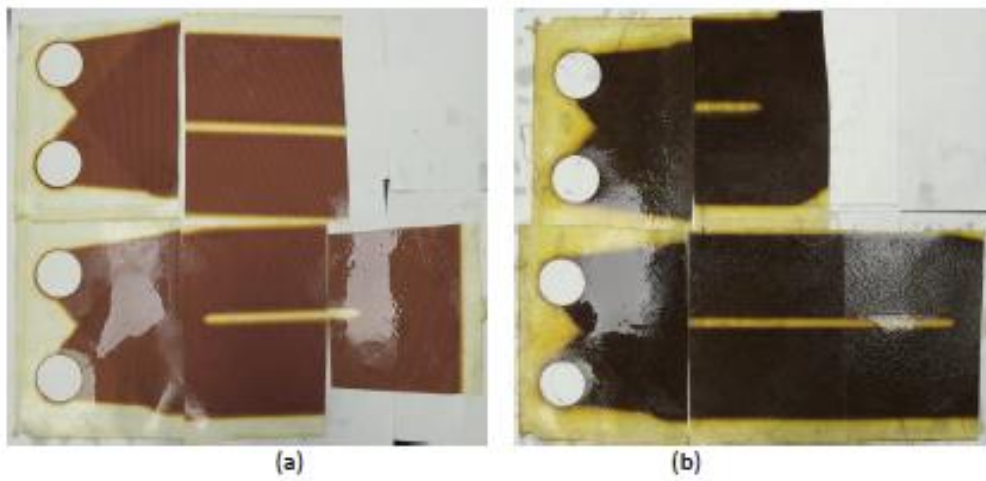


Figure 1. (a) Cation as received; (b) Anion as received.

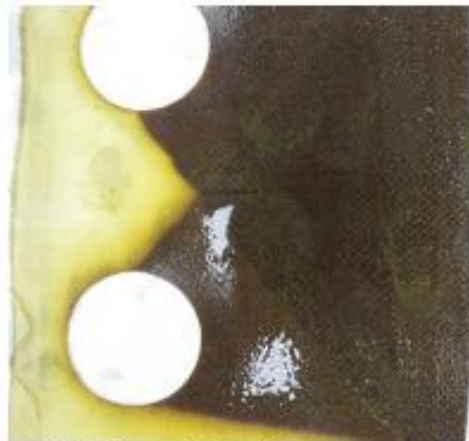


Figure 2. Staining on the anion membrane observed

1. Cation

Sample Description : C67 HMR
Color : Brown
Texture : Smooth
Leakage : YES
Color Throw : YES



Figure 3. A small pinhole leakage was observed on the Cation membrane



Figure 4. Color throw was observed after the HCl soaking for the cation membrane

Table 1. Analysis Data

	Flow Path	Edge
Thickness (mm)	0.64	0.67
Resistance As is (ohm)	44.5	9.3
Resistance Recovered (ohm)	8.3	8.1
Mullen Burst (psi)	245	N/A
Wet weight (g)	1.0976	1.1035
Dry Weight (g)	0.6968	0.6970
Backing weight (g)	0.2360	0.2360

Table 2. Results

	Flow Path	Edge
Resistivity As is ($\Omega\text{-cm}^2$)	44.5	9.3
Resistivity Recovered ($\Omega\text{-cm}^2$)	8.3	8.1
Water Content	46.5%	46.9%
Capacity (meq/gr)	2.03	2.22
Weight Change	-0.05 %	

2. Anion

Sample Description : AR204 SZRA
 Color : Dark Brown
 Texture : Rough
 Leakage : None
 Color Throw : YES



Figure 5. Color throw of the Anion membrane were observed after NaCl and NaNO₃ soaking.

