

RUSSELL CITY COUNCIL MEETING
City Hall - 133 W. 8th St. - Russell, Kansas
Date: Tuesday, July 21, 2020, Time: 4:30 p.m.

To allow for proper social distancing to limit the spread of COVID-19, a limited number of people may attend the meeting in person. If you cannot attend in person or choose not to, you can watch the live-streamed event at <http://www.russellcity.org/274/GoTo-Meeting>.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENTS

Members of the public are welcome to use this time to make comments about City matters. (A maximum of five minutes) Public Comments may be presented in person or can be submitted in writing and emailed to kayla@russellcity.org. Please include your full name and address when submitting your written comment.

PRESENTATIONS AND PUBLIC HEARINGS

- 1) Water Conservation Status
- 2) Retirement Recognition - Steve Knopp and Terry Morse
- 3) 2021 Budget

CONSENT AGENDA

- 1) Approval of July 7, 2020, Council Meeting minutes
- 2) Appropriation Ordinance No. A-07-20
- 3) Block Party Application – St. John Lutheran Church
- 4) Licenses:
 - a. Plumbing
Shubert Heating & Air, 1891 Buffalo Avenue, Hays, KS

UNFINISHED BUSINESS

- 1) Set 2021 Budget Public Hearing Date for August 18, 2020

NEW BUSINESS

- 1) Resolution for Nuisance Vehicle Abatement at 329 W. 10th Street
- 2) Resolution for General Nuisance Abatement at 329 W. 10th Street
- 3) Resolution for General Nuisance Abatement at 1105 N. Fossil Street
- 4) Agreement for Administrative Consulting Services for KDHE Water Loan

DEPARTMENT REPORTS

- 1) Water Production

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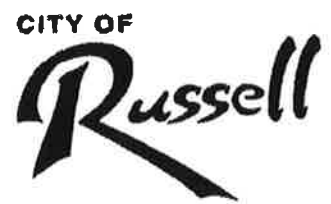
EXECUTIVE SESSION

GOVERNING BODY/CITY MANAGER COMMENTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, the City of Russell will provide reasonable accommodations for all public meetings. Persons requiring accommodations in attending any of our public meetings should contact Katrina Woelk, City Clerk/ Finance Director, at 785.483.6311 a minimum of 48 hours before the meeting.

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July 7, 2020

**Russell City Council Meeting – Minutes
City Hall
Russell, KS**

Mayor Mader called the City Council meeting to order at 4:30 PM with the following members in attendance: Councilmembers Madden, Cross, Stoppel, Wagner, Matt Driscoll, Mitch Driscoll and Morrill.

The following staff members participated by virtual conference: Electric Director Duane Banks, Fire Chief Dylan Riedel and Public Works Director Rich Krause. The Following staff members were present: City Manager Jon Quinday, Assistant City Manager Kayla Schneider, Building Official Roger Sells, Police Chief Dale Weimaster, and City Clerk Katrina Woelk.

Approval of Agenda

Councilmember Cross made a motion to approve the agenda. Councilmember Stoppel seconded. The motion carried unanimously.

Public Comments

None

Presentations and Public Hearings

1. Water Conservation Status

City Manager Quinday updated the council on the status of the City's wells and Big Creek.

2. Economic Development Strategic Plan

Mike Parsons, Russell County Economic Development Director, presented his strategic plan for his office.

3. 2021 Budget – Discussion of Levying Funds

City Manager Quinday gave an overview of the proposed Levying Funds budget and asked direction from the council.

Councilmember Matt Driscoll made a motion to fund Russell Economic Development \$6,250; Russell Main Street \$7,000; Russell Area Chamber of Commerce \$500; Western Kansas Child Advocacy \$1,000; Options \$1,000 and

Ad Astra \$0. Councilmember Morrill seconded. The motion carried 5 to 2 with Councilmembers Cross and Madden voting no.

Consent Agenda

Councilmember Madden made a motion to approve the consent agenda. Councilmember Mitch Driscoll seconded. The motion carried unanimously.

Unfinished Business

1. US Department of Agriculture Grant – Downtown Revitalization Project

Councilmember Stoppel made a motion to allow City Staff to apply for the USDA Community Facilities Grant and authorize the Mayor to sign all documents pertaining to the grant. Councilmember Mitch Driscoll seconded. The motion carried unanimously.

New Business

1. Resolution to Abate a General Nuisance at 148 Barbara Street

Councilmember Cross made a motion to approve the Resolution authorizing the removal of the nuisance(s) from 148 Barbara and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located. Councilmember Wagner seconded. The motion carried unanimously.

2. Resolution to Set a Public Hearing Date for a Dangerous Structure at 1537 N Lincoln

Councilmember Cross made a motion to approve the Resolution setting a public hearing for September 1, 2020 at 4:30pm, where the owner(s), his or her agent, and lien holders of record and any occupant of the structure(s) at 1537 N Lincoln may appear and show cause why such structure(s) should not be condemned as unsafe or dangerous and ordered repaired or demolished. Councilmember Morrill seconded. The motion carried unanimously.

3. Special Event Application – Russell’s Downtown Market

No action taken

4. Change in Zoning Regulations Ordinance

Councilmember Cross made a motion to adopt such recommendation by ordinance. Councilmember Stoppel seconded. The motion carried 5 to 2 with Councilmember Matt Driscoll and Mitch Driscoll voting no.

Department Reports

1. SPARK Funds

City Manager Quinday updated the council on the discussions with Russell County for the disbursement of SPARK Funds.

Public Comments

None

Executive Session

1. For Matters Deemed Subject to Attorney-Client Privilege

Councilmember Cross made a motion to recess into executive session, to include the City Manager and City Attorney, to discuss potential litigation, pursuant to the consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship exception, KSA 75-4319(b)(2). The open meeting will resume in the city council chamber at 6:25 p.m. Councilmember Madden seconded. The motion carried unanimously.

Adjournment

Councilmember Madden made a motion to adjourn the meeting. Councilmember Morrill seconded the motion. The motion carried unanimously.

Katrina Woelk, City Clerk

CITY OF RUSSELL
 ACCOUNTS PAYABLE
 APPROPRIATION ORD. A-07-20
 06/17/20 THRU 07/21/20

FUND NO#	FUND NAME	AMOUNT
10	GENERAL FUND	\$135,753.98
12	AIRPORT FUND	\$426.01
16	INDUSTRIAL FUND	\$6,450.00
18	BOND & INTEREST FUND	
22	LIBRARY FUND	\$54,500.44
24	FIRE EQUIPMENT FUND	\$1,765.00
26	RECREATION FUND	\$45,659.73
28	PERSONNEL BENEFITS	\$160,898.86
29	SPECIAL HIGHWAY FUND	\$37,750.60
36	ELECTRIC FUND	\$503,715.79
37	WATER IMPROVEMENT FUND	
38	WATER FUND	\$99,444.51
39	SANITATION/RECYCLING FUND	\$13,638.96
40	ELECTRIC DEPRECIATION FUND	
45	WASTEWATER REPLACEMENT FUND	
46	WASTEWATER FUND	\$8,297.55
47	SPECIAL PARK & RECREATION	
48	SANITATION RESERVE	
51	CAPITAL IMPROVEMENTS FUND	\$5,756.24
52	EQUIPMENT RESERVE FUND	\$1,169.80
61	MUNICIPAL COURT FUND	\$597.00
65	INDUSTRIAL DEV/ECON DEV GRANT FUND	
66	DEINES CENTER GRANT	
68	WATER CAPITAL PROJ FUND	
70	AIRPORT PROJECT FUNDS	
71	PFIEFER WELL EXPANSION	
80	HEALTH INSURANCE TRUST	
81	GOLF COURSE IMPROVEMENT FUND	
82	SINK OR SWIM	
83	INSURANCE PROCEEDS FUND	
84	RISK MANAGEMENT RESERVE	
85	DRUG FORFEITURE FUND	
86	JOHNSON TRUST FUND	
87	FIREFIGHTER ACTIVITY	\$2,151.05
89	DEINES CENTER TRUST FUND	
90	DONATION FUND	
99	TRANSFER TO UMB TO COVER P/R	\$60,219.00
	** TOTALS **	<u>\$1,138,194.52</u>

7/15/2020 2:23 PM A/P HISTORY CHECK REPORT
 VENDOR SET: 01 City of Russell
 BANK: AFBK POOL CASH ACCOUNT
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VENDOR I.D.	NAME	STATUS	CHECK DATE	CHECK NO	CHECK STATUS	CHECK AMOUNT	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
11094	KS EMPLOYMENT SEC. FUND	D	7/10/2020	000000		868.10			046991		12,660.54
14069	NEX-TECH, LLC	D	6/20/2020	000420		32.95			046992		428.45
13173	MIDWEST ENERGY, INC.	D	6/22/2020	000422		1,883.66			046993		400.00
11101	KS DEPARTMENT OF REVENUE	D	6/25/2020	000432		15,415.61			046994		200.02
13173	MIDWEST ENERGY, INC.	D	7/13/2020	000433		67.10			046995		2,540.73
11130	KANSAS GAS SERVICE	D	6/24/2020	000434		913.85			046999		194.86
26535	MICROSOFT CORPORATION	D	6/18/2020	000435		524.20			047000		274.98
11114	RMEA - EMP 2 OPERATING ACCT	D	7/02/2020	000436		107,044.64			047001		155.00
11114	RMEA - EMP 2 OPERATING ACCT	D	6/19/2020	000437		233,229.10			047030		1,586.93
11114	RMEA - EMP 2 OPERATING ACCT	D	6/25/2020	000438		56,153.52			047031		1,579.76
11114	RMEA - EMP 2 OPERATING ACCT	D	7/13/2020	000439		35.00			047032		371.15
11130	KANSAS GAS SERVICE	D	7/06/2020	000440		770.25			047033		4,559.44
11114	RMEA - EMP 2 OPERATING ACCT	D	7/20/2020	000455		236,954.99			047034		1,273.35
26135	VERIZON WIRELESS SERVICES LLC-	D	7/08/2020	000460		30.08			047035		51.86
13173	MIDWEST ENERGY, INC.	D	7/20/2020	000461		1,446.37			047036		943.19
14069	NEX-TECH, LLC	D	7/20/2020	000462		52.95			047040		2,741.90
04067	AIRGAS, INC	R	6/17/2020	046982		2,350.62			047041		16.00
01202	ARMARK UNIFORM & CAREER APPAR	R	6/17/2020	046983		1,136.29			047042		3,916.05
26510	COMFORT PRO INC	R	6/17/2020	046984		47.60			047043		1,257.00
26657	COMPLIANCEONE, INC	R	6/17/2020	046985		827.50			047044		27.28
26315	JONI DRISCOLL	R	6/17/2020	046989		215.75			047045		1,524.00
26721	JOHN/SHERYL COLE	R	6/17/2020	046990		176.90			047046		631.35

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25355	JONI DRISCOLL	R	7/02/2020	047047		781.20						
26607	GILMORE SOLUTIONS, INC	R	7/02/2020	047048		12,000.00						
02295	H.W. LOCHNER, INC	R	7/02/2020	047050		5,545.00						
06020	HACH COMPANY	R	7/02/2020	047051		391.22						
26307	PARKINS, INC	R	7/02/2020	047052		2,259.27						
08136	HEARTLAND BUILDING CENTER, INC	R	7/02/2020	047053		917.05						
26637	HUBER & ASSOCIATES, INC	R	7/02/2020	047056		4,479.00						
08905	ERROL E ENGEL INC	R	7/02/2020	047057		191.18						
26720	IMPACT POWER TECHNOLOGIES LLC	R	7/02/2020	047058		2,013.62						
09057	INSURANCE PLANNING INC	R	7/02/2020	047059		23,934.50						
09090	ITRON, INC.	R	7/02/2020	047060		3,872.67						
26667	LOWRIS TEXAS LIMITED PARTNERSHI	R	7/02/2020	047061		200.00						
12091	LAWSON PRODUCTS INC	R	7/02/2020	047062		49.60						
26027	FREHARCK, INC	R	7/02/2020	047063		451.14						
26228	MURPHY TRACTOR & EQUIPMENT CO.	R	7/02/2020	047064		245.19						
26743	NEW PIG CORPORATION	R	7/02/2020	047065		108.94						
26752	OWEN MCQUADE	R	7/02/2020	047066		250.00						
20126	PROFESSIONAL TURE PRODUCTS, LP	R	7/02/2020	047067		387.21						
16064	S.A.L.-C.O.M., INC	R	7/02/2020	047068		474.40						
18000	R & R PRODUCTS, INC.	R	7/02/2020	047069		565.65						
26286	RMA ENGINEERING, LLC	R	7/02/2020	047070		38,665.00						
18170	WEST-CENTRAL KANSAS ASSOC INC	V	7/02/2020	047071		219.00						
18170	WEST-CENTRAL KANSAS ASSOC INC	R	7/02/2020	047072		781.20						
18170	WEST-CENTRAL KANSAS ASSOC INC	R	7/02/2020	047073		12,000.00						
19020	WAREHOUSE, INC	R	7/02/2020	047074		5,545.00						
19140	SOK LABORATORIES, INC	R	7/02/2020	047075		391.22						
26207	SECURITY 1ST TITLE, LLC	R	7/02/2020	047076		2,259.27						
19262	SOLONON TRANSFORMERS, LLC	R	7/02/2020	047077		917.05						
19410	STANON WHOLESALE ELECTRIC CO.	R	7/02/2020	047078		4,479.00						
19502	STORM STRENS INC.	R	7/02/2020	047079		191.18						
26746	ADOLPH KIEFER & ASSOCIATES LLC	R	7/02/2020	047080		2,013.62						
26226	THE VICTOR L PHILLIPS CO.	R	7/02/2020	047081		23,934.50						
20090	NICHOLS VETERINARY ENTERPRISES	R	7/02/2020	047082		3,872.67						
26105	TYLER TECHNOLOGIES INC.	R	7/02/2020	047083		200.00						
20988	HD SUPPLY FACILITIES MAINTENAN	R	7/02/2020	047084		49.60						
23116	WESTHUSING'S INC	R	7/02/2020	047085		451.14						
03282	CITY OF RUSSELL	R	7/08/2020	047086		245.19						
16085	D & D FUNERAL SERVICES	R	7/09/2020	047087		108.94						
18180	RUSSELL PUBLIC LIBRARY	R	7/09/2020	047088		250.00						
18360	RUSSELL RECREATION COMM.	R	7/09/2020	047089		387.21						
01100	ALTEC, INC.	R	7/09/2020	047090		474.40						
01202	ARKMARK UNIFORM & CARRIER APPAR	R	7/09/2020	047091		565.65						
11089	KS DEPT OF HEALTH & ENV	R	7/09/2020	047092		38,665.00						
11220	KIEMA IGA, INC	R	7/09/2020	047093		219.00						

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15035	OFFICE PRODUCTS, INC	R	7/09/2020	519.01		047094		519.01
18240	RUSSELL CO SOLID WASTE	R	7/09/2020	8,554.00		047096		8,554.00
26444	RUSSELL CO EMS	R	7/10/2020	219.00		047097		219.00
19500	STOPPEL SUPPLY CO, INC.	R	7/13/2020	2,987.80		047098		2,987.80
03266	CITY OF RUSSELL	R	7/14/2020	60,000.00		047105		60,000.00
01067	AIRGAS, INC	R	7/21/2020	2,646.70		047133		2,646.70
26343	ANDREWS TECHNOLOGY HMS, INC	R	7/21/2020	13,335.00		047134		13,335.00
02170	PARK A., BLEHM	R	7/21/2020	500.00		047136		500.00
02300	BUCKEYE CORPORATION	R	7/21/2020	128.71		047137		128.71
26585	WENDI M. BEYITT	R	7/21/2020	29,800.00		047138		29,800.00
03179	NCH CORPORATION	R	7/21/2020	278.45		047139		278.45
03270	CITY OF RUSSELL	R	7/21/2020	1,156.61		047140		1,156.61
28510	CONHART PRO INC	R	7/21/2020	688.19		047141		688.19
08125	CORE & MAIN LP	R	7/21/2020	443.10		047142		443.10
03478	CUMMINS INC	R	7/21/2020	2,134.80		047143		2,134.80
26608	DYLAN J PALMA	R	7/21/2020	748.83		047144		748.83
04033	DARKO EMERGENCY EQUIPMENT CO	R	7/21/2020	543.71		047145		543.71
26219	DPC ENVIRONMENTAL COMPLIANCE SOLUT	R	7/21/2020	855.90		047146		855.90
05095	ENVIRONMENTAL COMPLIANCE SOLUT	R	7/21/2020	995.00		047147		995.00
13348	EUROFINS BAXON ANALYTICAL, LLC	R	7/21/2020	615.00		047148		615.00
26753	FLOW MUNICIPAL SERVICE PROVIDE	R	7/21/2020	900.00		047149		900.00
26607	GILMORE SOLUTIONS, INC	R	7/21/2020	1,471.50		047150		1,471.50
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26537	GLASSMAN BIRO BROWN POWELL LLP	R	7/21/2020			047151		2,608.75
07116	N.M., GRAINGER, INC	R	7/21/2020			047152		283.15
26756	GRANTICUS, LLC	R	7/21/2020			047153		3,300.00
26526	GREAT BEND COOPERATIVE ASSOCIA	R	7/21/2020			047154		6,411.30
26307	HANKINS, INC	R	7/21/2020			047155		3,039.27
26217	HAYS FIRE & RESCUE SALES & SER	R	7/21/2020			047156		3,107.84
11097	KANSAS BOARD OF ACCOUNTANCY	R	7/21/2020			047157		165.00
11109	KANSAS MUNICIPAL UTILITIES, IN	R	7/21/2020			047158		6,249.00
11115	KANSAS ONE-CALL SYSTEM, INC	R	7/21/2020			047159		82.80
11089	KS DEPT OF HEALTH & ENV	R	7/21/2020			047160		185.00
26622	KRISTA L WHITNER	R	7/21/2020			047161		3,090.42
11099	KS DEPT OF HEALTH & ENVIRONMENT	R	7/21/2020			047162		1,611.00
26072	KS STATE TREASURER	R	7/21/2020			047163		282.00
11107	KS WATER PROTECTION FEE	R	7/21/2020			047164		3,309.35
11135	KANSAS STATE UNIVERSITY	R	7/21/2020			047165		64.49
26667	LAHAR TEXAS LIMITED PARTNERSHI	R	7/21/2020			047166		200.00
12160	LANPTON WELDING SUPPLY CO, INC	R	7/21/2020			047167		68.10
13066	MAIN STREET PROGRAM	R	7/21/2020			047168		3,000.00
09068	INTERVEY INC	R	7/21/2020			047169		125.00
14069	NEX-TECH, LLC	R	7/21/2020			047170		2,656.74
14068	NEX-TECH WIRELESS, LLC	R	7/21/2020			047171		437.14
14143	NMKS AREA TRANSIT COORDINATING	R	7/21/2020			047173		50.00

