



LOT SPLIT APPLICATION/PERMIT

Complete and return the application along with the appropriate fee (\$50) to the City of Russell, in care of the Building, Planning & Zoning Department.

1. Applicant (Owner) _____ Phone: () _____
Address _____

Name of Agent (if any) _____ Phone: () _____
Address _____

2. Present Use of Lot: _____

3. Proposed use of lots after splitting: _____

4. Present Zoning: _____

5. Property Location: _____

Legal Description: _____

6. Legal description of lots after splitting: _____

7. Surrounding land use and zoning:

Land Use

Zoning

North _____

South _____

East _____

West _____

8. Will the lot split result in:

Yes No

- a. Need for new streets, alleys or other public improvements ___ ___
- b. Vacation of streets, alleys, setback lines, access control, or easements ___ ___
- c. Significant increases in requirements for public services ___ ___
- d. Substandard street right-of-way ___ ___
- e. A tract without direct access to a public street ___ ___
- f. Substandard lot size for the zoning district ___ ___
- g. Inadequate yard areas and setbacks for existing structures ___ ___

9. Have all easement requirements been satisfied? ___ ___

10. Has the lot been previously split? ___ ___

11. The owner hereby declares that all information above is true to the best of his/her knowledge, that all conditions and standards set out in the Zoning Regulations pertaining to this application have been met or have been proposed to be met, and that, along with this application, sketch maps and the appropriate review and filing fee has been submitted.

Applicant (Owner)

Authorized Agent

Signature

Date

Signature

Date

----- FOR OFFICE USE ONLY -----

Date Filed: _____
Fee Paid (\$50): _____
Received By: _____

City Staff Review – The undersigned have reviewed this application:

Code Official: _____ Date: _____

Lot Split Approved:

CERTIFICATE OF LOT SPLIT APPROVAL:

STATE OF KANSAS, COUNTY OF RUSSELL, ss:

This lot split was approved by the Russell City Planning Commission on this day of _____, 20____, and was found to comply with the Subdivision Regulations of the City of Russell, Kansas, and is, therefore, approved for recording.

Date Signed: _____

ATTEST:

Chairman

Secretary

A copy of the lot split approval shall be filed with the code official and two (2) copies shall be furnished to the applicant, one of which the applicant shall file with the County Register of Deeds.

Lot Split Denied:

Lot Split Denied _____ (Date)

Planning Commission Chairman

Planning Commission Secretary

Reason for denial: _____

Appealed to Governing Body: _____ Date: _____

Decision of Governing Body: _____ Date: _____