Table 3. Analysis Data

	Flow Path	Edge
Thickness (mm)	0.67	0.66
Resistance As is (ohm)	19.4	18.4
Resistance Recovered (ohm)	11.6	5.1
Mullen Burst (psi)	273	N/A
Wet weight (g)	0.9054	0.8782
Dry Weight (g)	0.5738	0.5515
Backing weight (g)	0.2360	0.2360

Table 4. Results

	Flow Path	Edge
Resistivity As is ($\Omega\text{-cm}^2$)	19.4	18.4
Resistivity Recovered ($\Omega\text{-cm}^2$)	11.6	5.1
Water Content	49.5%	50.9%
Capacity (meq/gr)	1.21	1.87
Weight Change	7.05 %	



City Council Agenda Form

Meeting Date: April 21, 2020
Agenda Item Title: Contractor Licensing
Department: Building, Planning, & Zoning

Agenda Item Description: Ordinance Amending Section 4-812 Regarding Revocation of Contractor's License

Background: Current Ordinance does not include a process for reinstating contractors that have had their license revoked. This Ordinance amending Section 4-812 will allow contractors who have had their license revoked to re-qualify for a license after a six month waiting period. Once that time has expired they then can re-qualify by following the steps outlined in the ordinance amending Section 4-812.

City Attorney Review/ Comment: April 13, 2020

Funding Source: NA

Options:

1. Adopt the recommendation by staff to amend current Ordinance.
2. Provide staff with alternate direction.
3. Take no action.

Staff Recommendation: Adopt Ordinance Amending Section 4-812 Regarding Revocation of a Contractor's License

Attachment(s): Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 4-812 OF THE CODE OF THE CITY OF RUSSELL
REGARDING REVOCATION OF A CONTRACTOR'S LICENSE AND REINSTATEMENT OF THE
SAME

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RUSSELL, KANSAS:

Section 1. Section 4-812 of the Code of the City of Russell is hereby amended to read as follows:

“4-812. Revocation of license and Reinstatement.

Any license issued under the provisions of this article may be revoked by the Building Official upon proof that the licensee(s) has failed, neglected, or refused to comply with any of the provisions of this article or with other ordinances of the city relating to or regulating the particular type of work for which such license was granted: Provided, that no such license shall be revoked without the giving of a written notice of the intention to revoke such license and without giving such licensee a full opportunity to be heard before the governing body as to any complaint made against him or her. Upon the revocation of any license granted under the provisions of this article, no refund shall be made of any part of the license fee previously paid by the licensee. The city will not accept an application for a contractor's license from that contractor for six (6) months from the date of revocation. Any contractor whose license is revoked must requalify for a license prior to reinstatement of that contractor's license. Requalification shall include taking or retaking and passing any exams required for licensure by the city.”

Section 2. This ordinance shall be in full force and effect after its passage and publication of the ordinance or a summary of the ordinance as provided by law.

PASSED this 21st day of April, 2020, by the governing body of the City of Russell, Kansas.

APPROVED this 21st day of April, 2020, by the Mayor of the City of Russell, Kansas.

Raymond C. Mader, Mayor

ATTEST:

Katrina Woelk, City Clerk

(seal)



City Council Agenda Form

Meeting Date: April 7, 2020
Agenda Item Title: General Nuisance Abatement 425 W. 7th
Department: Building, Planning, & Zoning

Agenda Item Description: General Nuisance Abatement at 425 W. 7th

Background: A resolution authorizing the removal of nuisances at 425 W. 7th. These nuisances include; Trash & Debris, Automotive Parts/Tires, Indoor Furniture Not Designed for Outdoor Use. The required notification has been provided and the property owner has failed to abate the nuisance(s) or request a hearing before the governing body as required.

Upon approval of the Resolution if the nuisance(s) are not abated in the required time, the city will have the nuisances abated and the property brought into compliance. Costs of the abatement will be charged to the property.

City Attorney Review/ Comment: 4/7/2020

Funding Source:

- Options:**
1. Approve the Resolution authorizing the removal of the nuisance(s) from 425 W. 7th.
 2. Provide alternate direction to staff.
 3. Take no action - the abatement process is halted.