7/15/2020 2:23 PM
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		37			235,099.49	0.00			235,099.49
		37			235,099.49	0.00			235,099.49
		192			1,570,355.33	0.00			1,570,355.33

VENDOR SET: 01 BANK: PYBK TOTALS:
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
11101	KS DEPARTMENT OF REVENUE I-202006233818		6/25/2020	13,415.61		000432		13,415.61
11114	KMEA - EMP 2 OPERATING ACCT GRDA-RU-20-07 I-WAPA-RU-20-06	D	7/02/2020	61,013.74		000436		
	KMEA - EMP 2 OPERATING ACCT	D	7/02/2020	46,030.90		000436		107,044.64
11114	KMEA - EMP 2 OPERATING ACCT I-EMP2-RU-2020-05	D	6/19/2020	233,229.10		000437		233,229.10
11114	KMEA - EMP 2 OPERATING ACCT I-KMEA-DG-RU-20-07	D	6/25/2020	56,153.52		000438		56,153.52
11114	KMEA - EMP 2 OPERATING ACCT I-EMP2-RU-2020-06	D	7/20/2020	236,954.99		000455		236,954.99
26490	KONECRANES, INC I-154308895	R	6/17/2020	12,660.54		046991		12,660.54
26607	GILMORE SOLUTIONS, INC I-18587	R	7/02/2020	12,000.00		047048		12,000.00
09057	INSURANCE PLANNING INC C-952067 C-952075 C-961067 I-958300 I-958539 I-958952 I-961038	R	7/02/2020	235.00CR		047059		
	REMOVE 98 FORD #7575	R	7/02/2020	18.00CR		047059		
	INSURANCE PLANNING INC	R	7/02/2020	832.00CR		047059		
	REMOVE 2019 INTL #4451	R	7/02/2020	20,705.50		047059		
	BOILER & MACHINERY	R	7/02/2020	854.00		047059		
	ADD 2019 #4451	R	7/02/2020	889.00		047059		
	BUSINESS AUTO-ADD 2020 FRTLNR	R	7/02/2020	2,571.00		047059		23,934.50
	19-20 FINAL GL AUDIT	R	7/02/2020					
26286	RMA ENGINEERING, LLC I-877	R	7/02/2020	38,665.00		047070		38,665.00
19410	STANION WHOLESALE ELECTRIC CO. I-4912989-00 I-4919890-01 I-4919890-02 I-4935778-00 I-4937396-00 I-4939621-02 I-4939621-03 I-494089-00 I-4946431-00 I-4946431-01 I-4946820-00 I-4950025-00 I-4950025-01	R	7/02/2020	19,530.00		047076		
	METERS FOR AMI PROJECT	R	7/02/2020	465.59		047076		
	INVENTORY	R	7/02/2020	336.57		047076		
	INVENTORY	R	7/02/2020	314.65		047076		
	EXT ROD SHOTGUN	R	7/02/2020	267.12		047076		
	REDLITHIUM BAT PAC	R	7/02/2020	1,000.13		047076		
	INV. PARTS	R	7/02/2020	943.53		047076		
	INV. PARTS	R	7/02/2020	2,922.55		047076		
	INV. PARTS	R	7/02/2020	79.90		047076		
	INV. PARTS	R	7/02/2020	3,782.54		047076		
	JACKJUMPER	R	7/02/2020	441.10		047076		
	INV. PARTS	R	7/02/2020	136.92		047076		
	INV. PARTS	R	7/02/2020	1,979.13		047076		

VENDOR SET: 01 City of Russell
 BANK: APBK POOL CASH ACCOUNT
 DATE RANGE: 6/17/2020 THRU 7/21/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-4951060-00	BOLT CUTTER FIBERGLASS HANDLES	R	7/02/2020	310.52		047076		
I-4954236-00	INV. PARTS	R	7/02/2020	2,814.63		047076		
I-4954236-01	INV. PARTS	R	7/02/2020	3,136.87		047076		
I-4954265-00	KLEIN HARD BODY OVAL BUCKET OR	R	7/02/2020	146.60		047076		
I-4954653-00	LED LIGHTING	R	7/02/2020	1,413.11		047076		
I-4955706-00	PIN-X ARM W/NYLON	R	7/02/2020	269.08		047076		40,290.54
26105	TYLER TECHNOLOGIES INC.							
I-025-300223	CONTRACT MAINT SO, CASH, HH,	R	7/02/2020	12,852.80		047082		
I-025297719	CONTRACT MAINT HH, GL, AP, PP,	R	7/02/2020	14,161.66		047082		27,014.46
03282	CITY OF RUSSELL							
I-202007083844	CITY OF RUSSELL	R	7/08/2020	80,538.16		047085		80,538.16
18180	RUSSELL PUBLIC LIBRARY							
I-JUNE 2020	JUNE TAX DISTRIBUTION	R	7/09/2020	54,500.44		047087		54,500.44
18360	RUSSELL RECREATION COMM.							
I-JUNE 2020	JUNE TAX DISTRIBUTION	R	7/09/2020	45,659.73		047088		45,659.73
03266	CITY OF RUSSELL							
I-202007143863	CITY OF RUSSELL	R	7/14/2020	60,000.00		047105		60,000.00
26343	ANDREWS TECHNOLOGY HMS, INC							
I-COR117	NOVATIME TIME & ATTANDANCE SYS	R	7/21/2020	13,335.00		047134		13,335.00
26585	WENDI M. BEVITT							
I-111	CULTURAL SURVEY	R	7/21/2020	29,800.00		047138		29,800.00
02070	BARTLETT & WEST, INC.							
I-730076071	PROFESSIONAL SERVICES	R	7/21/2020	18,375.00		047193		18,375.00
02070	BARTLETT & WEST, INC.							
I-730076073	PROFESSIONAL SERVICES	R	7/21/2020	11,925.90		047194		11,925.90
11089	KS DEPT OF HEALTH & ENV							
I-#2731 02.01-07.31	PROJECT # 2731 02.01-7.31.20	R	7/21/2020	10,725.56		047198		10,725.56
11089	KS DEPT OF HEALTH & ENV							
I-#2791 02.01-07.31.	PROJECT # 2791 2.1-7.31.20	R	7/21/2020	37,638.32		047199		37,638.32

VENDOR SET: 01 City of Russell
 BANK: APBK POOL CASH ACCOUNT
 DATE RANGE: 6/17/2020 THRU 7/21/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	16	517,063.15	0.00	517,063.15
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	646,797.86	0.00	646,797.86
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APBK TOTALS:	21	1,163,861.01	0.00	1,163,861.01
BANK: APBK TOTALS:	21	1,163,861.01	0.00	1,163,861.01

VENDOR SET: 01 City of Russell
 BANK: PYBK PAYROLL ACCOUNT
 DATE RANGE: 6/17/2020 THRU 7/21/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
21042	BANK UNITED							
I-T1 202006163814	FEDERAL WITHHOLDING	D	6/17/2020	12,267.26		000427		
I-T3 202006163814	FICA WITHHOLDING	D	6/17/2020	18,204.52		000427		
I-T4 202006163814	MEDICARE WITHHOLDING	D	6/17/2020	4,257.48		000427		34,729.26
11010	K P E R S							
I-RE2202006163814	EMPLOYEE/EMPLOYER KPERS W/H	D	6/17/2020	4,090.01		000429		
I-RET202006163814	EMPLOYEE/EMPLOYER KPERS W/H	D	6/17/2020	10,228.99		000429		
I-RT3202006163814	EMPLOYEE/EMPLOYER KPERS	D	6/17/2020	8,645.43		000429		22,964.43
21042	BANK UNITED							
I-T1 202006293843	FEDERAL WITHHOLDING	D	7/01/2020	12,866.35		000441		
I-T3 202006293843	FICA WITHHOLDING	D	7/01/2020	19,170.80		000441		
I-T4 202006293843	MEDICARE WITHHOLDING	D	7/01/2020	4,483.38		000441		36,520.53
11010	K P E R S							
I-RE2202006293843	EMPLOYEE/EMPLOYER KPERS W/H	D	7/01/2020	4,161.21		000443		
I-RET202006293843	EMPLOYEE/EMPLOYER KPERS W/H	D	7/01/2020	10,185.84		000443		
I-RT3202006293843	EMPLOYEE/EMPLOYER KPERS	D	7/01/2020	8,832.39		000443		23,179.44
21042	BANK UNITED							
I-T1 202007143864	FEDERAL WITHHOLDING	D	7/15/2020	13,253.24		000450		
I-T3 202007143864	FICA WITHHOLDING	D	7/15/2020	19,843.94		000450		
I-T4 202007143864	MEDICARE WITHHOLDING	D	7/15/2020	4,640.90		000450		37,738.08
11010	K P E R S							
I-RE2202007143864	EMPLOYEE/EMPLOYER KPERS W/H	D	7/15/2020	4,261.33		000452		
I-RET202007143864	EMPLOYEE/EMPLOYER KPERS W/H	D	7/15/2020	10,550.90		000452		
I-RT3202007143864	EMPLOYEE/EMPLOYER KPERS	D	7/15/2020	9,365.45		000452		24,177.68

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0	0.00	0.00	0.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		6	179,309.42	0.00	179,309.42
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

7/15/2020 2:35 PM
 VENDOR SET: 01 City of Russell
 BANK: PYBK PAYROLL ACCOUNT
 DATE RANGE: 6/17/2020 THRU 7/21/2020

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01 BANK: PYBK TOTALS:		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
		6		179,309.42		0.00		179,309.42
BANK: PYBK TOTALS:		6		179,309.42		0.00		179,309.42
REPORT TOTALS:		6		179,309.42		0.00		1,343,170.43

POOLED CASH REPORT
AS OF: JUNE 30TH, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
10	100	GENERAL - CLAIM ON CASH	2,404,273.69	271,443.49	2,675,717.18
12	100	AIRPORT - CLAIM ON CASH	60,570.44	20,622.34	81,192.78
16	100	INDUSTRIAL - CLAIM ON CASH	79,303.53	12,285.13	91,588.66
18	100	BOND & INT - CLAIM ON CASH	68,533.97	5.00	68,538.97
22	100	LIBRARY - CLAIM ON CASH	0.00	54,500.44	54,500.44
24	100	FIRE EQUIP - CLAIM ON CASH	103,015.20	11,469.07	114,484.27
26	100	RECREATION - CLAIM ON CASH	0.00	45,659.73	45,659.73
27	100	REC EMP BEN - CLAIM ON CASH	0.00	0.00	0.00
28	100	PERS BENEFITS - CLAIM ON CASH	788,413.53	61,002.23	849,415.76
29	100	SPECIAL HWY - CLAIM ON CASH	312,545.21	(32,027.00)	280,518.21
36	100	ELECTRIC - CLAIM ON CASH	7,687,244.75	100,204.09	7,787,448.84
37	100	WTR IMPROV - CLAIM ON CASH	1,751,318.17	(345,103.00)	1,406,215.17
38	100	WATER - CLAIM ON CASH	2,719,976.81	112,521.67	2,832,498.48
39	100	SANITATION - CLAIM ON CASH	440,030.75	29,915.14	469,945.89
40	100	ELEC DEPR - CLAIM ON CASH	1,876,706.56	(111,850.73)	1,764,855.83
43	100	IND PARK TIF - CLAIM ON CASH	0.00	0.00	0.00
45	100	WW REPLACEMENT - CLAIM ON CASH	717,453.68	56.00	717,509.68
46	100	WASTEWATER - CLAIM ON CASH	800,265.51	48,823.08	849,088.59
47	100	SPECIAL PARK - CLAIM ON CASH	60,807.38	3,346.79	64,154.17
48	100	SANIT REPL - CLAIM ON CASH	292,952.50	23.00	292,975.50
51	100	CAPITAL IMPROV - CLAIM ON CASH	696,332.24	8,542.60	704,874.84
52	100	EQUIP RESERVE - CLAIM ON CASH	334,248.23	4,206.35	338,454.58
61	100	COURT - CLAIM ON CASH	7,077.60	45.91	7,123.51
65	100	EDA GRANT - CLAIM ON CASH	0.00	0.00	0.00
70	100	AIRPORT IMPROV - CLAIM ON CASH	(47,470.00)	(3,085.00)	(50,555.00)
71	100	WICHITA AVE - CLAIM ON CASH	0.00	0.00	0.00
80	100	HEALTH INS - CLAIM ON CASH	265,428.21	15,751.75	281,179.96
81	100	GOLF COURSE IMPR-CLAIM ON CASH	39,842.14	753.00	40,595.14
82	100	SINK OR SWIM - CLAIM ON CASH	1,102.75	(125.00)	977.75
83	100	FIRE INS PROC - CLAIM ON CASH	0.00	0.00	0.00
84	100	RISK MGT RES - CLAIM ON CASH	20,991.60	0.00	20,991.60
85	100	DRUG FORFEITURE - CLAIM ON CASH	3,710.78	2.00	3,712.78
86	100	JOHNSON TRUST - CLAIM ON CASH	901,519.47	70.00	901,589.47
87	100	FIREFIGHTER AC - CLAIM ON CASH	20,686.74	(1,534.80)	19,151.94
89	100	DCC TRUST - CLAIM ON CASH	25,016.08	2.00	25,018.08
90	100	DONATIONS - CLAIM ON CASH	<u>8,898.84</u>	<u>75.00</u>	<u>8,973.84</u>
TOTAL CLAIM ON CASH			<u>22,440,796.36</u>	<u>307,600.28</u>	<u>22,748,396.64</u>

CASH IN BANK - POOLED CASH

99	100	POOL CASH - CHECKING	8,541,577.70	161,178.62	8,702,756.32
99	101	MONEY MARKET ACCT	1,151,593.06	201.92	1,151,794.98
99	102	SUNFLOWER BANK	319,028.16	15,751.75	334,779.91
99	103	UMB INVESTMENTS	6,955,194.37	579.48	6,955,773.85
99	104	UMB CHECKING	70,994.18	129,888.51	200,882.69
99	105	KMIP INVESTMENTS	3,746,552.54	0.00	3,746,552.54
99	106	UNB INVESTMENTS	0.00	0.00	0.00
99	107	WILSON STATE BANK INVESTMENTS	1,653,356.35	0.00	1,653,356.35

POOLED CASH REPORT
AS OF: JUNE 30TH, 2020

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
99	108	CASH ON HAND & IMPREST	2,500.00	0.00	2,500.00
99	109	UNB CHECKING GRANT PROCEEDS	0.00	0.00	0.00
SUBTOTAL CASH IN BANK - POOLED CASH			22,440,796.36	307,600.28	22,748,396.64
<u>WAGES PAYABLE</u>					
99	201	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE			0.00	0.00	0.00
TOTAL CASH IN BANK - POOLED CASH			22,440,796.36	307,600.28	22,748,396.64
<u>DUE TO OTHER FUNDS - POOLED CASH</u>					
99	205	DUE TO OTHER FUNDS	22,440,796.36	307,600.28	22,748,396.64
TOTAL DUE TO OTHER FUNDS			22,440,796.36	307,600.28	22,748,396.64

