



CONDITIONAL USE PERMIT

Complete and return the application along with the appropriate fee (\$100) to the City of Russell, in care of the Building, Planning & Zoning Department.

1. Applicant (Owner) _____ Phone: () _____
Address _____

Name of Agent (if any) _____ Phone: () _____
Address _____

2. Name of Architect, Engineer or Contractor (if any) _____
Address _____ Phone: () _____

3. Present Use of Property: _____

4. Present Zoning: _____

5. Conditional Use Requested: _____

6. Site plan showing the following:

- a. Property lines and building setbacks of the subject property.
- b. Size and location of all existing and proposed structures on the property.
- c. Parking and loading areas.
- d. Vehicular access and circulation.
- e. Existing and proposed signs.
- f. Refuse and service areas.
- g. Utilities and drainage ways.
- h. Open spaces, landscaping, screening and fencing.
- i. Such other information as the planning commission may require to determine if the proposed conditional use meets the intent and requirements of these regulations.

7. A survey or verification that property and structure dimensions on the site plan are correct.

8. Applicant must request a current list of owners from the Russell County GIS department.
(Additional charges will be applied by Russell County)

9. The owner hereby declares that all information above is true to the best of his/her knowledge, that all conditions and standards set out in the Zoning Regulations pertaining to this use have been met or have been proposed to be met, and that, along with this application, sketch maps and the appropriate review and filing fee has been submitted.

Applicant (Owner)

Authorized Agent

Signature

Signature

Date

Date

----- FOR OFFICE USE ONLY -----

Date Filed: _____
Fee Paid (\$100): _____
Received By: _____
Date Advertised: _____
Date Notices Sent: _____
Public Hearing Date: _____

City Staff Review – The undersigned have reviewed this application:

Code Official: _____ Date: _____

Planning Commission Action – By order of the Planning Commission of the City of Russell this application is:

Approved () Denied () Date: _____

Appealed to Governing Body: _____ Date: _____

Decision of Governing Body: _____ Date: _____