Staff Recommendation: Approve the Resolution authorizing the removal of the nuisance(s) from 425 W. 7th and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located.

Attachment(s): Required notice. Resolution, Photos

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE REMOVAL OF A NUISANCE FROM CERTAIN PROPERTY IN THE CITY OF RUSSELL, KANSAS.

WHEREAS, the Governing Body of the City of Russell has declared it unlawful for any person to maintain a nuisance on private property within the City of Russell; and

WHEREAS, the owners(s) of the private property at the address listed herein have been notified pursuant to Chapter VIII, Article 2, Section 8-207 of the Code of Ordinances of a violation of the Ordinance and have not requested a hearing before the Governing Body;

WHEREAS, the public officer in charge of administration and enforcement of this ordinance has provided the Governing Body with information regarding the condition of the property which is alleged to be a nuisance and after due consideration the Governing Body adopted the following resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RUSSELL, KANSAS:

Section 1. Upon proper notice and consideration of information provided by the enforcement officer, it was determined that the following condition on the property is a nuisance in violation of Chapter VIII, Article 2, Section 8-201:

425 W. 7th Herman Gerhardt & Anita Perkins
Trash & Debris, Automotive Parts/Tires Indoor Furniture Not Designed for Outdoor Use

Section 2. Ten (10) days after passage of this resolution the public officer is authorized to enforce the abatement of this condition by abatement of the nuisance if the owner has not previously done so.

Section 3. The abatement costs, if any, incurred by the City shall be charged against the lots or parcels of ground on which the nuisance is located.

Section 4. A copy of this resolution shall be served on the owner of the land as provided in the city's Code of Ordinance.

PASSED AND APPROVED by the Governing Body of the City of Russell, Kansas, on this 7th day of April, 2020.

Raymond C. Mader, Mayor

ATTEST:

Katrina Woelk, City Clerk

NOTICE # G08/2020

City of Russell

10 Day General Nuisance Notice

(property owner)

Herman Gerhardt & Anita Perkins

After inspecting the property at 425 W. 7th on February 27, 2020

it is my judgement that you are in violation of Section 8-201 of Chapter VIII of the code of the City of Russell concerning nuisances generally. I have found the following violations:

- Trash & Debris Hazardous Materials Improper Storage of Firewood
- Used Appliances Automotive Parts/Tires Scrap Metal/Demolition Debris
- Yard Waste Lumber Indoor Furniture Not Designed for Outdoor Use
- Other _____

Nuisances as defined in Section 8-201 include without limitation: Filth, excrement, lumber, rocks, dirt, cans, paper, trash, metal, articles or things whatsoever caused, kept, maintained or permitted by any person to the injury, annoyance or inconvenience of the public or of any neighborhood.

You have ten (10) days from the receipt of this notice to either abate these violations, or request a hearing, in writing, before the Governing Body as provided by The Code of the City of Russell. Failure on your part to either abate these violations or request a hearing within the time allowed will result in a complaint being filed as provided by Section 8-208 and/or abatement as provided by Section 8-209 or Chapter VIII of the Code of the City of Russell.

If the city abates the nuisance pursuant to section 8-209, the cost of abatement shall be charged against the lot or parcel of ground on which the nuisance was located.

A copy of Chapter VIII of the Code of the City of Russell is available for your inspection at the City Building, 133 W. 8th Russell, Ks.