2019

Year	Month	10.300.2120			10.401.9016			10.401.9051			10.401.9052			Over/(Under) Budget	PROJECTED TOTAL	BUDGET \$400,000	
		Total Received	General 50%	Industrial Econ Dev 7%	Cap Impr 25%	Equip Reserve 18%	Total Received	General 50%	Industrial Econ Dev 7%	Cap Impr 25%	Equip Reserve 18%	Total Received	General 50%				Industrial Econ Dev 7%
JAN	Dec	51,663.16	25,831.58	3,616.42	12,915.79	9,299.37	\$23,355.70	28,307.46	51,663.16	8.74%	591,028.92	16.39%	589,935.06	23.97%	627,638.47	31.66%	619,965.63
FEB	Jan	45,055.02	22,527.51	3,153.85	11,263.76	8,109.90	\$23,284.49	21,770.53	96,718.18	23.97%	627,638.47	31.66%	619,965.63	39.39%	610,789.89	47.23%	627,262.69
MAR	Feb	53,741.41	26,870.71	3,761.90	13,435.35	9,673.45	\$22,218.43	31,522.98	150,459.59	39.39%	610,789.89	47.23%	619,965.63	55.63%	603,539.17	64.35%	571,617.20
APR	Mar	45,770.93	22,885.47	3,203.97	11,442.73	8,238.77	\$23,313.48	22,457.45	196,230.52	55.63%	603,539.17	72.68%	562,567.53	81.89%	538,766.22	91.25%	524,575.55
MAY	Apr	44,366.58	22,183.29	3,105.66	11,091.65	7,985.98	\$25,167.54	19,199.04	240,597.10	100.00%	515,384.44						
JUN	May	55,633.46	27,816.73	3,894.34	13,908.37	10,014.02	\$25,550.85	30,082.61	296,230.56								
JUL	Jun	39,519.42	19,759.71	2,766.36	9,879.86	7,113.50	\$25,056.36	14,463.06	335,749.98								
AUG	Jul	32,067.19	16,033.60	2,244.70	8,016.80	5,772.09	\$24,895.14	7,172.05	367,817.17								
SEP	Aug	41,036.31	20,518.16	2,872.54	10,259.08	7,386.54	\$26,617.29	14,419.02	408,853.48								
OCT	Sep	32,315.84	16,157.92	2,262.11	8,078.96	5,816.85	\$14,999.58	17,316.26	441,169.32								
NOV	Oct	37,519.22	18,759.61	2,626.35	9,379.81	6,753.46	\$156,060.81	(118,541.59)	478,688.54								
DEC	Nov	36,695.90	18,347.95	2,568.71	9,173.98	6,605.26	\$0.00	36,695.90	515,384.44								
Total		515,384.44	257,692.22	36,076.91	128,846.11	92,769.20	\$390,519.67	124,864.77									

Year	Amount	% Change
2018	436,151.56	9.11%
2017	399,732.55	0.59%
2016	397,383.34	-11.51%
2015	449,066.85	-8.93%
2014	493,114.38	10.75%
2013	445,245.43	-2.82%
2012	458,145.25	-1.79%
2011	466,481.58	15.27%
2010	404,676.03	

2020

Year	Month	10.300.2120			10.401.9016			10.401.9051			10.401.9052			Over/(Under) Budget	PROJECTED TOTAL	BUDGET \$530,000	
		Total Received	General 50%	Industrial Econ Dev 7%	Cap Impr 25%	Equip Reserve 18%	Total Received	General 50%	Industrial Econ Dev 7%	Cap Impr 25%	Equip Reserve 18%	Total Received	General 50%				Industrial Econ Dev 7%
JAN	Dec	39,811.86	19,905.93	2,786.83	9,952.97	7,166.13	\$29,526.73	10,285.13	39,811.86	9.47%	420,583.40	17.71%	435,110.61	26.85%	416,523.33	34.99%	409,743.82
FEB	Jan	37,228.85	18,614.43	2,606.02	9,307.21	6,701.19	\$27,401.13	9,827.72	77,040.71	17.71%	435,110.61	26.85%	416,523.33	34.99%	409,743.82	43.04%	405,631.00
MAR	Feb	34,794.01	17,397.01	2,435.58	8,698.50	6,262.92	\$31,255.81	3,538.20	111,834.72	34.99%	409,743.82	43.04%	405,631.00	52.51%	397,147.96	60.52%	344,562.27
APR	Mar	31,516.70	15,758.35	2,206.17	7,879.18	5,673.01	\$29,239.47	2,277.23	143,351.42	52.51%	397,147.96	67.70%	307,997.32	75.62%	275,764.92	83.49%	249,767.73
MAY	Apr	31,225.15	15,612.58	2,185.76	7,806.29	5,620.53	\$28,588.93	2,636.22	174,576.57	83.49%	249,767.73	91.88%	226,957.71	100.00%	208,522.95		
JUN	May	33,946.38	16,973.19	2,376.25	8,486.60	6,110.35	\$31,860.90	2,085.48	208,522.95								
JUL	Jun	-	-	-	-	-	\$29,096.10	(29,096.10)	208,522.95								
AUG	Jul	-	-	-	-	-	\$26,364.88	(26,364.88)	208,522.95								
SEP	Aug	-	-	-	-	-	\$28,931.21	(28,931.21)	208,522.95								
OCT	Sep	-	-	-	-	-	\$11,453.42	(11,453.42)	208,522.95								
NOV	Oct	-	-	-	-	-	\$167,879.03	(167,879.03)	208,522.95								
DEC	Nov	-	-	-	-	-	\$13,005.81	(13,005.81)	208,522.95								
Total		208,522.95	104,261.48	14,596.61	52,130.74	37,534.13	\$454,603.42	(246,080.47)									

Year	Amount	% Change
2019	515,384.44	18.17%
2018	436,151.56	9.11%
2017	399,732.55	0.59%
2016	397,383.34	-11.51%
2015	449,066.85	-8.93%
2014	493,114.38	10.75%
2013	445,245.43	-2.82%
2012	458,145.25	-1.79%
2011	466,481.58	15.27%
2010	404,676.03	

REVENUE & EXPENSE REPORT
AS OF: JUNE 30TH, 2020

10 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOCAL TAXES	1,453,351.00	401,488.37	0.00	1,204,206.41	0.00	249,144.59	82.86
STATE/FEDERAL REVENUE	612,961.00	42,358.07	0.00	258,487.87	0.00	354,473.13	42.17
PERMITS & LICENSE FEES	35,500.00	3,046.00	0.00	18,476.00	0.00	17,024.00	52.05
FRANCHISE FEES	155,000.00	5,848.59	0.00	124,913.45	0.00	30,086.55	80.59
RECREATION FEES	80,650.00	13,457.50	0.00	48,364.50	0.00	32,285.50	59.97
OTHER REVENUE	360,456.00	26,430.91	0.00	196,804.15	0.00	163,651.85	54.60
INVESTMENT REVENUE	28,000.00	208.41	0.00	10,091.16	0.00	17,908.84	36.04
TRANSFERS	770,000.00	0.00	0.00	320,518.00	0.00	449,482.00	41.63
*** TOTAL REVENUES ***	3,495,918.00	492,837.85	0.00	2,181,861.54	0.00	1,314,056.46	62.41
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	2,222,221.00	26,454.13	0.00	151,946.92	0.00	2,070,274.08	6.84
AMORY BUILDING	10,800.00	58.19	0.00	5,438.76	0.00	5,361.24	50.36
MAYOR/COUNCIL	39,525.00	900.03	84.23	27,835.46	5,176.50	6,597.27	83.31
CITY MANAGER	162,199.00	9,752.46	84.23	72,946.41	0.00	89,336.82	44.92
CITY CLERK	197,828.00	36,556.11	0.00	94,194.88	789.00	102,844.12	48.01
TRANSPORTATION/(BUS)	73,588.00	4,154.07	84.22	26,798.80	0.00	46,873.42	36.30
POLICE	581,323.00	45,233.48	2,335.05	256,045.95	658.56	326,953.54	43.76
PUBLIC WORKS	90,406.00	6,329.17	146.72	40,592.36	0.00	49,960.36	44.74
FIRE	207,985.00	15,507.28	629.00	85,768.34	900.00	121,945.66	41.37
MUNICIPAL COURT	60,419.00	4,231.31	0.00	24,706.15	0.00	35,712.85	40.89
911	455,927.00	36,585.02	84.22	196,935.97	0.00	259,075.25	43.18
COMMUNITY DEVELOPMENT	165,926.00	10,707.97	84.21	65,090.47	0.00	100,919.74	39.18
STREET	354,504.00	24,588.11	7,059.24	177,331.24	16,104.63	168,127.37	52.57
GOLF COURSE	198,209.00	13,683.64	130.00	87,997.29	2,927.25	107,414.46	45.81
GOLF CLUB HOUSE	0.00	0.00	0.00	36.31	0.00	36.31	0.00
SWIMMING POOL	117,950.00	6,823.62	0.00	17,160.80	2,339.30	98,449.90	16.53
PARK	246,840.00	20,330.71	704.56	109,349.86	4,457.25	133,737.45	45.82
DEINES CULTURAL CENTER	48,847.00	2,805.07	0.00	23,041.23	0.00	25,805.77	47.17
*** TOTAL EXPENDITURES ***	5,234,497.00	264,700.37	11,425.68	1,463,144.58	33,352.49	3,749,425.61	28.37
** REVENUE OVER (UNDER) EXPENDITURES *	(1,738,579.00)	228,137.48	11,425.68	718,716.96	(33,352.49)	(2,435,369.15)	140.08

REVENUE & EXPENSE REPORT

AS OF: JUNE 30TH, 2020

28 -PERSONNEL BENEFITS FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LOCAL TAXES	573,445.00	190,298.00	0.00	512,634.57	0.00	60,810.43	89.40
STATE/FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE	125,891.00	5,642.85	0.00	60,737.42	0.00	65,153.58	48.25
INVESTMENT REVENUE	9,800.00	66.00	0.00	3,595.00	0.00	6,205.00	36.68
TRANSFERS	<u>984,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>404,001.00</u>	<u>0.00</u>	<u>580,199.00</u>	<u>41.05</u>
*** TOTAL REVENUES ***	<u>1,693,336.00</u>	<u>196,006.85</u>	<u>0.00</u>	<u>980,967.99</u>	<u>0.00</u>	<u>712,368.01</u>	<u>57.93</u>
<u>EXPENDITURE SUMMARY</u>							
NON DEPARTMENTAL	<u>2,048,829.00</u>	<u>135,004.62</u>	<u>0.00</u>	<u>795,267.54</u>	<u>0.00</u>	<u>1,253,561.46</u>	<u>38.82</u>
*** TOTAL EXPENDITURES ***	<u>2,048,829.00</u>	<u>135,004.62</u>	<u>0.00</u>	<u>795,267.54</u>	<u>0.00</u>	<u>1,253,561.46</u>	<u>38.82</u>
** REVENUE OVER (UNDER) EXPENDITURES *	<u>(355,493.00)</u>	<u>61,002.23</u>	<u>0.00</u>	<u>185,700.45</u>	<u>0.00</u>	<u>(541,193.45)</u>	<u>152.24</u>

REVENUE & EXPENSE REPORT
AS OF: JUNE 30TH, 2020

36 -ELECTRIC FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE/FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	10,221,457.00	817,809.56	0.00	4,392,825.28	0.00	5,828,631.72	42.98
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT REVENUE	60,000.00	606.00	0.00	33,027.00	0.00	26,973.00	55.05
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	10,281,457.00	818,415.56	0.00	4,425,852.28	0.00	5,855,604.72	43.05
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	1,530,620.00	16,371.70	0.00	488,270.41	0.00	1,042,349.59	31.90
ELECTRIC PRODUCTION	7,363,548.00	689,189.58	3,167.02	2,753,225.58	9,097.95	4,604,391.49	37.47
ELECTRIC DISTRIBUTION	818,735.00	45,880.83	49,436.22	371,263.72	3,969.49	492,938.01	39.79
*** TOTAL EXPENDITURES ***	9,712,903.00	751,442.11	52,603.24	3,612,759.71	13,067.44	6,139,679.09	36.79
** REVENUE OVER (UNDER) EXPENDITURES **	568,554.00	66,973.45	52,603.24	813,092.57	(13,067.44)	(284,074.37)	49.96-

REVENUE & EXPENSE REPORT
AS OF: JUNE 30TH, 2020

38 -WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE/FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	2,295,000.00	225,669.67	0.00	1,374,406.63	0.00	920,593.37	59.89
OTHER REVENUE	0.00	0.00	0.00	43,747.64	0.00	43,747.64	0.00
INVESTMENT REVENUE	<u>20,000.00</u>	<u>221.00</u>	<u>0.00</u>	<u>11,386.00</u>	<u>0.00</u>	<u>8,614.00</u>	<u>56.93</u>
*** TOTAL REVENUES ***	<u>2,315,000.00</u>	<u>225,890.67</u>	<u>0.00</u>	<u>1,429,540.27</u>	<u>0.00</u>	<u>885,459.73</u>	<u>61.75</u>
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	1,643,571.00	1,006.72	0.00	261,321.45	0.00	1,382,249.55	15.90
WATER PRODUCTION	971,049.00	50,178.23	6,547.56	390,926.99	40,963.43	545,706.14	43.80
WATER DISTRIBUTION	<u>299,757.00</u>	<u>24,464.04</u>	<u>8,370.59</u>	<u>147,415.09</u>	<u>3,010.50</u>	<u>157,702.00</u>	<u>47.39</u>
*** TOTAL EXPENDITURES ***	<u>2,914,377.00</u>	<u>75,648.99</u>	<u>14,918.15</u>	<u>799,663.53</u>	<u>43,973.93</u>	<u>2,085,657.69</u>	<u>28.44</u>
** REVENUE OVER (UNDER) EXPENDITURES *	<u>(599,377.00)</u>	<u>150,241.68</u>	<u>14,918.15</u>	<u>629,876.74</u>	<u>(43,973.93)</u>	<u>(1,200,197.96)</u>	<u>200.24</u>

REVENUE & EXPENSE REPORT
AS OF: JUNE 30TH, 2020

39 -SANITATION/RECYCLING FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	580,900.00	48,552.17	0.00	327,176.82	0.00	253,723.18	56.32
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT REVENUE	<u>3,000.00</u>	<u>37.00</u>	<u>0.00</u>	<u>1,894.00</u>	<u>0.00</u>	<u>1,106.00</u>	<u>63.13</u>
*** TOTAL REVENUES ***	<u>583,900.00</u>	<u>48,589.17</u>	<u>0.00</u>	<u>329,070.82</u>	<u>0.00</u>	<u>254,829.18</u>	<u>56.36</u>
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	318,320.00	731.25	0.00	80,184.84	0.00	238,135.16	25.19
SANITATION DEPARTMENT	<u>335,649.00</u>	<u>20,122.07</u>	<u>70.00</u>	<u>128,186.02</u>	<u>0.00</u>	<u>207,532.98</u>	<u>38.17</u>
*** TOTAL EXPENDITURES ***	<u>653,969.00</u>	<u>20,853.32</u>	<u>70.00</u>	<u>208,370.86</u>	<u>0.00</u>	<u>445,668.14</u>	<u>31.85</u>
** REVENUE OVER (UNDER) EXPENDITURES *	<u>(70,069.00)</u>	<u>27,735.85</u>	<u>70.00</u>	<u>120,699.96</u>	<u>0.00</u>	<u>(190,838.96)</u>	<u>272.36</u>

REVENUE & EXPENSE REPORT
AS OF: JUNE 30TH, 2020

46 -WASTEWATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
BUDGETED CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UTILITY REVENUE	754,400.00	72,308.68	0.00	483,049.28	0.00	271,350.72	64.03
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT REVENUE	<u>6,700.00</u>	<u>66.00</u>	<u>0.00</u>	<u>3,130.00</u>	<u>0.00</u>	<u>3,570.00</u>	<u>46.72</u>
*** TOTAL REVENUES ***	<u>761,100.00</u>	<u>72,374.68</u>	<u>0.00</u>	<u>486,179.28</u>	<u>0.00</u>	<u>274,920.72</u>	<u>63.88</u>
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	<u>912,134.00</u>	<u>13,747.87</u>	<u>674.00</u>	<u>186,429.55</u>	<u>558.00</u>	<u>725,820.45</u>	<u>20.43</u>
*** TOTAL EXPENDITURES ***	<u>912,134.00</u>	<u>13,747.87</u>	<u>674.00</u>	<u>186,429.55</u>	<u>558.00</u>	<u>725,820.45</u>	<u>20.43</u>
** REVENUE OVER (UNDER) EXPENDITURES *(<u>151,034.00)</u>	<u>58,626.81</u>	<u>674.00</u>	<u>299,749.73</u>	<u>(558.00)</u>	<u>(450,899.73)</u>	<u>298.54</u>

CITY OF



FEEES:
 Application Fee - \$250 OF RUSSELL KS
 Barricades/Rope Stenders - \$20/event
 REC#: 00487544 7/09/2020 1:37 PM
 TRAN: 997.0000 PROMPT FOR ACCT

BLOCK PARTY APPLICATION FORM

A complete application must be submitted at least ten days in advance of City Council Meeting held on the first & third Tuesday of each month at 4:30 P.M.

OPER: CR TERM: 001
 ST JOHN LUTHERAN
 MISCELLANEOUS 25.0000
 20.0000
 1 CHECK(S)
 APR 1 2020 05.00-
 CHARGE: 00.00

Block to be blocked off: Artesia Between Main & Kansas

Applicant Information:

Date: 06/30/2020
 Name: St John Lutheran Church
 Address: 425 N Main Russell Ks 67065
 Cell Phone Number: 785-483-5358

Proposed Dates: 8/8/2020 to _____
 Proposed hours: 4:00 pm to 8:00 pm

Signatures: Please include signatures of businesses or residences affected by closure

Applicant must visit with the Public Works Director & Police Chief and have them sign off

CHECKLIST:

- Completed Application
- Signatures for the use of barricades (Street Closures)

****Please submit application, required documents, and payment to City Clerk's office at least 10 days prior to regularly scheduled City Council Meeting.**

For Office Use Only:		
Date Remitted: <u>7/9/2020</u>	Cash/CC/Check# <u>393</u>	Receipt# <u>487549</u>
Reviewed by:		
Police Dept. <u>DCW 7-1-2020</u>	Public Works <u>RK 7/3/2020</u>	City Clerk <u>[Signature]</u>
Date Approved: _____		



City Council Agenda Form

Meeting Date: July 21, 2020
Agenda Item Title: Set Public Hearing Date for 2021 Budget
Department: City Manager

Agenda Item Description: Set 2021 Budget Public Hearing Date for 4:30 pm on August 18, 2020

Background: As part of the budget process, and prior to approving the 2021 budget, the city is required to hold a public hearing to take public comments on the budget as published in the official city newspaper.

The budget must be published in the official city newspaper at least 10 days prior to the public hearing.