Kim Grizzle
Code Enforcement Officer

Person Served _____
Date Served _____
Served By 7016 3560 0000 3259 6647



016 3560 0000 3259 6647

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RUSSELL KANSAS 67665
OFFICIAL USE
0583 03

Extra Services & Fees (check box, add fee)
Return Receipt (hardcopy) \$ 3.50
Return Receipt (electronic) \$ 0.00
Certified Mail Restricted Delivery \$ 0.00
Adult Signature Required \$ 0.00
Adult Signature Restricted Delivery \$ 0.00
Postage \$ 0.55
Total Postage and Fees \$ 0.95
690

PSN
MAF - 2 2020
03/02/2020
RUSSELL KANSAS
03

Sent to Herman Gerhard + Anita Perkins
Street and Apt. No., or PO Box No. 425 W. 7th
City, State, ZIP+4[®] Russell KS 67665

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *Herma Gerhard* Agent Addressee
B. Received by (Printed Name) *Herma Gerhard* C. Date of Delivery *3-4-20*
D. Is delivery address different from item 1? Yes No
If YES, enter delivery address below:

3. Service Type
 Adult Signature Priority Mail Express[®]
 Adult Signature Restricted Delivery Registered MailTM
 Certified Mail[®] Registered Mail Restricted Delivery
 Certified Mail Restricted Delivery Return Receipt for Merchandise
 Collect on Delivery Signature ConfirmationTM
 Collect on Delivery Restricted Delivery Signature Confirmation Restricted Delivery
 Insured Mail Registered Mail Restricted Delivery (over \$500)

Domestic Return Receipt

UNDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3.
Print your name and address on the reverse so that we can return the card to you.
Attach this card to the back of the mailpiece, or on the front if space permits.

Article Addressed to:
Herma Gerhard + Anita Perkins
425 W. 7th
Russell, Ks. 67665



9590 9402 4135 8092 0220 62

Article Number (Transfer from service label)
3560 0000 3259 6647

Form 3811, July 2015 PSN 7530-02-000-9053



City Council Agenda Form

Meeting Date: April 7, 2020
Agenda Item Title: General Nuisance Abatement 336 E. Wisconsin
Department: Building, Planning, & Zoning

Agenda Item Description: General Nuisance Abatement at 336 E. Wisconsin

Background: A resolution authorizing the removal of nuisances at 336 E. Wisconsin. These nuisances include; Trash & Debris, Indoor Furniture Not Designed for Outdoor Use, Other Numerous lawnmowers and parts, Construction material, Etc. The required notification has been provided and the property owner has failed to abate the nuisance(s) or request a hearing before the governing body as required.

Upon approval of the Resolution if the nuisance(s) are not abated in the required time, the city will have the nuisances abated and the property brought into compliance. Costs of the abatement will be charged to the property.

City Attorney Review/ Comment: 4/7/2020

Funding Source:

- Options:**
1. Approve the Resolution authorizing the removal of the nuisance(s) from 336 E. Wisconsin
 2. Provide alternate direction to staff.
 3. Take no action - the abatement process is halted.

Staff Recommendation: Approve the Resolution authorizing the removal of the nuisance(s) from 336 E. Wisconsin and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located.

Attachment(s): Required notice. Resolution, Photos

NOTICE # G09/2020

City of Russell

10 Day General Nuisance Notice

Jim Dorris

Property Owner

After inspecting the property at 336 E. Wisconsin on March 2, 2020

it is my judgement that you are in violation of Section 8-201 of Chapter VIII of the code of the City of Russell concerning nuisances generally. I have found the following violations:

Trash & Debris Hazardous Materials Improper Storage of Firewood

Used Appliances Automotive Parts/Tires Scrap Metal/Demolition Debris

Yard Waste Lumber Indoor Furniture Not Designed
for Outdoor Use

Other Numerous lawnmowers and parts, Construction material, Etc.

Nuisances as defined in Section 8-201 include without limitation: Filth, excrement, lumber, rocks, dirt, cans, paper, trash, metal, articles or things whatsoever caused, kept, maintained or permitted by any person to the injury, annoyance or inconvenience of the public or of any neighborhood.

You have ten (10) days from the receipt of this notice to either abate these violations, or request a hearing, in writing, before the Governing Body as provided by The Code of the City of Russell. Failure on your part to either abate these violations or request a hearing within the time allowed will result in a complaint being filed as provided by Section 8-208 and/or abatement as provided by Section 8-209 or Chapter VIII of the Code of the City of Russell.