The budget must be certified to the Russell County Clerk by August 25, 2019.

City Attorney Review/ Comment: N/A

Funding Source: N/A

Options:

1. Set the 2021 budget hearing for August 18, 2020 at 4:30 pm in the Council Chambers
2. Provide staff with alternate date

Staff Recommendation: Set the 2021 budget hearing for August 18, 2020 at 4:30 pm in the Council Chambers

Attachment(s): 2021 Draft Budget

Mill Levy Summary By Fund

	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>
General Fund	40.979	30.289	32.855	27.130	35.033	41.344
Bond and Interest	0	0	0	0	0	0
Airport	0.002	1.18	0	0.766	1.741	0.995
Industrial Fund	0.003	0.018	0	0	0.998	0.307
Fire Equip	0.997	0.897	0.644	0.996	0.997	0.865
Personnel Benefits	12.852	22.184	20.922	25.301	14.978	10.201
Total City Operations	54.833	54.568	54.421	54.193	53.747	53.712
Library	4.448	4.437	4.536	4.639	4.749	4.775
Recreation Commission	3.806	3.922	3.852	3.789	3.991	4.000
TOTAL CUMULATIVE LEVY	63.087	62.927	62.809	62.621	62.487	62.487

General Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Beg Unencumbered Cash	\$ 2,088,531	\$ 1,847,695	\$ 1,842,620	\$ 2,038,212	\$ 1,876,765	\$ 1,331,958
Local tax	612,313	535,158	791,017	790,081	612,161	613,308
State & Fed Revenue	229,560	311,647	278,624	286,900	235,593	240,863
Permits & licenses	21,355	38,763	57,649	41,365	35,871	21,300
Franchise Fees	145,677	175,681	181,372	179,569	155,000	155,000
Recreation Fees	90,061	97,305	93,991	95,818	61,000	72,150
Other Revenues	295,860	323,915	364,279	388,860	375,778	375,646
Investment Revenues	6,450	10,665	20,512	34,284	12,000	8,000
Transfers	715,000	715,000	715,000	770,000	770,000	770,000
Property Tax	<u>1,186,414</u>	<u>843,707</u>	<u>916,873</u>	<u>756,483</u>	<u>1,049,687</u>	<u>1,159,989</u>
Total Receipts	<u>3,302,690</u>	<u>3,051,841</u>	<u>3,419,317</u>	<u>3,343,360</u>	<u>3,307,090</u>	<u>3,416,256</u>
Expenditures						
Armory	5,156	6,147	6,844	9,678	10,800	11,000
Mayor/Council	56,250	45,206	48,488	59,813	77,325	57,025
City Manager	263,255	213,675	186,694	153,549	162,199	137,893
City Clerk	236,466	168,892	180,901	202,621	197,828	217,686
Transportation (Bus)	63,364	61,499	62,588	60,598	73,588	64,976
Police	448,803	491,535	488,253	510,626	581,323	569,554
Public Works	72,358	77,574	79,561	85,123	90,406	52,456
Fire	213,151	175,500	164,758	164,413	207,985	208,595
Municipal Court	56,105	54,048	53,313	55,186	60,419	61,668
Emergency 911	358,986	364,242	385,735	436,273	455,927	482,994
Building & Planning	113,217	117,942	143,366	162,175	165,926	162,869
Street	364,727	359,213	354,000	365,548	354,504	351,192
Golf Course	171,902	171,415	177,672	181,143	198,209	199,078
Swimming Pool	78,121	67,275	78,775	79,166	117,950	121,150
Park	216,206	204,883	218,168	225,364	246,840	257,086
Deines Center	45,857	50,468	43,298	47,352	48,847	51,635
Neighborhood Revitalization Rebate	37,852	22,082	22,263	19,466	24,533	27,502
Economic Development	-	-	-	200,000	-	-
Transfers	741,750	398,615	529,048	486,713	777,288	400,100
Capital Improvements	-	6,705	-	-	-	-
Unappropriated Reserve	-	-	-	-	-	<u>1,300,000</u>
Total Expenditures	<u>3,543,526</u>	<u>3,056,916</u>	<u>3,223,725</u>	<u>3,504,807</u>	<u>3,851,897</u>	<u>4,734,459</u>
Receipts over (under) expenditures	<u>\$ (240,836)</u>	<u>\$ (5,075)</u>	<u>\$ 195,592</u>	<u>\$ (161,447)</u>	<u>\$ (544,807)</u>	<u>\$ (18,203)</u>
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	40.979	30.289	32.855	27.130	35.033	41.344

Airport

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 51,644	\$ 25,619	\$ 15,344	\$ 19,043	\$ 37,276	\$ 75,471
Delinquent taxes	373	126	717	615	762	-
Rec vehicle tax	53	8	123	19	101	130
Motor vehicle tax	2,323	716	4,540	1,406	3,672	8,514
Fuel Sales	24,520	26,783	19,743	24,116	20,000	20,000
Rentals	9,031	8,439	8,082	8,490	8,000	8,000
Miscellaneous	539	277	702	-	-	-
Interest Income	83	121	107	513	300	300
Transfer From General	-	-	86	136	90	100
Property Tax	<u>55</u>	<u>32,941</u>	<u>6</u>	<u>21,359</u>	<u>52,180</u>	<u>27,928</u>
Total Receipts	<u>36,977</u>	<u>69,411</u>	<u>34,106</u>	<u>56,654</u>	<u>85,105</u>	<u>64,972</u>
Expenditures						
Contractual	25,079	25,674	11,075	12,549	15,090	16,550
Commodities	33,278	25,416	19,332	25,322	30,600	30,600
Capital outlay	-	-	-	-	-	92,300
Revitalization District Refund	2	860	-	550	1,220	662
Transfers to AP Improve	<u>4,643</u>	<u>27,736</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>63,002</u>	<u>79,686</u>	<u>30,407</u>	<u>38,421</u>	<u>46,910</u>	<u>140,112</u>
Receipts over (under) expenditures	<u>\$ (26,025)</u>	<u>\$ (10,275)</u>	<u>\$ 3,699</u>	<u>\$ 18,233</u>	<u>\$ 38,195</u>	<u>\$ (75,140)</u>
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	0.002	1.18	0	0.766	1.741	0.995

Industrial Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 105,236	\$ 139,589	\$ 192,846	\$ 179,696	\$ 63,093	\$ 88,848
Delinquent Tax	724	250	146	146	40	-
Recreation Vehicle Tax	120	15	2	-	-	137
Motor Vehicle Tax	5,594	1,363	72	22	-	4,817
Grants	80,000	200,000	-	-	-	-
Reimbursed Expense	-	-	-	16,258	-	-
Miscellaneous Revenue	5,492	-	250	-	-	-
Investment Revenues	275	669	1,502	1,576	400	400
Capital Sales	-	132,774	-	-	-	-
Transfers	40,000	30,000	30,531	36,077	37,100	28,000
Property Tax	81	752	-	-	29,914	8,604
Total Receipts	132,286	365,823	32,503	54,079	67,454	41,958
Expenditures						
Dues/Subs/Licenses/Fees	738	940	348	-	-	-
Postage	-	-	-	30	-	-
Chamber	6,000	6,000	3,000	-	-	-
Revitalization Dist. Refund	3	13	-	-	699	204
Professional Services	-	-	-	5,740	10,000	-
Printing & Advertising	100	-	2,305	5,912	6,000	-
Economic Development	25,000	25,000	25,000	25,000	25,000	6,250
Main Street	24,000	24,000	12,000	-	-	-
Rural Opportunity Zone	3,000	-	-	-	-	-
Convention/Tourism	1,840	1,840	-	-	-	-
Options	2,000	2,000	1,000	-	-	-
Ad Astra	2,000	2,000	1,000	-	-	-
Western Ks Child Advoca	2,000	2,000	1,000	-	-	-
Miscellaneous	-	-	-	-	-	-
Capital Outlay	31,252	248,773	-	-	-	-
Economic Development Incentive	-	-	-	134,000	-	124,250
Unappropriated Reserve	-	-	-	-	-	-
Total Expenditures	97,933	312,566	45,653	170,682	41,699	130,704
Receipts over (under) expenditures	\$ 34,353	\$ 53,257	\$ (13,150)	\$ (116,603)	\$ 25,755	\$ (88,746)
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	0.003	0.018	0	0	0.998	0.307

Library

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 8,221	\$ 2,046	\$ -	\$ -	\$ -	\$ 7,212
Delinq taxes	3,245	2,068	5,802	6,328	5,386	-
Rec Vehicle Tax	448	495	529	632	610	654
Motor Vehicle Tax	21,520	21,357	21,882	22,402	22,246	22,917
Property Tax	<u>126,104</u>	<u>123,857</u>	<u>126,557</u>	<u>129,352</u>	<u>142,296</u>	<u>133,983</u>
Total Receipts	<u>151,317</u>	<u>147,777</u>	<u>154,770</u>	<u>158,714</u>	<u>170,538</u>	<u>157,554</u>
Expenditures						
Library Appropriation	153,383	146,588	151,696	155,386	160,000	160,000
Revitalization District Refund	<u>4,109</u>	<u>3,235</u>	<u>3,074</u>	<u>3,328</u>	<u>3,326</u>	<u>3,177</u>
Total Expenditures	<u>157,492</u>	<u>149,823</u>	<u>154,770</u>	<u>158,714</u>	<u>163,326</u>	<u>163,177</u>
Receipts over (under) expenditures	<u>\$ (6,175)</u>	<u>\$ (2,046)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,212</u>	<u>\$ (5,623)</u>
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	4.448	4.437	4.536	4.639	4.749	4.775

Bond and Interest

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 171,410	\$ 172,623	\$ 173,354	\$ 249,862	\$ 103,787	\$ 110,173
Delinq taxes	318	91	23	44	-	-
Rec Vehicle Tax	7	-	-	-	-	-
Motor Vehicle tax	525	-	-	-	-	-
Interest Income	363	640	1,708	5,210	400	400
Transfers	472,139	470,672	543,848	551,042	481,248	460,313
Property Tax	-	-	-	-	-	-
Total Receipts	473,352	471,403	545,579	556,296	481,648	460,713
Expenditures						
2011 Series Go Principal	295,000	300,000	305,000	545,000	320,000	-
2011 Series GO Interest	96,701	90,801	84,801	78,701	72,402	-
2015-A Series GO Principal	65,000	60,000	60,000	60,000	65,000	65,000
2015-A Series GO Interest	15,438	19,870	19,270	18,670	17,860	16,983
2020-A Series GO Principal	-	-	-	-	-	340,000
2020-A Series GO Interest	-	-	-	-	-	38,330
Unappropriated Reserve	-	-	-	-	-	-
Total Expenditures	472,139	470,671	469,071	702,371	475,262	460,313
Receipts over (under) expenditures	\$ 1,213	\$ 732	\$ 76,508	\$ (146,075)	\$ 6,386	\$ 400
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	-	-	-	-	-	-

Fire Equipment

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 36,769	\$ 78,889	\$ 78,101	\$ 84,247	\$ 77,308	\$ 101,929
Delinq Taxes	1,997	872	1,529	1,407	1,098	-
Rec Vehicle Tax	437	157	108	94	131	137
Motor Vehicle Tax	19,094	9,056	4,529	3,499	4,778	4,814
Grants	1,900	6,080	87,896	10,808	5,442	-
Miscellaneous	-	-	-	-	3,000	3,000
Investment Revenues	225	448	1,056	1,555	500	500
Property Tax	28,255	25,039	17,978	27,772	29,891	24,273
Total Receipts	51,908	41,652	113,096	45,135	44,840	32,724
Expenditures						
Revitalization Dist Refund	921	654	436	715	699	575
Cap Exp - Equipment	8,867	41,786	106,514	51,359	19,520	133,790
Total Expenditures	9,788	42,440	106,950	52,074	20,219	134,365
Receipts over (under) expenditures	\$ 42,120	\$ (788)	\$ 6,146	\$ (6,939)	\$ 24,621	\$ (101,641)
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	0.997	0.897	0.644	0.996	0.997	0.865

Recreation Commission

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 6,829	\$ 792	\$ -	\$ -	\$ -	\$ 6,234
Delinq taxes	2,770	1,752	4,123	5,421	4,699	-
Rec Vehicle Tax	391	424	1,375	539	498	549
Motor Vehicle Tax	18,542	18,427	19,206	19,208	18,172	19,263
Property Tax	<u>107,916</u>	<u>109,482</u>	<u>107,474</u>	<u>105,651</u>	<u>119,611</u>	<u>112,236</u>
Total Receipts	<u>129,619</u>	<u>130,085</u>	<u>132,178</u>	<u>130,819</u>	<u>142,980</u>	<u>132,048</u>
Expenditures						
Recreation Appropriation	132,140	128,017	129,568	128,101	133,950	134,290
Revitalization District Refund	<u>3,516</u>	<u>2,860</u>	<u>2,610</u>	<u>2,718</u>	<u>2,796</u>	<u>2,661</u>
Total Expenditures	<u>135,656</u>	<u>130,877</u>	<u>132,178</u>	<u>130,819</u>	<u>136,746</u>	<u>136,951</u>
Receipts over (under) expenditures	<u>\$ (6,037)</u>	<u>\$ (792)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,234</u>	<u>\$ (4,903)</u>
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	3.806	3.922	3.852	3.789	3.991	4

Personnel Benefits

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 317,737	\$ 259,909	\$ 341,445	\$ 439,854	\$ 663,714	\$ 371,509
Delinq taxes	10,999	5,515	23,056	28,214	27,168	-
Rec Vehicle Tax	1,346	3,408	2,503	2,944	3,327	2,061
Motor Vehicle Tax	72,134	60,191	99,234	105,379	121,331	72,274
Reimbursed Expense	217,662	278,424	261,635	100,898	142,012	111,645
Miscellaneous	71	36	10,734	63	407	-
Interest Income	985	2,368	5,055	11,707	4,000	4,000
Transfers						
Electric Fund	390,000	395,000	480,000	532,200	477,000	500,000
Water Fund	260,000	265,000	289,000	289,000	301,500	340,000
Sanitation fund	110,000	115,000	90,000	92,000	99,500	97,000
Wastewater Fund	100,000	105,000	105,000	105,000	106,200	85,000
Property Tax	<u>364,368</u>	<u>619,267</u>	<u>583,556</u>	<u>705,484</u>	<u>448,787</u>	<u>286,214</u>
Total Receipts	<u>1,527,565</u>	<u>1,849,209</u>	<u>1,949,773</u>	<u>1,972,889</u>	<u>1,731,232</u>	<u>1,498,194</u>
Expenditures						
Revitalization District Refund	11,871	16,173	14,177	18,153	10,489	6,786
Blue Cross/Blue Shield	912,786	1,124,873	1,197,354	1,026,160	1,220,000	1,001,941
FICA	255,652	249,809	255,915	274,510	311,180	332,532
KPERS	312,187	287,964	316,433	361,313	375,200	403,082
Worker's Comp	90,131	85,242	63,853	64,262	89,608	90,273
Unemployment Insurance	2,535	3,282	3,272	3,485	15,600	30,335
Miscellaneous	30	-	-	816	1,000	1,000
Other Insurance	<u>201</u>	<u>330</u>	<u>360</u>	<u>330</u>	<u>360</u>	<u>360</u>
Total Expenditures	<u>1,585,393</u>	<u>1,767,673</u>	<u>1,851,364</u>	<u>1,749,029</u>	<u>2,023,437</u>	<u>1,866,309</u>
Receipts over (Under) Expenditures	<u>\$ (57,828)</u>	<u>\$ 81,536</u>	<u>\$ 98,409</u>	<u>\$ 223,860</u>	<u>\$ (292,205)</u>	<u>\$ (368,115)</u>
Assessed Value	29,567,263	29,413,309	29,516,216	29,487,678	29,962,691	28,056,715
Levy	12.852	22.184	20.922	25.301	14.978	10.201

Special Highway

	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>
Receipts						
Unencumbered Cash	\$ 175,833	\$ 274,540	\$ 252,921	\$ 297,715	\$ 65,040	\$ 113,530
State of Kansas Gas Tax	119,663	120,423	121,921	122,243	114,790	100,880
Interest Income	<u>571</u>	<u>1,579</u>	<u>2,722</u>	<u>4,981</u>	<u>2,000</u>	<u>1,000</u>
Total Receipts	<u>120,234</u>	<u>122,002</u>	<u>124,643</u>	<u>127,224</u>	<u>116,790</u>	<u>101,880</u>
Expenditures						
Contractual	9,992	60,070	3,300	355,860	37,800	50,000
Commodities	11,535	6,063	1,549	4,039	3,000	-
Capital Outlay	-	2,488	-	-	27,500	165,410
Transfer to Capital Improvement	<u>-</u>	<u>75,000</u>	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>21,527</u>	<u>143,621</u>	<u>79,849</u>	<u>359,899</u>	<u>68,300</u>	<u>215,410</u>
Receipts over (Under) Expenditures	<u>\$ 98,707</u>	<u>\$ (21,619)</u>	<u>\$ 44,794</u>	<u>\$ (232,675)</u>	<u>\$ 48,490</u>	<u>\$ (113,530)</u>

Special Parks

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 80,581	\$ 88,233	\$ 57,872	\$ 63,344	\$ 57,033	\$ 39,394
Local Alcoholic Liquor Tax	13,129	11,486	11,937	12,332	11,961	13,108
Grants	-	5,000	2,500	4,590	-	-
Interest Income	198	327	536	1,016	400	300
Total Receipts	<u>13,327</u>	<u>16,813</u>	<u>14,973</u>	<u>17,938</u>	<u>12,361</u>	<u>13,408</u>
Expenditures						
Contractual	-	1,800	-	-	-	-
Commodities	-	6,047	-	-	-	-
Capital Outlay	5,675	39,327	9,501	24,249	30,000	52,802
Total Expenditures	<u>5,675</u>	<u>47,174</u>	<u>9,501</u>	<u>24,249</u>	<u>30,000</u>	<u>52,802</u>
Receipts over (Under) Expenditures	<u>\$ 7,652</u>	<u>\$ (30,361)</u>	<u>\$ 5,472</u>	<u>\$ (6,311)</u>	<u>\$ (17,639)</u>	<u>\$ (39,394)</u>

Electric

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 3,414,104	\$ 3,675,816	\$ 3,833,159	\$ 3,590,767	\$ 6,642,692	\$ 5,584,824
Electric Sales	10,149,861	10,100,839	10,261,059	10,288,743	8,500,000	8,500,000
Energy Adjustment Revenue	-	-	-	-	-	-
Bad Debt Collections	-	-	75	-	-	-
Steam & Heat Sales	-	9,472	5,921	-	-	-
Late Payment Penalty	16,298	16,444	16,304	14,768	6,000	8,000
Customer Deposits	-	-	5,804	-	-	-
Rent	10,914	5,457	5,457	5,457	5,457	5,457
Reimbursed Expense	1,388	16,750	54,209	11,424	4,070	-
FEMA Grant	-	40,315	-	-	-	-
Interest Income	10,135	20,558	37,255	79,942	35,000	15,000
Miscellaneous	68,852	71,856	52,803	47,199	104,508	-
Total Receipts	10,257,448	10,281,691	10,438,887	10,447,533	8,655,035	8,528,457
Expenditures						
Administration:						
Personnel	75,189	136,628	137,972	141,377	150,070	178,536
Contractual	60,849	100,052	71,234	60,532	79,950	83,500
Commodities	175	26	507	3,314	13,600	13,900
Capital Outlay	-	-	932	-	-	-
Production:						
Personnel	274,683	267,162	288,153	356,973	361,348	409,452
Contractual	185,410	175,211	172,640	202,197	211,700	218,700
Commodities	7,693,555	7,607,796	8,211,367	4,653,890	6,790,500	6,770,500
Capital Outlay	-	766	-	4,369	-	-
Distribution:						
Personnel	321,598	361,756	358,661	418,894	549,545	652,785
Contractual	32,825	56,153	38,411	133,152	60,340	87,140
Commodities	251,952	241,252	217,902	168,543	208,850	138,350
Capital Outlay	-	79,046	-	16,667	-	-
Transfers	1,093,500	1,098,500	1,183,500	1,235,700	1,287,000	1,300,000
Total Expenditures	9,989,736	10,124,348	10,681,279	7,395,608	9,712,903	9,852,863
Receipts over (Under) Expenditures	\$ 267,712	\$ 157,343	\$ (242,392)	\$ 3,051,925	\$ (1,057,868)	\$ (1,324,406)

Water

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 1,221,007	\$ 1,481,684	\$ 1,993,391	\$ 2,326,544	\$ 2,335,013	\$ 1,749,438
Water Sales	2,550,791	2,695,177	2,799,318	2,668,725	2,260,000	2,260,000
Sate Water Protection Fee	8,084	8,268	8,512	8,017	8,000	8,000
Late Payment Penalty	6,589	6,733	6,439	5,856	2,500	1,000
Bad Debt Collections	-	-	1,587	-	21,213	-
Reimbursed Expense	-	-	2,106	-	-	-
Ranch Agreement	15,529	10,380	11,967	18,781	-	-
Water Tap Fees	2,030	10,314	12,831	975	1,811	-
Customer Deposits	-	-	991	-	110	-
Interest Income	3,467	8,851	19,317	35,192	22,168	5,000
Miscellaneous	14,962	20,351	18,050	19,352	13,000	13,000
Total Receipts	2,601,452	2,760,074	2,881,118	2,756,898	2,328,802	2,287,000
Expenditures						
Administration:						
Contractual	21,797	27,863	19,831	27,615	25,080	27,780
Commodities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Production:						
Personnel	243,886	227,877	265,991	289,646	330,349	393,209
Contractual	157,241	171,725	277,317	116,863	186,200	197,800
Commodities	343,973	246,113	296,237	376,186	454,500	499,500
Capital Outlay	960	-	-	-	-	-
Distribution:						
Personnel	198,512	190,741	201,775	203,438	230,557	248,502
Contractual	14,399	22,636	18,731	18,726	24,600	24,500
Commodities	39,468	38,013	43,803	22,958	44,600	44,600
Capital Outlay	673	-	2,975	10,397	-	-
Debt Service	96,727	96,727	96,727	96,728	96,729	186,729
Transfers	1,223,139	1,226,672	1,324,578	1,585,872	1,521,762	1,220,313
Total Expenditures	2,340,775	2,248,367	2,547,965	2,748,429	2,914,377	2,842,933
Receipts over (Under) Expenditures	\$ 260,677	\$ 511,707	\$ 333,153	\$ 8,469	\$ (585,575)	\$ (555,933)

Sanitation

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 165,575	\$ 141,412	\$ 254,377	\$ 399,501	\$ 386,297	\$ 315,228
Sanitation Sales	295,363	367,560	368,077	330,168	368,000	370,000
Landfill Sales	149,621	201,246	194,639	223,135	195,000	200,000
Recycling Sales	9,098	8,353	4,107	4,914	4,000	4,000
PolyKart Sales	9,410	9,630	8,853	7,600	8,000	6,000
Sales Tax	864	702	824	682	800	700
Penalty	1,654	2,104	2,181	1,820	2,100	1,000
Bad Debts	-	-	60	5,759	-	-
Interest Income	458	1,211	3,165	6,878	2,000	1,000
Miscellaneous	8,468	3,026	11,039	6,146	3,000	3,000
Total Receipts	474,936	593,832	592,945	587,102	582,900	585,700
Expenditures						
Administration:						
Contractual	10,180	8,070	5,796	4,292	8,320	8,280
Commodities	13,392	189	12	1,606	500	500
Personnel	126,087	128,663	114,035	125,813	174,749	190,869
Contractual	103,304	102,254	109,255	111,691	117,100	118,300
Commodities	26,121	16,691	33,723	23,762	43,800	39,200
Capital Outlay	15	-	-	1,142	-	-
Transfers	220,000	225,000	185,000	332,000	309,500	262,000
Total Expenditures	499,099	480,867	447,821	600,306	653,969	619,149
Receipts over (Under) Expenditures	\$ (24,163)	\$ 112,965	\$ 145,124	\$ (13,204)	\$ (71,069)	\$ (33,449)

Wastewater

	2016 Actual	2017 Actual	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Receipts						
Unencumbered Cash	\$ 249,551	\$ 264,489	\$ 247,986	\$ 350,502	\$ 597,099	\$ 544,772
Sewer Usage Charge	514,789	532,498	645,339	862,215	750,000	800,000
Penalty	1,811	1,728	1,938	2,076	1,800	500
Sewer Tap Main Fees	200	600	3,108	13,411	2,907	2,600
Bad Debts	-	-	525	-	-	-
Reimbursed Expense	-	-	1,405	-	-	-
Interest Income	727	1,643	2,064	8,416	4,500	1,000
Miscellaneous	2,661	2,678	2,875	2,883	2,600	-
Total Receipts	520,188	539,147	657,254	889,001	761,807	804,100
Expenditures						
Personnel	115,511	130,301	134,626	115,365	147,734	169,014
Contractual	29,468	20,213	13,348	16,573	24,200	21,700
Commodities	35,271	38,012	31,764	60,466	46,000	45,800
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	98,000
Transfers	325,000	367,124	375,000	450,000	596,200	705,000
Total Expenditures	505,250	555,650	554,738	642,404	814,134	1,039,514
Receipts over (Under) Expenditures	\$ 14,938	\$ (16,503)	\$ 102,516	\$ 246,597	\$ (52,327)	\$ (235,414)

**EQUIPMENT REPLACEMENT PLAN - SUMMARY
2017-2030**

Approved by Council xxxxx

Description	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
CASH BALANCE 1/1/XX	412,658	287,048	239,859	262,943	266,946	55,446	143,446	209,946	63,746	280,246	223,746	91,246	155,246	7,446
REVENUE	25,000												100,800	
Grants				80,000				73,800	160,000					
FAA Grant														
Transit														
Fire Truck														
Sale of Assets		7,170	10,250											
Transfer from General Fund	120,000	78,507	150,000	215,000	72,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Cancelled Encumbrances		1,740												
Reimbursement		750												
Investments	1,981	2,908	4,256	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Total Revenue	146,981	91,075	164,506	297,000	74,000	202,000	202,000	275,800	362,000	202,000	202,000	202,000	302,800	202,000
Total Resources Available	559,639	378,123	404,365	559,943	340,946	257,446	345,446	485,746	425,746	482,246	425,746	293,246	458,046	209,446
EXPENDITURES														
Administration	11,065	3,000	34,354	25,000										
Building, Planning, Zoning	4,337	45,414												
Golf Course	20,863	8,750	13,925			15,000	25,000	58,000	20,000	50,000			58,000	
Fire	56,521		40,000	65,100	140,000	40,000	40,000	40,000	40,000	40,000	95,000	80,000	40,000	40,000
Parks		37,641	23,266		68,500	28,000		85,000	25,000	8,500		25,000	50,000	
Police	64,291	34,435	29,877	2,897	42,000	31,000	40,500	32,000	60,500	42,000	64,500	33,000	37,500	33,000
Public Transportation				80,000				82,000						
Street	112,252	9,024		120,000	35,000		30,000	125,000		118,000	175,000		153,100	118,000
Airport	3,262												112,000	
TOTAL EXPENDITURES	272,591	138,264	141,422	297,997	285,500	114,000	135,500	422,000	145,500	258,500	334,500	138,000	450,600	191,000
CASH BALANCE 12/31/XX	287,048	239,859	262,943	266,946	55,446	143,446	209,946	63,746	280,246	223,746	91,246	155,246	7,446	18,446

Subtotal	56,521	-	40,000	65,100	140,000	40,000	40,000	40,000	40,000	40,000	95,000	80,000	40,000	40,000
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EQUIPMENT REPLACEMENT PLAN
Department Detail

Description	2017 Actual	2018 Projected	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
PARKS / CEMETERY														
Tractor	-	33,441	-	-	60,000	-	-	30,000	-	-	-	-	30,000	-
Utility Truck 2WD								30,000	-	-	-	-	-	-
1/2T Pickup								25,000	25,000	8,500	-	25,000	20,000	-
Water Truck														
800MHz Radios														
Fogger														
Tree Spade														
Rotary Cutter			23,266		8,500	3,000								
Front Deck Mower		4,200				25,000								
Cemetery Trim Mower														
Subtotal	-	37,641	23,266	-	68,500	28,000	-	85,000	25,000	8,500	-	25,000	50,000	-
POLICE														
Bulletproof Vests		8,185						9,000						
Police Patrol Vehicle	27,956	26,250	29,877		30,000	31,000	31,500	32,000	32,500	33,000	33,000	33,000	33,000	33,000
800MHz Radios	36,335									9,000	31,500			
Tasers														
Body Cameras				2,897	12,000				28,000				4,500	
Hand Guns														
Animal Control														
Interview Camera System														
Subtotal	64,291	34,435	29,877	2,897	42,000	31,000	40,500	32,000	60,500	42,000	64,500	33,000	37,500	33,000
PUBLIC TRANSPORTATION														
Transit Bus				80,000	-			82,000						
Subtotal	-	-	-	80,000	-	-	-	82,000	-	-	-	-	-	-

EQUIPMENT REPLACEMENT PLAN

Approved by Council

xxxx

Department Detail

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
STREET														
1/2T Pickup	112,252			115,000	30,000		30,000			118,000			30,000	118,000
Dump Truck		9,024		5,000										
Concrete Saw					5,000									
Card Fuel System														
Road Grader (2024)								125,000						
Salt Spreader											175,000			
Trailer														
Surface Planer														
Motor Grader w/snow plow													6,000	7,100
Front Loader														110,000
Street Sweeper														
Subtotal	112,252	9,024		120,000	35,000		30,000	125,000	118,000	118,000	175,000		153,100	118,000
AIRPORT														
Credit Card	3,262													
Mower/SnowBlower													90,000	
Snow Blower Attachment													13,000	
Snow Pusher													9,000	
Subtotal	3,262												112,000	
TOTAL GENERAL FUND	272,591	138,264	141,422	292,997	285,500	114,000	135,500	422,000	145,500	258,500	334,500	188,000	450,600	191,000

CAPITAL IMPROVEMENT PLAN - SUMMARY
2017-2030

Approved by Council XXXX

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
CASH BALANCE 1/1/XX	1,304,630	881,413	289,516	611,145	953,437	3,407,764	41,637	152,137	216,437	532,937	863,437	1,268,937	1,679,437	1,644,937
REVENUE														
Grants	330,626	463,374	175,780	248,000	600,000	20,000,000	1,000,000							
TA Sidewalk Grant														
City Connecting Link (CCLIP)														
CDBG - Lincoln 40 - Wisconsin														
BUILD														
Access Management Grant					1,700,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	40,000
Transfer from General Fund	248,115	419,424	300,000	525,098	300,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	40,000
Engineering Fees in SP HWY	75,000	75,000		100,000	400,000									
Bonds														
BUILD														
Golf Course Fees	8,625	7,560	6,975	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Investments	2,525	7,810	6,774	4,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Donations	4,137	435												
Miscellaneous	1,650				6,021,627									
Cancelled Encumbrance		6,052												
Total Revenue	670,678	979,655	489,529	884,598	9,032,127	20,410,500	1,410,500	410,500	410,500	410,500	410,500	410,500	410,500	50,500
Total Resources Available	1,975,308	1,861,068	779,045	1,495,743	9,985,564	23,818,264	1,452,137	562,637	626,937	943,437	1,273,937	1,679,437	2,089,937	1,695,437
EXPENDITURES														
Administration		1,253	16,758	6,500				15,000	40,000					
Airport		20,961	28,900	56,000	10,000	20,000					5,000		410,000	
Deines Center		9,560												
Fire Department			3,806	30,000				6,000	14,000					
Golf Course	3,565	4,580			30,000		20,000	20,000						20,000
Parks / Cemetery	7,547			30,000		60,000	30,000	250,000	30,000	80,000			30,000	3,000
Police			28,580					11,000	10,000					
911 Dispatch	23,676													
Street	1,059,107	1,535,198	39,547	419,806	6,387,800	23,696,627	1,250,000						5,000	
Swimming Pool			50,309		150,000			44,200						
TOTAL EXPENDITURES	1,093,895	1,571,552	167,900	542,306	6,577,800	23,776,627	1,300,000	346,200	94,000	80,000	5,000		445,000	23,000
CASH BALANCE 12/31/XX	881,413	289,516	611,145	953,437	3,407,764	41,637	152,137	216,437	532,937	863,437	1,268,937	1,679,437	1,644,937	1,672,437

Description	2017 Actual	2018 Actual	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
FIRE DEPARTMENT														
Replace Lighting in Bays			3,806						6,000					
Repair Doors / Emergency Lights				30,000					8,000					
Ceiling tile & add insulation								6,000						
Paint all bay walls & floors								6,000						
Air purification system - Bay														
Relocate Heater in Bay			3,806	30,000					14,000					
Subtotal														
GOLF COURSE														
Bathroom Rebuild														
Shelter														20,000
Bridge #2		2,435											20,000	
Trees & Markers														
Convert Fairways to Bermuda		2,145												
Concrete Paths														
Gypsum/Sodium Treatment														
Message Board	1,137													
Replace Clubhouse AC Unit					10,000		5,000							
Hard Surface Cemetery Roads														
Sprinkler System														
Club House Windows	2,428													
Repair Clubhouse Roof								20,000						
Rebuild Tee Boxes														
Subtotal	3,565	4,580			30,000		20,000	20,000					30,000	20,000
PARKS / CEMETERY														
Park Equipment Upgrades				30,000										
Park Bldg	7,547							200,000		50,000				
Scoreboards										10,000				
Hard Surface Cemetery Roads							30,000							
Seal Cemetery Roads														
Storage Building														
Aimes Park Retaining Wall						50,000								
Tennis Court Rebuild						10,000								
Ball Fields														
Sprayer														
Cemetery Iron Fence														3,000
Subtotal	7,547			30,000		60,000	30,000	250,000	30,000	80,000				3,000

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
SWIMMING POOL														
Pool - Sanding / Painting					40,000									
Circulation Pumps			50,309					11,200						
Lifeguard stands								13,000						
Frog Slide								20,000						
Shelter Replacement														
Umbrella Shelters					110,000									
2 Slides														
Building/ Slide Sealing Paint														
Repair Roof					150,000			44,200						
Subtotal	-	-	50,309	-	150,000	-	-	44,200	-	-	-	-	-	-
TOTAL GENERAL FUND	1,093,895	1,571,552	167,900	542,306	6,577,800	23,776,627	1,300,000	346,200	94,000	80,000	5,000	-	445,000	23,000