If the city abates the nuisance pursuant to section 8-209, the cost of abatement shall be charged against the lot or parcel of ground on which the nuisance was located.

A copy of Chapter VIII of the Code of the City of Russell is available for your inspection at the City Building, 133 W. 8th Russell, Ks.

Kim Grizzle
Code Enforcement Officer

Person Served George Dorris
Date Served March 3, 2020
Served By Kim Grizzle

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE REMOVAL OF A NUISANCE FROM CERTAIN PROPERTY IN THE CITY OF RUSSELL, KANSAS.

WHEREAS, the Governing Body of the City of Russell has declared it unlawful for any person to maintain a nuisance on private property within the City of Russell; and

WHEREAS, the owners(s) of the private property at the address listed herein have been notified pursuant to Chapter VIII, Article 2, Section 8-207 of the Code of Ordinances of a violation of the Ordinance and have not requested a hearing before the Governing Body;

WHEREAS, the public officer in charge of administration and enforcement of this ordinance has provided the Governing Body with information regarding the condition of the property which is alleged to be a nuisance and after due consideration the Governing Body adopted the following resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RUSSELL, KANSAS:

Section 1. Upon proper notice and consideration of information provided by the enforcement officer, it was determined that the following condition on the property is a nuisance in violation of Chapter VIII, Article 2, Section 8-201:

336 E. Wisconsin Jim Dorris
Trash & Debris, Indoor Furniture Not Designed for Outdoor Use, Other Numerous lawnmowers and parts, Construction material, Etc.

Section 2. Ten (10) days after passage of this resolution the public officer is authorized to enforce the abatement of this condition by abatement of the nuisance if the owner has not previously done so.

Section 3. The abatement costs, if any, incurred by the City shall be charged against the lots or parcels of ground on which the nuisance is located.

Section 4. A copy of this resolution shall be served on the owner of the land as provided in the city's Code of Ordinance.

PASSED AND APPROVED by the Governing Body of the City of Russell, Kansas, on this 7th day of April, 2020.