**FIRE EQUIPMENT
2017-2030**

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
CASH BALANCE 1/1/XX	78,889	78,101	84,247	77,308	101,929	18,553	29,817	52,081	63,245	72,009	66,973	57,737	41,501	20,065
REVENUE														
Local Taxes	35,124	24,144	32,772	35,898	29,224	28,500	28,500	28,500	28,500	28,500	28,500	28,500	28,500	28,500
Revitalization District Refund	(654)	(436)	(715)	(699)	(575)	(436)	(436)	(436)	(436)	(436)	(436)	(436)	(436)	(436)
Grants	6,080	87,896	10,808	5,442	500	900	900	900	900	900	900	900	900	900
Interest	448	1,056	1,555	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
County Reimbursement														
Miscellaneous														
Prior Year Canceled Encumb														
Total Revenue	40,998	112,660	44,420	44,141	32,149	31,964	31,964	31,964	31,964	31,964	31,964	31,964	31,964	31,964
TOTAL RESOURCES AVAILABLE	119,887	190,761	128,667	121,449	134,078	50,517	61,781	84,045	95,209	103,973	98,937	89,701	73,465	52,029
EXPENDITURES														
Fire Hose Replacement	4,750		3,929	2,400	2,925	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
SCBA - air pack and cylinders	13,720	89,999	8,280	5,520	5,800	8,000	8,000	8,000	8,000	30,000	30,000	30,000	30,000	30,000
2 Gas Analyzers			2,547		45,000				1,400					
Chief Pickup														
Ventilation Saw						2,500	2,500	2,500					2,600	
Gas Powered Hydraulic Pump												13,000		26,400
PPE - Bunker Gear	23,316	12,556	26,107	6,800	6,800	13,000			13,000					
Honda Generator 5 KW				2,800	5,000	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800
NFPA Equipment Standardization		3,959	10,496											
LED Flares & 2 spotlights													2,100	
Attack 1					50,000									
Haulmark Trailer Support Unit													8,000	
Ventilation Fans			2,000				2,000	5,100	3,600	1,800			3,500	
K-12 Systems													2,000	
TOTAL EXPENDITURES	41,786	106,514	51,359	19,520	115,525	20,700	9,700	20,800	23,200	37,000	41,200	48,200	53,400	31,600
CASH BALANCE 12/31/XX	78,101	84,247	77,308	101,929	18,553	29,817	52,081	63,245	72,009	66,973	57,737	41,501	20,065	20,429

Special Parks
2017-2030

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
CASH BALANCE 1/1/XX	88,233	57,872	63,344	57,033	39,394	7,802	19,602	31,402	33,202	45,002	26,802	38,602	50,402	14,202
REVENUE														
Alcohol Tax	11,486	11,937	12,332	11,961	13,108	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
Grants	5,000	2,500	4,590											
Interest	327	536	1,016	400	300	300	300	300	300	300	300	300	300	300
Miscellaneous														
Prior Year Canceled Encumb														
Total Revenue	16,813	14,973	17,938	12,361	13,408	11,800	11,800	11,800	11,800	11,800	11,800	11,800	11,800	11,800
TOTAL RESOURCES AVAILABLE	105,046	72,845	81,282	69,394	57,802	19,602	31,402	43,202	45,002	56,802	38,602	50,402	62,202	26,002
EXPENDITURES														
Play Park Assessment	1,800													
Lightning Prediction Sensor	1,016													
Kiddie Kushion	5,031													
Basketball Pool Shot	751													
Bickerdyke Park Equipment	38,576													
Trash Cans - Bickerdyke Park		7,650												
Disc Golf Signs		1,851												
Aimes Park			24,249											
1/2 - Fossil Park				30,000										
Water Tower Park					45,000									
Bickerdyke Park Stone Work								10,000						
Ball Field Fencing										30,000				
Eagle Park - Amy St														
Concession Stand A/C													3,000	
TOTAL EXPENDITURES	47,174	9,501	24,249	30,000	45,000			10,000		30,000			48,000	
CASH BALANCE 12/31/XX	57,872	63,344	57,033	39,394	7,802	19,602	31,402	33,202	45,002	26,802	38,602	50,402	14,202	26,002

Special HWY
2017-2030

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
CASH BALANCE 1/1/XX	274,540	252,921	297,715	65,040	113,530	87,410	110,410	183,410	281,410	379,410	477,410	575,410	673,410	771,410
REVENUE														
Fuel Tax	120,423	121,921	122,243	114,790	100,880	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Grants														
Interest	1,579	2,722	4,981	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Miscellaneous		2,313												
Prior Year Canceled Encumb														
Total Revenue	122,002	126,956	127,224	116,790	101,880	101,000	101,000	101,000	101,000	101,000	101,000	101,000	101,000	101,000
TOTAL RESOURCES AVAILABLE	396,542	379,877	424,939	181,830	215,410	188,410	211,410	284,410	382,410	480,410	578,410	676,410	774,410	872,410
EXPENDITURES														
Transfer to Capital Improvement	75,000	75,000												
Sidewalk Replacement	3,750	750	1,171	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Traffic Controller	2,488	3,112												
Bridge Inspection	3,025	3,300												
Lincoln/15th St Engineering	53,250													
S 281 Engineering	3,795													
Master Transportation Plan	2,313													
Street Signs			2,868											
Fossil Street Sidewalk Engineering			48,765											
Edward Ave Corridor Engineering			182,095	8,000										
Lincoln - Wisconsin/Wichita Eng.			125,000											
Pavement Markings				27,500										
Cultural Survey				29,800										
Chip & Seal Road					75,000									
Curb & Gutter Replacement							25,000							
N Fossil Engineering					50,000									
TOTAL EXPENDITURES	143,621	82,162	359,899	68,300	128,000	78,000	28,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
CASH BALANCE 12/31/XX	252,921	297,715	65,040	113,530	87,410	110,410	183,410	281,410	379,410	477,410	575,410	673,410	771,410	869,410

**WATER IMPROVEMENT
2017-20230**

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
CASH BALANCE 1/1/XX	932,467	1,178,244	1,541,295	1,854,224	541,732	719,632	851,632	993,632	1,180,632	1,342,632	1,514,632	1,654,632	841,632	933,632
REVENUE														
State Loan / Federal Grant			5,000	595,000	4,000,000									
Transfers In	370,000	450,000	703,500	625,000	300,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000	280,000
Interest	3,903	9,263	20,141	12,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Prior Year Canceled Encumb														
Total Revenue	373,903	459,263	728,641	1,232,000	4,305,000	285,000	285,000	285,000	285,000	285,000	285,000	285,000	285,000	285,000
Total Resources Available	1,306,370	1,637,507	2,269,936	3,086,224	4,846,732	1,004,632	1,136,632	1,278,632	1,465,632	1,627,632	1,799,632	1,939,632	1,126,632	1,218,632
EXPENDITURES														
Water Mains Replacement	1,150			25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Water Lines		20,131	235,500	1,057,336	19,600									
EDR System Inspection /Maint			26,654	1,150,540										
EDR Repairs				46,121										
High Service Pump		2,680		23,773	15,000	15,000				15,000				25,000
Pax Mixer			11,625								12,000			
Water Tower Maintenance	47,795	47,795	45,256	46,000	46,000	51,500	51,500	51,500	51,500	51,500	51,500	51,500	51,500	51,500
Plant B Roof				9,650										
Big Creek VFD Pump				19,500										
Edward Ave Ext			9,325											
SC200 Controllers				4,438										
Vehicle GPS	4,523													
Titratror				5,215										
HET Rebates	1,000	1,383	850	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Share of Cedar Bluff O&M		4,478	3,324	6,450	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Well Rehabilitation	50,654	19,745	23,813	9,070	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Plant A Assessment /Rebuild			58,317		4,000,000									
Plant A Repairs				22,050										
Bobcat Skid Steer	23,004					25,000	35,000				35,000			
Truck Replacement				29,399										
Heater System for Plant B			1,048											
Ground Water Development						15,000								
Portabel 6" Trash Pump 1/2							10,000							
Sullair - Air Compressor													95,000	
Backhoe				88,450										
TOTAL EXPENDITURES	128,126	96,212	415,712	2,544,492	4,127,100	153,000	143,000	98,000	123,000	113,000	145,000	1,098,000	193,000	168,000
CASH BALANCE 12/31/XX	1,178,244	1,541,295	1,854,224	541,732	719,632	851,632	993,632	1,180,632	1,342,632	1,514,632	1,654,632	841,632	933,632	1,050,632

**WASTEWATER REPLACEMENT
2017-2030**

Description	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
CASH BALANCE 1/1/XX	315,218	413,569	453,562	682,760	323,760	769,760	325,760	486,760	513,760	654,760	825,760	1,016,760	1,179,760	1,363,760
REVENUE														
Grants														
Interest	1,296	3,999	6,749	3,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Transfers In	152,124	160,000	235,000	380,000	510,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Loan Proceeds				4,000,000										
Total Revenue	153,420	163,999	241,749	4,383,000	511,000	201,000	201,000	201,000	201,000	201,000	201,000	201,000	201,000	201,000
Total Resources Available	468,638	577,568	695,311	5,065,760	834,760	970,760	526,760	687,760	714,760	855,760	1,026,760	1,217,760	1,380,760	1,564,760
EXPENDITURES														
Solar Aerator	55,069	54,894	-	-	-	-	-	-	-	-	-	-	-	-
Vector Truck				600,000										
Forced Sewer Main 1-70 Lift						500,000								
Computers			1,220											
Server				2,000										
Rehabilitate Sewers		1,888		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
I & J			10,065	100,000										
Cindy Drive Lift Station						100,000								
Repairs														
Front end mower												28,000		
Cruiser Pontoon													7,000	
Lift Station Pump Replacement				30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Trash Pump		2,680												
1/2 of Rich's Truck														
Bee Keeper Renewal		37,193												
Portable 6" Trash pump 1/2						15,000								
Collections Building 100'x50'							10,000							
Sullair - Air Compressor 1/2														
Truck Replacement		27,351	1,266	4,000,000	35,000									
Dredge Lagoons		124,006	12,551	4,742,000	65,000	645,000	40,000	174,000	60,000	30,000	10,000	38,000	17,000	10,000
TOTAL EXPENDITURES	55,069	124,006	12,551	4,742,000	65,000	645,000	40,000	174,000	60,000	30,000	10,000	38,000	17,000	10,000
CASH BALANCE 12/31/XX	413,569	453,562	682,760	323,760	769,760	325,760	486,760	513,760	654,760	825,760	1,016,760	1,179,760	1,363,760	1,554,760

**SANITATION DEPRECIATION
2017-2030**

Description	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
CASH BALANCE 1/1/XX	645	75,251	135,511	291,671	208,671	283,871	289,071	199,271	269,471	339,671	249,871	320,071	390,271	300,471
REVENUE														
Sale of Assets			4,200											
Transfers In	75,000	60,000	150,000	120,000	75,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Interest		260	1,960	2,000	200	200	200	200	200	200	200	200	200	200
Prior Year Canceled Encumb														
Total Revenue	75,000	60,260	156,160	122,000	75,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200
Total Resources Available	75,645	135,511	291,671	413,671	283,871	354,071	359,271	269,471	339,671	409,871	320,071	390,271	460,471	370,671
EXPENDITURES														
Trash Truck	-	-	-	150,000			160,000			160,000			160,000	
Recycling Building	-	-	-			50,000								
Recycling Building Furnaces				10,000		15,000								
Compactor														
Recycling Trailer	394													
Roof	-	-	-	15,000										
Shop wire/lighting	-	-	-	30,000										
TOTAL EXPENDITURES	394	-	-	205,000	-	65,000	160,000	-	-	160,000	-	-	160,000	-
CASH BALANCE 12/31/XX	75,251	135,511	291,671	208,671	283,871	289,071	199,271	269,471	339,671	249,871	320,071	390,271	300,471	370,671

ELECTRIC DEPRECIATION FUND

2017-2030

Description	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
CASH BALANCE 1/1/XX	2,194,501	2,293,922	1,771,921	1,923,324	1,475,324	1,163,324	1,341,324	1,664,324	62,324	225,324	594,924	(1,060,076)	(715,076)	(370,076)
REVENUE														
Actual or Projected Revenue	250,000	250,000	250,000	360,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Rice/NESHAP (URES)	53,545	55,222	53,867	53,000	53,000	53,000	53,000	53,000	53,000	24,600				
Interest	10,280	17,219	29,131	35,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total Revenue	313,825	322,441	332,998	448,000	418,000	418,000	418,000	418,000	418,000	389,600	365,000	365,000	365,000	365,000
Total Resources Available	2,508,326	2,616,363	2,104,919	2,371,324	1,893,324	1,581,324	1,759,324	2,082,324	480,324	614,924	959,924	(695,076)	(350,076)	(5,076)
EXPENDITURES														
Spare Generator Unit Heads				30,000										
Unit 10 Overhaul	185,280			125,000										
Catalytic converters (Rice/NESHAP)				135,000										
Breaker Replacement				35,000	35,000		35,000		35,000					
Transformer Maintenance				10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Cooling Tower Overhaul		410,551												
Pole Testing 500 Poles Per Year			24,832											
New 34.5 line to complete loop to plant			10,910											
South Power Loop			68,338											
Spacer Cable		30,470	37,316		250,000									
Distribution Building		255,056												
Digger Truck				10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Distribution System				125,000	125,000									
Improve & update Fossil Substation				30,000	30,000									
Enclosures			28,006											
Pickup Truck	19,265													
Crane	9,859													
Bobcat Skid Steer				90,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Lighting/Storm Alert			12,193											
500-FCI Test Kit														
Line Construction for New Development				200,000	200,000				200,000					
Bucket Truck				220,000		175,000								
Protective Relay Upgrades				45,000										
Turbine Batteries				16,000	25,000									
Server				180,000	35,000	35,000								
Generators		148,365												
Turbine Overhaul (\$30/Engine Hour)	214,404	844,442	181,595	896,000	730,000	240,000	95,000	2,000,000	255,000	20,000	2,020,000	20,000	20,000	10,000
TOTAL EXPENDITURES														
CASH BALANCE 12/31/XX	2,293,922	1,771,921	1,923,324	1,475,324	1,163,324	1,341,324	1,664,324	62,324	225,324	594,924	(1,060,076)	(715,076)	(370,076)	(15,076)



City Council Agenda Form

Meeting Date: July 21, 2020
Agenda Item Title: Resolution for Abatement of Nuisance Vehicles
Department: Building, Planning, & Zoning

Agenda Item Description: Nuisance Vehicle Abatement at 329 W. 10th

Background: This resolution authorizes the removal of a nuisance vehicle at 329 W. 10th. The nuisance vehicle is as followed. A Silver Ford Contour Lics.# 57433 Violation Description: Expired tag, tires low and there is grass growing around them. Signs that it hasn't moved. The required notification has been provided and the property owner has failed to abate the nuisance vehicle or request a hearing before the governing body as required.

Upon approval of Resolution, if the nuisance vehicle has not been abated in the required time, the city will have the nuisance vehicle abated disposition of the vehicle as provided by ordinance. Cost of the abatement will be charged to the property.

City Attorney Review/ Comment: 7/21/2020

Funding Source:

Options:

1. Approve Resolution authorizing the removal of the nuisance vehicle from 329 W. 10th
2. Provide alternate direction to staff.
3. Take no action - the nuisance vehicle are not abated by the city.

Staff Recommendation: Approve Resolution authorizing the removal of the nuisance vehicle from 329 W.10th and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance vehicle is located.

Attachment(s): Resolution, required notice, photographs

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE REMOVAL OF A NUISANCE FROM CERTAIN PROPERTY IN THE CITY OF RUSSELL, KANSAS.

WHEREAS, the Governing Body of the City of Russell has declared it unlawful for any person to maintain a nuisance on private property within the City of Russell; and

WHEREAS, the owners(s) of the private property at the address listed herein have been notified pursuant to Chapter VIII, Article 2, Section 8-207 of the Code of Ordinances of a violation of the Ordinance and have not requested a hearing before the Governing Body;

WHEREAS, the public officer in charge of administration and enforcement of this ordinance has provided the Governing Body with information regarding the condition of the property which is alleged to be a nuisance and after due consideration the Governing Body adopted the following resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RUSSELL, KANSAS:

Section 1. Upon proper notice and consideration of information provided by the enforcement officer, it was determined that the following condition on the property is a nuisance in violation of Chapter VIII, Article 2, Section 8-201:

329 W. 10th David & Barbara Pitcock
Nuisance Vehicle: Silver Ford Contour Lisc. Tag# 57433

Section 2. Ten (10) days after passage of this resolution the public officer is authorized to enforce the abatement of this condition by abatement of the nuisance if the owner has not previously done so.

Section 3. The abatement costs, if any, incurred by the City shall be charged against the lots or parcels of ground on which the nuisance is located.

Section 4. A copy of this resolution shall be served on the owner of the land as provided in the city's Code of Ordinance.

PASSED AND APPROVED by the Governing Body of the City of Russell, Kansas, on this 21st day of July, 2020.

Raymond C. Mader, Mayor

ATTEST:

Katrina Woelk, City Clerk

CITY OF



10 Day Nuisance Vehicle Notice

06/23/2020

PITCOCK DAVID & BARBARA
18051 FAIRFIELD RD RUSSELL, KS 67665-8903

Re: Case Number 20200187
Subject Property: 329 W 10TH ST, Russell, KS 67665, ,
Property ID Number: 084-148-27-0-10-33-00800-0-01

Dear Property Owner:

An inspection by our Division has determined the property listed above is in violation of City Ordinance 1744: Article 3; Section 8-303.

(a) A motor vehicle nuisance is any motor vehicle which is not currently registered or tagged pursuant to K.S.A. 8-126 to 8-149 inclusive, as amended; or parked in violation of city ordinance; or incapable of moving under its own power; or in a junked, wrecked, or inoperable condition. Any one of the above conditions shall raise the presumption that a vehicle is junked, wrecked, or inoperable.

Vehicle Description:

1998 Silver Ford Contour Tag# 57433

Violation Description:

Tag# 57433 is expired 8/31/2019, tires are low and there is grass growing around them. Signs that it hasn't moved for awhile

Fines, liens or special assessments may be placed on the property for noncompliance and/or the costs of abatement, repair or demolition by the City.

You have ten (10) days from the receipt of this notice to either correct these violations, or request a hearing, in writing, before the Governing Body as provided by Ordinance 1744.

Failure on your part to either abate this situation or request a hearing within the time allowed will result in a citation being issued as provided by Section 8-310 of ordinance 1744. This citation will require your appearance in the Municipal Court of the City of Russell. A copy of Ordinance 1744 is also available for your inspection at the City Building 133 W. 8th, Russell.

For further information, you may contact me at (785) 483-6311.

Date Served:

Tracking#: 7016 3560 0000 3259 7217

Sincerely,

Kim Grizzle
Code Enforcement Officer

Received By

7016 3560 0000 3259 7217

329 W. 10th

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.

1. Article Address:

David & Dar. ara Pitcock
 1805 1 Fairfield Rd.
 Russell, KS. 67665-8903



9590 9402 5042 9092 8244 49

2. Article Number (Transfer from service label)

7016 3560 0000 3259 7217

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent
 Addressee
 B. Received by (Printed Name) Yes
 C. Date of Delivery No
 D. Is delivery address different from item 1? If YES, enter delivery address below:

3. Service Type
- Adult Signature
 - Adult Signature Restricted Delivery
 - Certified Mail®
 - Certified Mail Restricted Delivery
 - Collect on Delivery
 - Collect on Delivery Restricted Delivery
 - Mail Restricted Delivery
 - Priority Mail Express®
 - Registered Mail™
 - Registered Mail Restricted Delivery
 - Return Receipt for Merchandise
 - Signature Confirmation™
 - Signature Confirmation Restricted Delivery

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com®

OFFICIAL USE

RUSSELL, KS 67665

Certified Mail Fee \$7.55

Extra Services & Fees (check box; add fees to Return Receipt (hardcopy))

Return Receipt (electronic) \$10.00

Certified Mail Restricted Delivery \$10.00

Adult Signature Required \$10.00

Adult Signature Restricted Delivery \$10.00

Postage \$0.55

Total Postage and Fees \$0.95

3.55

0583

Postmark Here JUN 23 2020

Sent To David & Dar. ara Pitcock

Domestic Return Receipt





City Council Agenda Form

Meeting Date: July 21, 2020
Agenda Item Title: General Nuisance Abatement 329 W. 10th
Department: Building, Planning, & Zoning

Agenda Item Description: General Nuisance Abatement at 329 W. 10th

Background: A resolution authorizing the removal of nuisances at 329 W. 10. These nuisances include; Trash & Debris, Metal, Wooden Pallets, Tires, Etc. The required notification has been provided and the property owner has failed to abate the nuisance(s) or request a hearing before the governing body as required.

Upon approval of the Resolution if the nuisance(s) are not abated in the required time, the city will have the nuisances abated and the property brought into compliance. Costs of the abatement will be charged to the property.

City Attorney Review/ Comment: 7/21/20

Funding Source:

Options:

1. Approve the Resolution authorizing the removal of the nuisance(s) from 329 W. 10th.
2. Provide alternate direction to staff.
3. Take no action - the abatement process is halted.

Staff Recommendation: Approve the Resolution authorizing the removal of the nuisance(s) from 329 W.10th and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located.

Attachment(s): Required notice. Resolution, Photos

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE REMOVAL OF A NUISANCE FROM CERTAIN PROPERTY IN THE CITY OF RUSSELL, KANSAS.

WHEREAS, the Governing Body of the City of Russell has declared it unlawful for any person to maintain a nuisance on private property within the City of Russell; and

WHEREAS, the owners(s) of the private property at the address listed herein have been notified pursuant to Chapter VIII, Article 2, Section 8-207 of the Code of Ordinances of a violation of the Ordinance and have not requested a hearing before the Governing Body;

WHEREAS, the public officer in charge of administration and enforcement of this ordinance has provided the Governing Body with information regarding the condition of the property which is alleged to be a nuisance and after due consideration the Governing Body adopted the following resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RUSSELL, KANSAS:

Section 1. Upon proper notice and consideration of information provided by the enforcement officer, it was determined that the following condition on the property is a nuisance in violation of Chapter VIII, Article 2, Section 8-201:

329 W. 10th David & Barbara Pitcock
Trash & Debris, Metal, Wooden Pallets, Tires, etc.

Section 2. Ten (10) days after passage of this resolution the public officer is authorized to enforce the abatement of this condition by abatement of the nuisance if the owner has not previously done so.

Section 3. The abatement costs, if any, incurred by the City shall be charged against the lots or parcels of ground on which the nuisance is located.

Section 4. A copy of this resolution shall be served on the owner of the land as provided in the city's Code of Ordinance.

PASSED AND APPROVED by the Governing Body of the City of Russell, Kansas, on this 21st day of July, 2020.

Raymond C. Mader, Mayor

ATTEST:

Katrina Woelk, City Clerk

10 Day General Nuisance Notice

City of Russell

133 West 8th Street

Russell, KS. 67665

785-483-6311

Case Number: 20200187

CITY OF



06/23/2020

PITCOCK DAVID & BARBARA
18051 FAIRFIELD RD RUSSELL, KS 67665-8903

Subject Property: 329 W 10TH ST, Russell, KS 67665, ,
Property ID Number: 084-148-27-0-10-33-00800-0-01

Dear Property Owner:

An inspection by our Division has determined the property listed above is in violation of City Ordinance Article 2; Section 8-201

The following action must be taken to correct the above stated violation:

Removal of Trash & Debris, Metal, wooden pallets, tires, etc.

Fines, liens or special assessments may be placed on the property for noncompliance and/or the costs of abatement, repair or demolition by the City.

Nuisances as defined in Section 8-201 include without limitation: Filth, excrement, lumber, rocks, dirt, cans, paper, trash, metal, articles or things whatsoever caused, kept, maintained or permitted by any person to the injury, annoyance or inconvenience of the public or of any neighborhood. You have ten (10) days from the receipt of this notice to either abate these violations, or request a hearing, in writing, before the Governing Body as provided by The Code of the City of Russell. Failure on your part to either abate these violations or request a hearing within the time allowed will result in a complaint being filed as provided by Section 8-208 and/or abatement as provided by Section 8-209 or Chapter VIII of the Code of the City of Russell. If the city abates the nuisance pursuant to section 8-209, the cost of abatement shall be charged against the lot or parcel of ground on which the nuisance was located. A copy of Chapter VIII of the Code of the City of Russell is available for your inspection at the City Building, 133 W. 8th Russell, Ks.

For further information, you may contact me at (785) 483-6311.

Date Served:

Tracking#: 7016 3560 0000 3259 7217

Sincerely,

Kim Grizzle
Code Enforcement Officer

Received By _____

7016 3560 0000 3259 7217

329 W. 10th

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.

1. Article Address:
 David & Daniela Pitcock
 1805 1 Fairfield Rd.
 Russell, KS. 67665-8903



9590 9402 5042 9092 8244 49

2. Article Number (Transfer from service label)
 7016 3560 0000 3259 7217

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Addressee
 x1 Pitcock

B. Received by (Printed Name) C. Date of Delivery
 NVA C.19 6-24-20

D. Is delivery address different from item 1? Yes No
 If YES, enter delivery address below:

3. Service Type
- Adult Signature
 - Adult Signature Restricted Delivery
 - Certified Mail®
 - Certified Mail Restricted Delivery
 - Collect on Delivery
 - Collect on Delivery Restricted Delivery
 - Mail Restricted Delivery (300)
 - Priority Mail Express®
 - Registered Mail™
 - Registered Mail Restricted Delivery
 - Return Receipt for Merchandise
 - Signature Confirmation™
 - Signature Confirmation Restricted Delivery

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

OFFICIAL USE

For delivery information, visit our website at www.usps.com
 RUSSELL, KS 67665

Certified Mail Fee \$3.55
 Certified Mail Restricted Delivery \$0.55
 Return Receipt (hardcopy) \$0.00
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

Postage \$0.55
 Total Postage and Fees \$0.95
 Sent To David R. ... 6.90

Postmark Here JUN 23 2020
 RUSSELL, KS 67665
 US POSTAL SERVICE 0583









City Council Agenda Form

Meeting Date: July 21, 2020
Agenda Item Title: General Nuisance Abatement 1105 N. Fossil
Department: Building, Planning, & Zoning

Agenda Item Description: General Nuisance Abatement at 1105 N. Fossil

Background: A resolution authorizing the removal of nuisances at 1105 N. Fossil. These nuisances include; Trash & Debris, Remove or Repair portion of Fence that is no longer attached to the post. The required notification has been provided and the property owner has failed to abate the nuisance(s) or request a hearing before the governing body as required.

Upon approval of the Resolution if the nuisance(s) are not abated in the required time, the city will have the nuisances abated and the property brought into compliance. Costs of the abatement will be charged to the property.

City Attorney Review/ Comment: 7/21/20

Funding Source:

Options:

1. Approve the Resolution authorizing the removal of the nuisance(s) from 1105 N. Fossil.
2. Provide alternate direction to staff.
3. Take no action - the abatement process is halted.

Staff Recommendation: Approve the Resolution authorizing the removal of the nuisance(s) from 1105 N. Fossil and providing the abatement costs, if any, incurred by the city shall be charged against the lots or parcels of ground on which the nuisance is located.

Attachment(s): Required notice. Resolution, Photos

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE REMOVAL OF A NUISANCE FROM CERTAIN PROPERTY IN THE CITY OF RUSSELL, KANSAS.

WHEREAS, the Governing Body of the City of Russell has declared it unlawful for any person to maintain a nuisance on private property within the City of Russell; and

WHEREAS, the owners(s) of the private property at the address listed herein have been notified pursuant to Chapter VIII, Article 2, Section 8-207 of the Code of Ordinances of a violation of the Ordinance and have not requested a hearing before the Governing Body;

WHEREAS, the public officer in charge of administration and enforcement of this ordinance has provided the Governing Body with information regarding the condition of the property which is alleged to be a nuisance and after due consideration the Governing Body adopted the following resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RUSSELL, KANSAS:

Section 1. Upon proper notice and consideration of information provided by the enforcement officer, it was determined that the following condition on the property is a nuisance in violation of Chapter VIII, Article 2, Section 8-201:

1105 N. Fossil ARCP DG
Trash & Debris, Wood Fencing that has fallen

Section 2. Ten (10) days after passage of this resolution the public officer is authorized to enforce the abatement of this condition by abatement of the nuisance if the owner has not previously done so.

Section 3. The abatement costs, if any, incurred by the City shall be charged against the lots or parcels of ground on which the nuisance is located.

Section 4. A copy of this resolution shall be served on the owner of the land as provided in the city's Code of Ordinance.

PASSED AND APPROVED by the Governing Body of the City of Russell, Kansas, on this 21st day of July, 2020.

Raymond C. Mader, Mayor

ATTEST:

Katrina Woelk, City Clerk

10 Day General Nuisance Notice

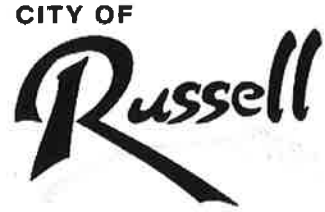
City of Russell

133 West 8th Street

Russell, KS. 67665

785-483-6311

Case Number: 20200189



06/24/2020

ARCP DG RUSSELL KS LLC

COLE CAPITAL CORPORATION C/O RYAN LLC -PTS PO BOX 460389, DEPT 250 HOUSTON, TX 77056

Subject Property: 1105 N FOSSIL ST, Russell, KS 67665, ,
Property ID Number: 084-148-27-0-10-28-00300-0-01

Dear Property Owner:

An inspection by our Division has determined the property listed above is in violation of City Ordinance Article 2; Section 8-201

The following action must be taken to correct the above stated violation:

Remove fencing from back part of building. Remove trash & debri

Fines, liens or special assessments may be placed on the property for noncompliance and/or the costs of abatement, repair or demolition by the City.

Nuisances as defined in Section 8-201 include without limitation: Filth, excrement, lumber, rocks, dirt, cans, paper, trash, metal, articles or things whatsoever caused, kept, maintained or permitted by any person to the injury, annoyance or inconvenience of the public or of any neighborhood. You have ten (10) days from the receipt of this notice to either abate these violations, or request a hearing, in writing, before the Governing Body as provided by The Code of the City of Russell. Failure on your part to either abate these violations or request a hearing within the time allowed will result in a complaint being filed as provided by Section 8-208 and/or abatement as provided by Section 8-209 or Chapter VIII of the Code of the City of Russell. If the city abates the nuisance pursuant to section 8-209, the cost of abatement shall be charged against the lot or parcel of ground on which the nuisance was located. A copy of Chapter VIII of the Code of the City of Russell is available for your inspection at the City Building, 133 W. 8th Russell, Ks.

For further information, you may contact me at (785) 483-6311.

Date Served:

Tracking#: 7016 3560 0000 3259 7224

Sincerely,

Kim Grizzle
Code Enforcement Officer

Received By

1105 N. Foss

7016 3560 0000 3259 7224

UNDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3.
Print your name and address on the reverse so that we can return the card to you.
Attach this card to the back of the mailpiece, or on the front if space permits.

Article Addressed to:
RCP DG Russell K LLC
The Capital Corp. 90 Ryan LLC
TS P.O. Box 460389
Dept 250
Houston, TX 77056



9590 9402 5042 9092 8244 01

Article Number (Transfer from service label)
7016 3560 0000 3259 7224

Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *[Signature]* Agent Addressee

B. Received by (Printed Name) C. Date of Delivery
6-29-20

D. Is delivery address different from item 1? Yes No
If YES, enter delivery address below:

3. Service Type
 Adult Signature Priority Mail Express®
 Adult Signature Restricted Delivery Registered Mail™
 Certified Mail® Registered Mail Restricted Delivery
 Certified Mail Restricted Delivery Return Receipt for Merchandise
 Collect on Delivery Signature Confirmation™
 Collect on Delivery Restricted Delivery Signature Confirmation Restricted Delivery

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com
OFFICIAL USE

Certified Mail Fee \$3.14
Extra Services & Fees (check box, add fee as appropriate)
 Return Receipt (hardcopy) \$2.80
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.70
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00
 Postage \$1.55
 Total Postage and Fees \$6.90

Postmark Here JUN 24 2020
06/24/2020

0583 08

Sent To: RCP DG Russell K LLC Corp 90 Ryan LLC
Street and Apt. No., or P.O. Box No. P.O. Box 460389, Dept 250
City, State, ZIP+4® Houston, TX 77056

See Reverse for Instructions









City Council Agenda Form

Meeting Date: July 21, 2020
Agenda Item Title: Agreement for Administrative Consulting Services For KDHE Water Loan
Department: Finance

Agenda Item Description: Agreement for Administrative Consulting Services For KDHE Water Loan

Background: Northwest Kansas Planning and Development Commission (NWKP&DC) provides administrative services for KDHE Loans. Services provided are an environmental review, review of weekly payrolls to ensure Davis Bacon Wages, interviews of employees and draw down paperwork. To move the loan process along we need an environmental review done right away. The fee for this service will not exceed \$5,500.

City Attorney Review/ Comment: 07/06/2020

Funding Source: Water Improvement Fund

Options:

1. Approve the contract with Northwest Kansas Planning and Development Commission not to exceed \$5,500.
2. Not approve and provide other direction.

Staff Recommendation: Approve the contract with Northwest Kansas Planning and Development Commission not to exceed \$5,500.

Attachment(s): NWKP&DC Contract

AGREEMENT FOR ADMINISTRATIVE CONSULTING SERVICES

THIS AGREEMENT made this **21st day of July, 2020** by and between THE NORTHWEST KANSAS PLANNING AND DEVELOPMENT COMMISSION (NWKP&DC), hereinafter referred to as "ADMINISTRATIVE CONSULTANT", and **the City of Russell**, of the State of Kansas, hereinafter referred to as "CITY".

Services outlined in this proposal are those necessary to effectively administer Kansas Department of Health and Environment Loan #3057. The following summary of services is not intended to limit the scope of service but is intended to illustrate the work and services to be provided by the Administrative Consultant.

SERVICES OF THE ADMINISTRATIVE CONSULTANT

Assistance with KDHE environmental review. This contract does not include KDHE application preparation (to be completed by City of Russell staff).

Financial Management

1. Assists CITY in the establishment of a Financial Management Accounting System and submittal of electronic deposit forms, if required. The CITY must provide necessary checks at their expense as well as issue checks for payments.
2. Prepares monthly pay requests for CITY action. Present pay requests to the CITY on an as-needed basis. If not presented, mailed or fax requests to the CITY for approval & signatures.
3. Prepare required MBE/WBE Utilization reports/Semi-Annual reports.
4. Reviews all payment requests including back-up invoices to assure compliance with the loan/grant.
5. Provides the CITY with back-up invoices to the CITY for record retention.

Davis Bacon Compliance

1. Attend Pre-Construction Conference.
2. Assist CITY/Contractor with Additional Classification & Rate (if applicable).
3. Review of weekly payrolls ensuring Davis Bacon wages provided are paid on the job.
4. Conduct employee interviews and compare interviews to weekly payrolls.
5. Submit Davis Bacon Compliance & AIS forms completed by engineer (if applicable) with pay requests.

The Administrative Consultant agrees to abide by the attached KDHE SRF Contract provisions for Consultant Contracts (Kansas Act Against Discrimination Provisions, EPA Procurement, Contract Provisions for Non-Discrimination, Certification Regarding Debarment, Suspension and other Responsibility Matters, Certification Regarding Lobbying, Act Against Discrimination Contract Provision Certification Form).

Total fee for administration work relating to KDHE SRF will not exceed \$5,500.00.