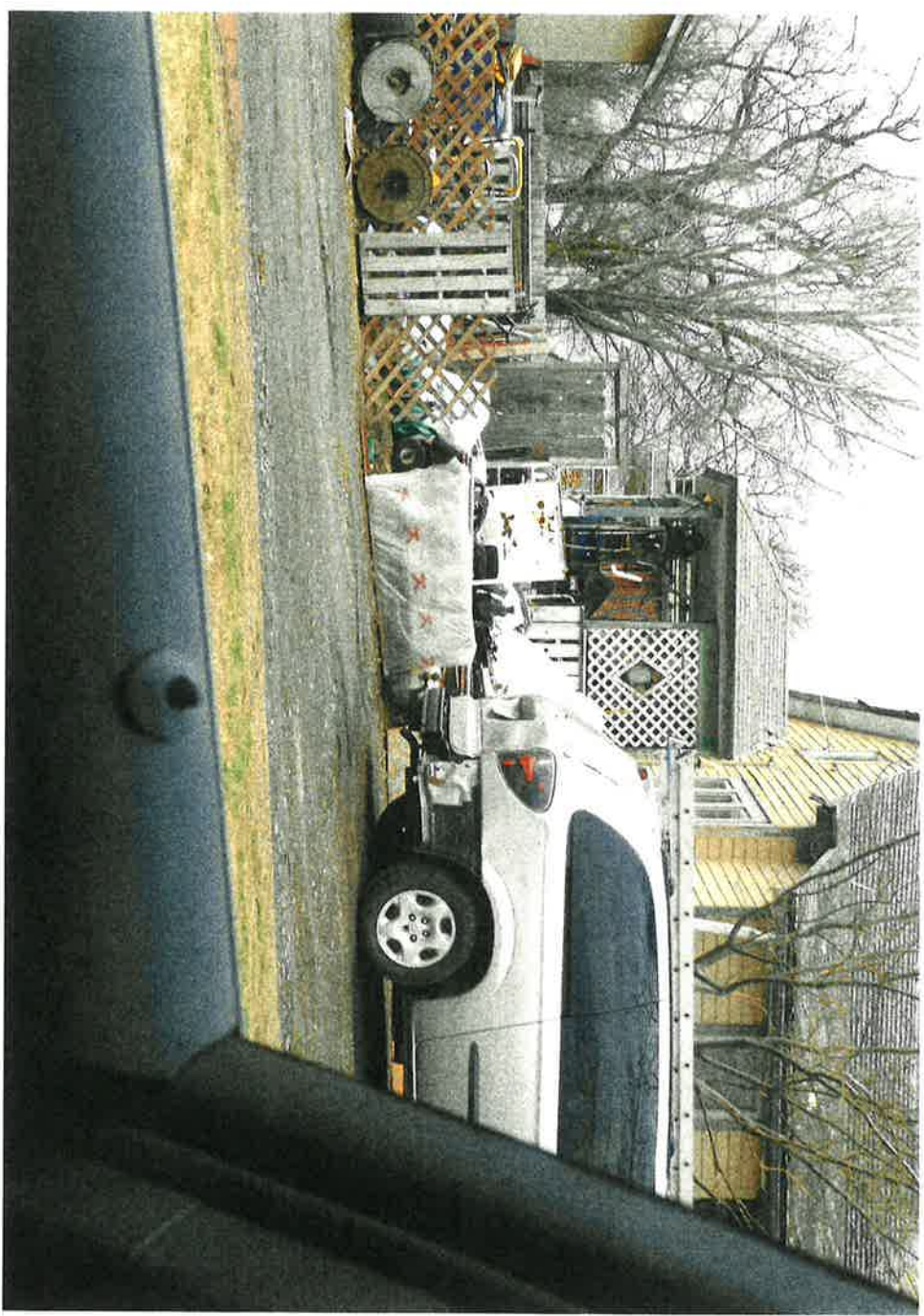
Raymond C. Mader, Mayor

ATTEST:

Katrina Woelk, City Clerk

4-13-20

336 E. Wisconsin



4-13-20

336 E. W. Scovision



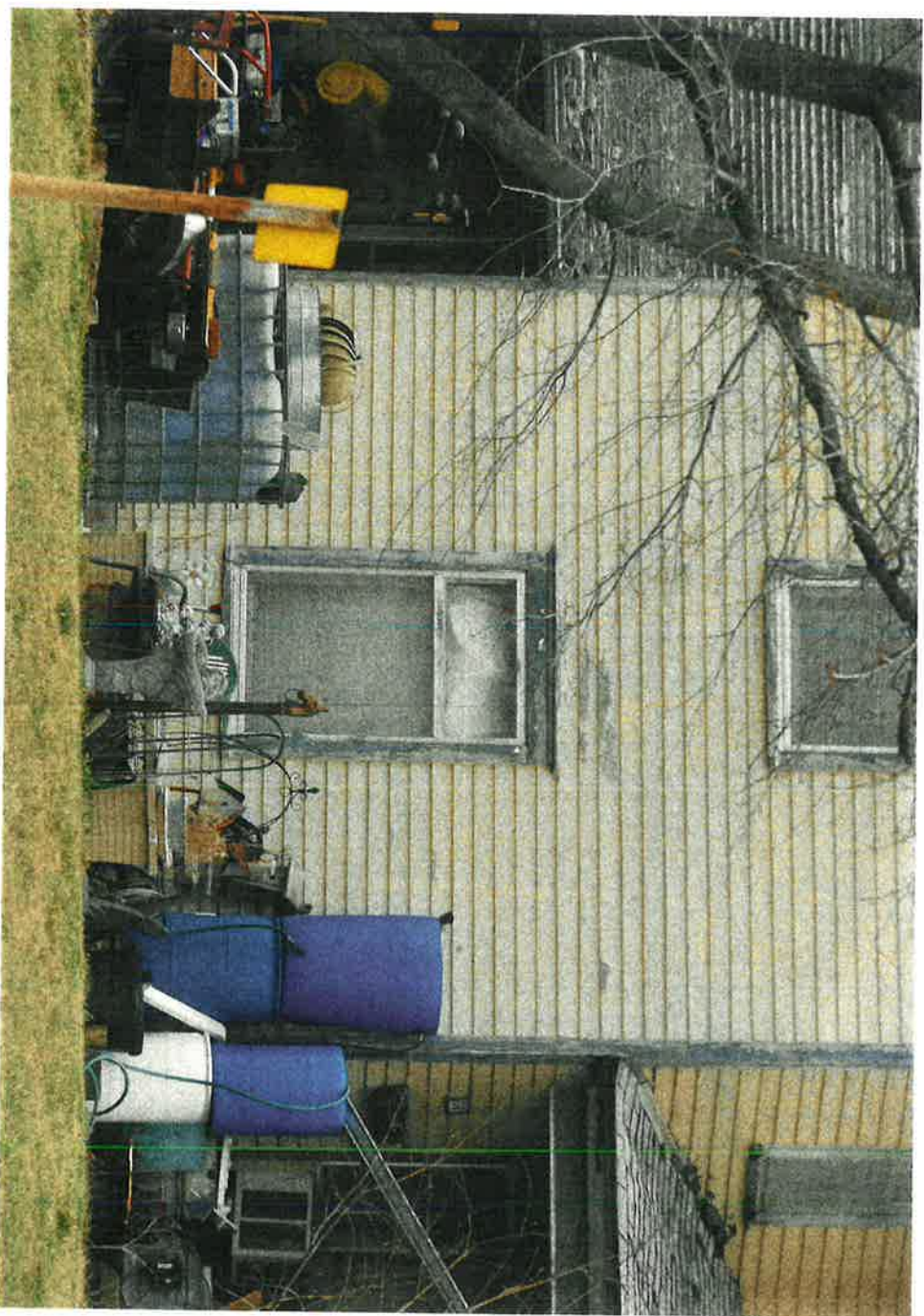
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336 E. Wisconsin



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Russell Police



Department

Est. 1872

ACTIVITY REPORT FOR 2020

INCIDENTS REPORTED

OFFENSES	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Offenses Reports	29	28	26										83
Supplement Reports	7	3	11										21
Non-Crime Reports	8	12	8										28
Felony	6	5	11										22
Misdemeanor	23	23	15										61

CRIMINAL ENFORCEMENT ACTIVITIES

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Adult Arrest	17	20	4										41
Juvenile Arrest	6	1	5										12
Child in Need of Care	1	3	0										4
Total Custody	23	23	6										52
Alcohol Related	1	0	4										5
Drug Related	3	4	0										7
Curfew Violaiton	0	0	0										0

INVESTIGATION ACTIVITES

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total Cases Assigned	34	35	42										111
Total Active Cases	4	5	17										26
Cases Referred	9	10	2										21
Adult Affdavits Filed	5	10	0										15
Juvenile Affadvits Filed	6	1	1										8
Follow-Up Contacts	6	2	9										17
Search Warrants	1	0	0										1

TRAFFIC ACCIDENT INVESTIGATIONS

DESCRIPTIONS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Injury Accidents	0	0	1										1
Non-Injury Accidents	1	4	3										8
TOTAL ACCIDENTS	2	7	7										16
Private Property	1	3	3										7

PATROL ACTIVITIES

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
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March 2020
Building Inspection Report

Construction Inspections	<u>16</u>
Property Maintenance / Dangerous Structures Inspections	<u>2</u>
Gas Inspections	<u>0</u>
Certificate of Occupancy Inspections	<u>1</u>
Property Line Locate	<u>1</u>
<hr/>	
Total	<u>20</u>