IN WITNESS WHEREOF, the parties have signed this Agreement July 21, 2020.

By _____
Raymond C. Mader, Mayor

Attest: (Seal)

Katrina Woelk, City Clerk

ADMINISTRATIVE CONSULTANT

By Randall J. Hrabe
Randall J. Hrabe, Executive Director

**KDHE SRF CONTRACT PROVISIONS FOR
CONSULTANT CONTRACTS**

STATE OF KANSAS
ACT AGAINST DISCRIMINATION
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO.

MUNICIPALITY City of Russell

CONTRACTOR'S
SIGNATURE

Randall J. Drake

TITLE Executive Director

KPWSLF NO. 3057

DATE 7/21/2020



3057

KDHE PROJECT #

CERTIFICATION REGARDING LOBBYING

**CERTIFICATION FOR CONTRACTS, GRANTS,
LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Randall J. Hrabe, Executive Director
Typed Name & Title of Authorized Representative

Randall J Hrabe 7/21/2020
Signature and Date of Authorized Representative

Contract Provisions for Equal Opportunity

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States." [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230]

Contract Provisions for the Kansas Act Against Discrimination

(a) Except as provided by subsection (c), every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

(b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.

(c) The provisions of this section shall not apply to a contract entered into by a contractor:

- (1) Who employs fewer than four employees during the term of such contract; or
- (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

Contract Provisions for Restrictions on Lobbying

The Contractor agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying. **A Certification form must be submitted with the bid documents.**

Contract Provisions for the Trafficking Victims Protection Act of 2000

The Contractor, its employees, sub-contractors, and sub-contractors employees under any KPWSLF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

Contract Provisions for Suspension and Debarment

The Contractor certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions." The Contractor must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. The Contractor agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Contract Provisions for Non Discrimination

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

Contract Provisions for Non Segregated Facilities

The contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensuring that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. This obligation extends to all contracts containing the equal opportunity clause regardless of the amount of the contract. The term "facilities," as used in this section, means waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, wash rooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees; *Provided*, That separate or single-user restrooms and necessary dressing or sleeping areas shall be provided to assure privacy between the sexes.

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Russell Police



Department

Est. 1872

ACTIVITY REPORT FOR 2020

INCIDENTS REPORTED

OFFENSES	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Offenses Reports	29	28	26	21	32	32							168
Supplement Reports	7	3	11	4	12	8							45
Non-Crime Reports	8	12	8	7	11	15							61
Felony	6	5	11	2	6	6							36
Misdemeanor	23	23	15	19	26	26							132

CRIMINAL ENFORCEMENT ACTIVITIES

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Adult Arrest	17	20	1	7	7	8							60
Juvenile Arrest	6	1	5	0	1	1							14
Child in Need of Care	1	3	0	0	2	1							7
Total Custody	23	23	6	7	10	9							78
Alcohol Related	1	0	4	1	1	1							8
Drug Related	3	4	0	2	0	1							10
Curfew Violation	0	0	0	1	0	0							1

INVESTIGATION ACTIVITIES

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total Cases Assigned	34	35	42	21	37	43							212
Total Active Cases	4	5	17	9	11	15							61
Cases Referred	9	10	2	8	7	8							44
Adult Affidavits Filed	5	10	0	1	2	0							18
Juvenile Affidavits Filed	6	1	1	1	0	0							9
Follow-Up Contacts	6	2	9	16	1	3							37
Search Warrants	1	0	0	0	2	1							4

TRAFFIC ACCIDENT INVESTIGATIONS

DESCRIPTIONS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Injury Accidents	0	0	1	1	0	0							2
Non-Injury Accidents	1	4	3	4	3	7							22
TOTAL ACCIDENTS	2	7	7	7	6	8							37
Private Property	1	3	3	2	3	1							13

PATROL ACTIVITIES

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Community Policing	0	1	0	1	0	2							4
Speeding Citation	1	1	2	1	2	0							2
Other Traffic Citation	12	6	10	11	15	3							57
Parking Warning	6	4	4	4	2	0							20
DUI Arrest	1	0	0	2	0	0							3
Vacation Watches	0	4	0	0	0	0							4
Open Buildings	3	0	0	2	3	1							389
Public Assists	61	56	42	58	81	91							48
Alarms	11	4	9	9	6	9							48
Animal Complaints	12	37	19	31	28	25							152
Subpoena Served	5	6	0	0	0	14							25

TRAINING HOURS RECEIVED

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
In-House	0	0	0	16	20	53							89
Academy/Other	358	200	190	0	20	0							768
Instructor Hours	0	0	0	2	0	0							2
Total Training Hours	358	200	0	16	40	53							667

ADMINISTRATIVE INVESTIGATIONS

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Allegations received	0	0	0	0	0	0							0
Unfounded	0	0	0	0	0	0							0
Founded	0	0	0	0	0	0							0
Not Sustained	0	0	0	0	0	0							0
Investigation in Process	0	0	0	0	0	0							0
Administrative Closure	0	0	0	0	0	0							0
Commendations	0	0	0	0	0	0							0

ANIMAL CONTORL

DESCRIPTION	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Calls for Service	34	73	64	76	87	92							426
Animal Bite Rpts.	2	3	2	2	1	3							13
At Large Complaints	11	36	25	33	26	23							154
Barking Dog Complaints	2	0	2	3	2	1							10
Skunk Complaints	2	5	4	7	6	12							36
Other Animal Complaints	7	23	10	23	18	21							102
Tickets issued	1	2	1	3	3	2							12
Verbal/Written Warning	2	9	9	11	9	11							51
Animals Returned	5	16	15	18	9	22							85
Dead Animals Removed	6	12	7	6	5	12							48
Traps Set	8	12	68	82	76	116							362
Animals Trapped	0	2	5	6	6	8							27
Lost Animals	3	7	5	2	6	11							34
Injured Animals	1	4	1	2	1	3							12
Impounded Animals	8	8	8	6	5	4							39
Rabies	0	0	0	0	1	3							4



Fire Department	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Inspections	5	1	2	0	0	1							9
Incidents	18	11	11	16	16	20							92
Fire Hydrants	0	0	0	75	28	36							139
Training Hours	9	8	10	2	14.5	13							56.5
Smoke Detector Install	5	3	2	0	1	0							11
Fire Extinguisher Install	0	0	0	0	0	0							0
Presentations	0	1	0	0	0	0							1
Vacant Buildings Identified	0	0	0	0	0	0							0
Vacant Buildings Registered	0	0	0	0	0	0							0

Call Summary

Russell County Communications

133 W 8th St

Russell, KS 67665

County: Russell

Year: 2020

Agency Affiliation: Police

Report Date: 07/06/2020 06:37:18

Report Date From: 06/01/2020

Report Date To: 06/30/2020

Period Group: Month

Days Of Week: All

Call Type: All

Abandoned Filters: Include Abandoned

NSI Filters: NSI Included in 911
Totals

Agency Affiliation: All

	June 2020	Total	
911	Inbound	290	290
	Abandoned	40	40
	Abandoned %	12.12%	12.12%
	Unparsed	0	0
	Total	330	330
10-Digit Emerg	Inbound	0	0
	Abandoned	0	0
	Outbound	0	0
	Unparsed	0	0
	Total	0	0
Administrative	Inbound	1,771	1,771
	Abandoned	42	42
	Outbound	530	530
	Unparsed	0	0
	Total	2,343	2,343
	Avg Call Duration	83.4	83.4
	Total	2,673	2,673

CITY OF



Case Report

6/1/2020 - 6/30/2020

Case #	Case Date	Case Address	Description	Assigned To
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Group: Dangerous structure

20200191	6/26/2020	131 W. 13th St.	Dangerous structure	Roger Sells
20200183	6/17/2020	1406 N. Main	Dangerous structure	Roger Sells

Group Total: 2

Group: General Nuisance

20200193	6/26/2020	1734 N. Maple	General Nuisance	Kim Grizzle
20200187	6/23/2020	329 W 10th	General Nuisance	Kim Grizzle
20200182	6/17/2020	1445 N. Fossil	General Nuisance	Kim Grizzle
20200170	6/8/2020	1712 N. Maple	General Nuisance	Kim Grizzle

Group Total: 4

Group: Gutters

20200197	6/30/2020	1328 N. Fossil	Gutters	Roger Sells

Group Total: 1

Group: House Numbers

20200181	6/17/2020	1336 N. Fossil	House Numbers	Kim Grizzle
20200179	6/17/2020	405 E. 14	House Numbers	Kim Grizzle
20200171	6/11/2020	405 E. 14	House Numbers	

Group Total: 3

Group: No permit or license

20200188	6/23/2020	804 N Main	No permit or license	Roger Sells

Group Total: 1

Group: Overgrowth

20200196	6/30/2020	303 N. Kansas	Overgrowth	Kim Grizzle
20200195	6/29/2020	269 S. Lincoln	Overgrowth	Kim Grizzle
20200194	6/29/2020	1205 N. Main	Overgrowth	Kim Grizzle
20200192	6/26/2020	1205 N. Main	Overgrowth	Kim Grizzle
20200190	6/25/2020	235 W 12th	Overgrowth	Kim Grizzle
20200189	6/24/2020	1105 N. Fossil	Overgrowth	Kim Grizzle
20200186	6/22/2020	1250 N Kilian	Overgrowth	Kim Grizzle
20200185	6/18/2020	1250 N Kilian	Overgrowth	Kim Grizzle
20200177	6/15/2020	305 W. 8th	Overgrowth	Kim Grizzle
20200176	6/15/2020	1205 S. Main	Overgrowth	Kim Grizzle
20200175	6/12/2020	1611 N Lincoln	Overgrowth	Kim Grizzle
20200174	6/12/2020	235 W 12th	Overgrowth	Kim Grizzle
20200173	6/12/2020	1125 N. Lincoln	Overgrowth	Kim Grizzle
20200169	6/4/2020	230 N Grant	Overgrowth	Kim Grizzle
20200168	6/4/2020	116 E 2nd	Overgrowth	Kim Grizzle
20200167	6/4/2020	1406 N. Main	Overgrowth	Kim Grizzle
20200166	6/4/2020	1534 N. Maple	Overgrowth	Kim Grizzle
20200165	6/4/2020	1712 N Maple	Overgrowth	Kim Grizzle
20200164	6/4/2020	394 W 10th	Overgrowth	Kim Grizzle
20200163	6/4/2020	710 N Ober	Overgrowth	Kim Grizzle
20200161	6/3/2020	435 E. 3rd	Overgrowth	Kim Grizzle
20200160	6/1/2020	1542 N. Maple	Overgrowth	Kim Grizzle
20200159	6/1/2020	1757 N. Lincoln	Overgrowth	Kim Grizzle

Group Total: 23

Group: Vehicle's

20200162	6/3/2020	963 E 4th	Vehicle's	Kim Grizzle

Group Total: 1

Group: Zoning Violation

20200184	6/18/2020	231 E. Wichita	Zoning Violation	Roger Sells

Group Total: 1

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Total Records: 36

6/30/2020

CITY OF



Permit Report

6/1/2020 - 6/30/2020

Permit #	Permit Date	Project Address	Description	Project Cost	Primary Contractor
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Group: Building

20200169	6/30/2020	303 N Kansas	Roofing	6,200.00	All Weather Roofing & Insulation
20200166	6/24/2020	59 S. Lincoln	Roofing	2,600.00	Lumpkins Construction
20200165	6/23/2020	920 E. Wisconsin	Fence	350.00	
20200162	6/22/2020	51 S. Lincoln	Roofing	2,000.00	Lumpkins Construction
20200161	6/22/2020	130 N Ash	Roofing	7,100.00	Roofmasters Roofing & Sheet Metal Co., Inc;
20200156	6/18/2020	149 Bruce	Roofing	4,000.00	Pentad Properties Corp.
20200153	6/17/2020	607 N Fossil	Roofing	8,000.00	Pentad Properties Corp.
20200152	6/16/2020	505 N. Fossil	Roofing	5,800.00	All Weather Roofing & Insulation
20200146	6/11/2020	100 S. Lincoln	Roofing	5,500.00	Pentad Properties Corp.
20200144	6/10/2020	232 N. Copeland	Egress Window	4,000.00	Stoppel Construction, LLC
20200143	6/9/2020	220 E. 7th	Fence	1,500.00	
20200138	6/3/2020	73 S. Maple	Roofing	1,200.00	
20200136	6/3/2020	68 S. Maple	Roofing	1,600.00	
20200135	6/3/2020	403 W. Iron	6 ft. Fence/Deck	15,000.00	

20200134	6/2/2020	30 N. Kansas	Fence	5,000.00	Stoppel Construction, LLC
20200130	6/1/2020	524 S. Fossil	Fence	1,000.00	
20200129	6/1/2020	1735 N. Maple	Roofing	3,500.00	

Group Total: 17

Group: Electrical

20200167	6/25/2020	761 E. Oakdale	New Electrical Servicel	2,500.00	DNA Electric LLC
20200164	6/22/2020	108 N Kansas	Electrical Service upgade	1,500.00	ESC Electric
20200151	6/16/2020	748 E. 5th	New Electrical Service	1,500.00	O'Ryan Electric

Group Total: 3

Group: Electrical Safety Inspection

20200163	6/22/2020	538 E. 5th	Electrical Service Inspection	0.00	O'Ryan Electric
20200160	6/19/2020	114 Cindy Dr.	Electrical Service Inspection	0.00	
20200148	6/12/2020	748 E. 5th	Electrical Service Inspection	0.00	

Group Total: 3

Group: Plumbing

20200168	6/30/2020	341 S. Fossil	New Drain System	1,000.00	Suchy Tank Service, Inc
20200154	6/18/2020	624 w 12th	Water Heater Replacement	900.00	Don's Plumbing, Heating and Air
20200150	6/16/2020	622 W. 2nd	Water Tap	900.00	
20200149	6/15/2020	614 N. Grant	Water Heater Replacement	800.00	Don's Plumbing, Heating and Air

Group Total: 4

Group: Property Line Locate

20200159	6/18/2020	303 N Culp	Property line locate	0.00	
20200158	6/18/2020	505 N Fossil	Property line locate	0.00	
20200157	6/18/2020	303 N. Culp	Locate property line	0.00	
20200155	6/18/2020	73 S. Maple	Property line locate	0.00	
20200147	6/11/2020	12 N. Culp	Property line locate	0.00	
20200145	6/11/2020	828 E. Wisconsin	Property line locate	0.00	
20200142	6/9/2020	220 E. 7th	Property line locate	0.00	
20200141	6/9/2020	1087 E. 7th	Locate property line	0.00	
20200140	6/8/2020	715 E. 3rd	Property line locate	0.00	
20200139	6/8/2020	234 N. Fossil	Property line locate	0.00	

Group Total: 10

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Total Records: 37

6/30/2020

The regular May meeting was held through Zoom due to social distancing concerns. President Dan Krug called the meeting to order. The following board members were in attendance: Andrea Cross, Sandy Ochampaugh, Mayor Curt Mader, Margaret Walter and Gay Busker. Library director, Jessica McGuire was in attendance and Audrey Lofland was absent.

Margaret made a motion that meeting minutes from April and a special meeting on May 9, 2020 be accepted. The motion was seconded by Curt and passed with all board members listed above voting yes.

Jessica informed the board about communications. She reminded the board she would be presenting the 2021 budget to city council on June 2. Jessica explained the Reader Zone app that is available to patrons. This application can log the number of minutes a child reads and provide other services. A complete list of communications is available in the meeting agenda.

Bills were presented to the council; Jessica noted personal protection equipment was purchased to comply with safety regulations due to Covid 19 and a subscription for Zoom was needed so that meetings could be held remotely. Gay moved the bills be paid and the motion was seconded by Andrea. The motion passed with all board members listed above voting yes.

Jessica presented her monthly report to the board. She emphasized that much of her time has been spent preparing the library for phase 1 of reopening. She also informed the board that the Summer Library Program will be presented in a virtual format this summer. A complete list of reported topics can be found in the meeting agenda.

Under new business, Jessica reminded the library board that a loyalty oath and conflict of interest form need to be signed and notarized. Board members can get their forms to Jessica prior to the June meeting or complete the form and have Jessica notarize them when they attend the next meeting.

Andrea moved that Sandy Ochampaugh serve as vice president. The motion was seconded by Margaret and passed with yes votes from Andrea, Gay, Margaret, Curt, and Dan.

Jessica reported on phase 1 of re-opening and said phase 2 will begin on June 1. The library board instructed Jessica to purchase a device that will rid materials of bed bugs using heat.

Margaret moved that the meeting be adjourned and this motion was seconded by Andrea. The motion passed with all voting members signifying yes.

Russell Public Library Board Secretary,
Gay Busker

Russell Public Library Special Board Meeting
Saturday, May 2, 2020

The meeting was held by Zoom to comply with Covid 19 stay at home orders.

Call to order- President Dan Krug called the meeting to order. Other board members in attendance were: Mayor Curtis Mader, Margaret Walter, Audrey Lofland, Andrea Cross and Gay Busker. Library Director Jessica McGuire was also in attendance.

Jessica requested the board make a decision regarding re-opening the Russell Public Library due to reduced restrictions implemented by Gov. Kelly.

Curtis Mader moved that the Russell Public Library re-open on Tuesday, May 5, 2020 according to the phasing plan developed by Library Director, Jessica McGuire. Audrey Lofland seconded the motion. The motion passed with 6 votes yes and zero votes no.

Jessica was instructed to contact the executive board should there be the need to move back to a previous phase.

Andrea Cross moved the special meeting be adjourned and was seconded by Curtis Mader. The motion passed with a unanimous vote of yes.

Secretary
Gay Busker