Code Enforcement Report

Overgrowth	<u>0</u>
General Nuisance	<u>4</u>
Nuisance Vehicles	<u>0</u>
Property Maintenance	<u>0</u>
Door Hangers	<u>6</u>
Watch List	<u>13</u>
General Abatements	<u>0</u>
Over growth Abatements	<u>0</u>
<hr/>	
Total	<u>23</u>

**Russell Recreation Commission
Special Board Meeting 7AM
Monday, March 30, 2020**

Meeting was called to order by Board President Curtis Sohm at 7:02am. Other board members present were Dave Beagley, Tammi Buhrlle, Mike McKenna, and Cecila Shumaker. Director Mike Blanke was also present.

RRC's overall response to COVID-19 to date was reviewed. Discussion was held concerning Governor Kelly's executive order #20-15 and #20-16 from Saturday, March 28, 2020.

Curtis moved to enter executive session and Tammi seconded. Session started at 7:14 AM.

Upon ending executive session at 7:32 AM, Curtis motioned and Cecila seconded that Jerrie Parsons and Brandi Powers be layed-off until further notice. Motion passed 5-0. Curtis stated that Mike would be allowed to continue daily multiple tasks at Memorial Park. Further, he will go to RRC office to answer e-mails, phone calls, and perform brief general facility checks.

Curtis updated board concerning 2 new treadmill purchases. He stated if we cancel the order, we would be charged \$1750. He then said he would check into a potential deferment plan. All members agreed that option would be best. At the time of recording these minutes, Curtis was able to get a 90 day, no interest, deferment starting April 1.

Next regularly scheduled board meeting will be April 30, 2020 at 7 AM.

Meeting adjourned.

Russell Public Library Board Meeting
Monday, February 10, 2020

Call to order: President Dan Krug called the meeting to order. Other board members present were Margaret Walter, Audrey Lofland, Denise Simpson, Gay Busker, and Library Director Jessica McGuire. Julie Bernard and Jaynelle Cole were absent. Mayor Curtis Mader joined via speakerphone for a short time.

Approval of minutes: Minutes of the January meeting were motioned for approval by Gay Busker, seconded by Margaret Walter. Motion carried, with Dan Krug, Margaret Walter, Audrey Lofland, Denise Simpson, Curtis Mader and Gay Busker all voting yes.

Communications: See agenda for full details. Jessica is still waiting for approval from insurance for roof repairs after receiving a second bid for repair. On 1/28, the coffee money lock box was stolen. Security cameras were valuable in identifying the suspect. The new boiler insufficiencies were fixed and it has passed inspection. Krystal will be attending a CKLS book repair workshop February 12.

Bills: Monthly statement included in packet. Margaret Walter motioned to pay all bills as presented. Gay Busker seconded. Motion carried with Dan Krug, Margaret Walter, Audrey Lofland, Denise Simpson, and Gay Busker all voting yes.

Treasurer's Report: In House Income: \$99.00
The Hartford: \$705.25
The Hartford: \$2,393.01
CKLS: \$1,550 (courier stipend)

Librarian's Report: See agenda for full details. Classic Movie Night is still popular with patrons. See agenda for upcoming events and programming stats. The yearly report to the State Library of Kansas is completed. An infographic sheet provided with this report gives valuable information and can be used in presentations.

Old Business: Potential board members have been contacted and both expressed interest in serving.

New Business: A motion to sign the GAAP waiver was made by Gay Busker, seconded by Audrey Lofland. Motion carried, with Dan Krug, Margaret Walter, Audrey Lofland, Denise Simpson, and Gay Busker all voting yes.

Gay Busker made a motion to adjourn the meeting, seconded by Audrey Lofland. Motion carried, with Dan Krug, Margaret Walter, Audrey Lofland, Denise Simpson, Gay Busker, Curtis Mader and Julie Bernard all voting yes.

The next meeting will be held Monday, March 16, 2020 at 5:00 p.m.
Denise Simpson, Secretary